**Outstanding UA Statewide Department & Employee   
Peer Award Nomination Form**

### Instructions

1. Any current, UA Statewide employee can make nominations.
2. Submit a completed nomination form to the System Governance office via ballot box or email to sysaa@alaska.edu.
3. Deadline for submitting nominations is July 28, 2011.

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| Name (for Employee nominations) |
| Job Title (for Employee nominations) |
| Department |

Choose the appropriate award category for this nomination form:

* **Outstanding Student**
  + Current student employee for a statewide department
* **Outstanding Employee Non Exempt**
  + Current, fulltime, benefits-eligible, hourly employee
  + Completed at least one year of employment for a statewide department
* **Outstanding Exempt Employee** 
  + Current, fulltime, benefits-eligible, salaried employee
  + Have completed at least one year of employment for a statewide department
* **Outstanding Department**
  + Must be a statewide department

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| CATEGORIES | PROVIDE SPECIFIC EXAMPLES – ATTACH ADDITIONAL DOCUMENTATION IF NECESSARY |
| **Contributions and Achievements**  Nominees should exhibit special contributions and achievements to the campus and to the university community -- particularly contributions that have long lasting benefits. |  |
| **Service Excellence**  Service should demonstrate an attitude of ongoing commitment to assist the University. Nominees should demonstrate exceptional ability in quality of work, proficiency, initiative, skills in dealing with people, dependability and creativity. Productivity and quality of work should be outstanding as measured against the type of work being preformed. |  |
| **Personal Traits**  Personal qualities that reflect an employee or department that is team-oriented, has a positive attitude, and is willing to cooperate, is committed to self-improvement and/or professional development and has the ability to relate to others in a manner that reflects well to the university. |  |
| **Other Accomplishments**  List any other accomplishments of the nominee you feel are relevant to this nomination. |  |

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| Nominator’s Name | Phone | Email |

* Additional documents attached