

CTAM WORK TEAM

Agenda

Tuesday, August 19, 2014 ~ 2:00-3:00 p.m.

Dial in Number: 1-800-893-8850

Participant PIN: 6384 637

Attendees: UAS (Recorder) –Barb
UAF – Caty
UAA– Lora, Mel, Craig, Gianna
UA Statewide – Matt, Jane

1. CTAM Grades Upload

From Matt's 06/24/14 email: *"The EAS on-call email is ua-oit-eas-stu-oc@alaska.edu. When sending a message to have CTAM grades uploaded, write something like: Please run shr2ctg and upload UAA/F/S's extract to the GAE servers. I'll try to get some documentation out on the EAS wiki so everyone else knows what to do."*

- Grades posted manually at UAA, UAF will try it for the second summer session.

2. SOC changes and their practical ramifications (see attachment)

Per SOC's Seth Kamen via email today, *"Right now, a lot of the details are still being sorted out. Basically, this means that you will no longer just be in SOCAD, but in a combined DNS (Degree Network System) without service affiliation. We will be disseminating more information as it becomes available, and providing training once items are squared away. So, business as usual for now."*

- Letter was received - combine all the SOC categories into one and dismantle the SOC Consortium. Not sure what is going to happen?

3. Residency Interface Flag in GoArmyEd – should UAS get theirs checked, or should UAF and UAA get theirs un-checked? This will require a CRM in the portal.

From Susan Wolozyn's (IBM-GoArmyEd) 07/17/14 email: *"Whether or not your schools decide to check or uncheck the residency box depends entirely on your school's needs. Even if you have no residency rules intact, as long as you submit classes following the tech specs and system requirements while keeping accuracy with your class costs, it doesn't matter if you keep the flag or remove it. We can, of course, remove residency for UAA, or we can keep it. And we can add it for UAS, or leave it alone."*

UAA and UAF will get theirs unchecked.

4. DoD MOU – must signed by institution chancellors, approved by DoD and be on the list of participating institutions at dodmou.com by midnight on September 5, 2014. Need to allow minimum 5 business days for processing by the DoD. Per SOC, if it's not on the list by September 5, then soldiers can't use their TA at our institutions on September 6th..

-UAA is on the list of participating institutions now

-UAF is on the list of participating institutions

-UAS is not on the list of participating institutions yet – waiting for information from the DoD; submitted July31, 2014.

5. Installation MOUs – status check
 - a. UAA – Mel & Lora believes they are all done.
 - b. UAF – waiting to hear
6. Reminder regarding AI Portal changes:

AF/A1DLV
Jones Building
1500 W. Perimeter Road, Ste 4750
Joint Base Andrews, MD 20762

Dear Colleagues,

As promised in my letter in December of 2013, I am pleased to pass on more information concerning the upcoming changes to the Academic Institutions (AI) Portal. The AI Portal is undergoing extensive upgrades based in good measure on your suggestions. There will be two launches throughout the summer with the last one occurring in Sept 2014. The first roll out of changes will occur in mid-June. Prior to the first release, we would like to take this opportunity to highlight the new features and notify you of some required actions.

First, we are adding a new step in our process for validating the changes before launch. Our partners at BAM Technologies will be reaching out to some of you this summer to ask you to participate in the User Testing phases. We know how important it is for all the stakeholders to be able to influence changes where possible. Consequently, we would like your input on how well the changes work and what can make them better.

Secondly, the new features in the AI Portal will include:

15 Jun 2014 Release:

1. New design of the AI Portal
2. Update/enter term dates and costs. Students will be required to select from pre-populated term dates and costs when applying for tuition assistance (TA) (Exemption: If your school has an open enrollment system in which students may start classes on any day, you are exempt from this requirement.)
3. Update/enter directory information
4. Notification when a student has posted a school rating
5. Upload source documents when submitting a degree completion

6. Display of "Actions Required". This lists items such as how many courses are available to invoice, # of missing/overdue grades, # of pending authorization letters, along with other items

30 Sep 2014 Release:

1. Implementation of mandatory e-degree plans. School will enter number of credit hours required for Core/Major, General Education, Program Electives, and Institutional Requirements. Schools will also upload an evaluated degree plan or a non-evaluated one if transfer credit has not yet been determined. (Please note: airmen are allowed to use MilTA for no more than 6 (six) semester hours (or equivalent) under a non-evaluated degree plan. After 6 hours, MilTA is not authorized until an evaluated degree plan is accomplished)
2. Identification of STEM (Science, Technology, Engineering, and Mathematics) degree programs
3. Ability to manage students' education goals
4. Availability of reports to assist with the management of student records
5. Availability of an abbreviated version of the students education record with views of their grades, refunds, education goal, student record status, and contact information
6. Implementation of a secure messaging system with communications to the Air Force Automated Education Management System (AFAEMS) users
7. Access to the **AI Portal** forum to add or view forum posts
8. Ability to input student school ID numbers

Next, the new **AI Portal** will require your institutions to upload and lock certain information. **No later than 15 September 2014** the following information must be loaded. After this date, the institution will be locked and new students will not be able to select that institution. Airmen will only be able to pick from the uploaded data:

1. Tuition: This must NOT include any fees as fees or books as both are no longer authorized to be paid (functionality available with the June release)
2. Term dates: Ensure consistent and accurate information on MilTA requests (functionality available with the June release)
3. Degree programs: As part of the e-degree plans, airmen will only be able to choose from the uploaded degree programs/plans (Functionality currently available. Schools may start uploading degree programs now).

Finally, the Air Force is updating the regulation that provides overarching policy for the Voluntary Education program including MilTA. Once this is approved, we will provide updated information via the **AI Portal**.

As always, we appreciate our partnership with you and value the educational opportunities you provide Airmen. If you have any questions or need assistance with uploading the required data, please feel free to contact my **AI Portal** support team by calling [334-517-6172](tel:334-517-6172) or emailing aiportal@bamtech.net.

//signed/kay/1 May 14//

KIMBERLY A. YATES
Chief, Air Force Voluntary Education

- Mel discussed issues with password resets; Lora is going to get pdfs of degree plans and Mel will upload.
- Degree plans needed to be uploaded; fees, amount of what is still required...Degree Works plans seem to be ok for UAA.

- The address of the College of the Air Force **Changed**
 - o **CCAF.etranscript@us.af.mil**

7. Other items? none

8. Next meeting date: Tuesday, September 16, from 2:00-3:00?