

**CTAM WORK TEAM**  
**Agenda**  
**Tuesday, December 16, 2014**  
**2:00-3:00 p.m.**

**Dial in Number:** 1-800-893-8850

**Participant PIN:** 6384 637

**Attendees:** UAS (Recorder) – Mae  
UAF – Caty,  
UAA – Lora  
UA Statewide – Jane

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1. CTAM Grades Upload
  - a. Interface Flag for Grade Import – need to submit CRMs ASAP and send CRM # to our SOC Liaison, Michael Kamen at [KamenM@aascu.org](mailto:KamenM@aascu.org) so he can make sure IBM knows they're time sensitive. Left a message – continue to manually done for UAS; UAA and UAF will need to; UAA would need to open a case (done by Friday to submit CRM); Caty will send a copy of her correspondence to UAA (make sure to copy in the SOC liaison); IBM wants to do a test run (part of the CRM); UAA will post grades tomorrow- will talk to Mel when to do the upload for grades; upload should be done before winter break; EAS will not be working during the break; will try to make sure it is done before break
  - b. IBM wants to perform "test run" to make sure everything will process correctly. Coordinate with Jane or...? Part of the CRM (Case Management System); open a CRM to open the flag; part of the CRM is instructions provided on how to do a test run
  - c. When do we each need to do our upload? UAA- Next week on Monday
2. GoArmyEd – new prompt to enter Average Semester Hour costs in the portal. SOC received lots of inquiries about this, so Patrice Hamilton, SOC Associate Director, is composing a detailed email. Under School profile screen; one was graduate and undergraduate cost per credit; wasn't certain to average to the two different level of undergraduate cost (lower/upper division); no action is need at this point per Caty; prompt will go away if you update your average semester hour cost (Caty posted graduate cost for UAF)
3. GoArmyEd and AI Portal – graduation information? Does anyone post graduation info; UAA- I believe so; UAF has tried a few times but maybe access trouble; Upload a transcript is required at the portal (AI portal); graduation date, GPA are required; certain to not upload transcripts; one of the responsibilities of the UA; a student who graduated would no longer use their TA; waiting to post graduation dates at the AI portal.
4. Residency Interface flags in GoArmyEd– unchecked for UAA and UAF, so all should be set the same way now. Already discussed
5. GoArmyEd CTAM upload of Sumer 2015 class schedule set for March 16, 2015- REMINDER

6. SOC changes – Nov 19 email from Seth Kamen, SOC Assistant Director for the Degree Network System (DNS): (Please review- Caty asked when DNS will be up and running)

*“...Our new Statement of Work has directed the DNS to review our membership requirements, the institutions and degrees in the system, to develop new Networks, and to develop a more efficient process. We need to get final approval from the Service Chiefs on a number of items before we can move forward. Once we have this approval, we will begin the task of determining what the new DNS will look like. This includes which schools will continue to participate and which degrees will be re-integrated into the system. **I would expect that the final process will not be completed until late spring, early summer at the earliest.** Which means, unfortunately, that I simply do not have a firm answer for you...”*

7. Any AI Portal questions or updates? None
8. Other items? None; Grades will not be posted until after winter break for UAF. Jane- perhaps posting half of the grades received- Caty, not at this time.
9. Next meeting is Tuesday, January 20, from 2:00-3:00.