Registration Work Team Meeting Agenda for June 9, 2003

Group: Registration Work Team

Topic: Weekly Team Meeting

Date: June 9, 2003 at 1:30 pm

Attendees: Colleen Abrams, Jan Crichton, Sandy Gravely, Carolyn Hanthorn?, Mary Howard, Patty Itchoak, Janet Johnson, Brigitte Mayes, Cheryl Plowman

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Topics to be discussed:
          Other agenda items?

          Active task requests
          . SHR2GRM update
           . In PREP and ready for testing
          . SFR2LST update
           . In PREP and ready for testing (in for a couple of weeks)

          Web grading
          . By faculty
           . Add Bethel to the list that currently includes Northwest and Bristol Bay - approved

          SFR2ACT - Reporting
          . Add new parameter to say whether to print dropped courses
           . Colleen will write task request and send directly to BST

          Student comments from feedback page
          . Received 5/29:
          Responses: process was okay. information should be updated more frequently. Also should be able to pay part of fees due on internet, instead of only having the option of paying all.
          . Contact student to get more information about the 'updated more frequently' comment. Accounts receivable needs to have full payment or a signed payment plan agreement.

          . Received 5/29:
          Responses:Yes, except referring into changing pin when told that pin will expire in number of days, changing pin is confusing when asking for old password, which should list the password recently used to login. For instance, when students call in to reset their pin to their date of birth, it should list that "i.e. date of birth if recently resetted." Afterall, Uaonline is a very convenient access for students and employees.

          Wanted Services: Financial Aid that has been granted to me,
          . GFC look at Pin Change page and add more verbiage describing pin requirements, i.e. 6 digits.

          . Recevied 6/02:
          Comments: registering for classes: since clicking submit changes/complete registration is so important, the link should be larger and more noticable. also, to register, isn t there a way to make it simpler? clicking on one button register& and having the system take you to the next step, as opposed to having to go back to main menu and selecting each step. jsut a though.
          . Complete registration needs to be more visible. With the new version (since February), the fees are automatically assessed. What do you want to be able to do from one screen to the next?

          . Received 6/06

I like that we can do things like pay for classes online, anything to avoid those long lines and I like that we can buy books online. Maybe add a textbook website link?
. Check with student about more detail. Maybe add links to the campus bookstores at the bottom of the registration menu. Will the student know which bookstore to contact for their books?

Web setting of SFRSRPO by faculty
. Postpone

Transition from Voice Response
. Discuss memo from Ron Illingworth to Bernice Joseph and Ron Slominski
  . Finish grade mailer process review and move it into PROD and then address this.
. Definitive dates for VR shutdown is 10/2004

Registration challenges
. Turned off Display Detail grades for 200302 and 200303.
. Faculty access to transcripts
  . Create a task request to turn off faculty and advisor flags when an instructor is no longer teaching or
        has terminated. Sandy will create the task request for this.
  . Create a task request to delete cashier privileges when employee has terminated. Cheryl will take
        this to the A/R work team.
  . Also need a report of people transferring from one department to another. Patty will check with Bev
        Fonoti to see if there is a current report available or if they are interested this report. Janet will
        check with Carolyn Weaver concerning this.

Student 5.6 Upgrade
. Release Notes
. Testing

Registration and Fee Payment will not be available on-line June 29 and 30, 2003 due to end of year
        processing.

Jan asked about a report of SFASTCA transactions. Janet is looking into using the EXTRACT
Next meeting: July 14, 2003 at 1:30 pm

Colleen
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Mail message from Ron Illingworth:

Ron & Bernice:

Per the attached, and as a result of my discussions with both of you yesterday, I see that the voice registration system will be eliminated in the near future. I'm not sure of the implementation date. While that is probably not too bothersome for us in CRA since most of our off-site registrations happen via phone calls and faxes directly to rural campuses and rural education centers, the elimination of the ability to call in and receive your grades is more significant since most of our rural students have no other alternative to receive their grades.

>From talking with Mike Sfraga, I understand that the various MAU registration teams have been tasked with identifying transition processes. At UAF, I believe that Coleen Abrams chairs the Registration Work team charged with developing the transition plan. There are several issues which we must be aware of as this discussion progresses and transition solutions are identified.

1)   What will the long-term replacement for the VR system be?
2)   How long will a short-term transition solution be in effect?
3)   Who will pay for the short-term and long-term solutions?
4)   Will the solution provide for equal access for rural students as well as for urban students with more universal internet access?

5)   How will the proposed solutions accommodate the requirements for distribution of final grades, mid-term grades, freshman progress reports, etc.

Possible solutions that I have heard mentioned include the following:

1)   Internet posting of grades through UA Online
2)   Establishment of an 800 number or numbers for students to use to obtain their grades
3)   Mailout of grades as was done in the past

In a larger sense, this issue ties in with a need for a broad-based student support function which would provide services to students who/when (they) are not located on a regional campus where they have access to site-based student support functions.

As the discussion progresses, I hope that the discussion will address not just the issue of registration and grades, but the larger issue of how we can respond to the requirement to provide student service support to our students. At a recent conference held in Anchorage (Alaska College Reading and Learning Association) the composition faculty were unanimous in their recognition of the need for and their support for the development of an on-line writing lab which would be available for all UofA students. These seem to be initiatives which can and should be addressed simultaneously.

Thank you for your assistance in this.

Ron

From: Saichi Oba <saichi.oba@alaska.edu>

All,

Attached is a memo addressed to you all from Mike and Steve regarding the decision to move off of VR.

I echo their suggestion to submit feedback on how to transition off of VR to the Banner Reg work team. (Colleen Abrams is the team leader for the Registration Work team.)

Thanks,

Saichi
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