Catalog/Schedule Work Team Minutes
Thursday, February 25, 2010 - **10:00am**
Audio-conference number 1-800-893-8850, conference code 6384637

Attendees:

UAA	UAF	KPC
Charese Gearhhart-Dekreon	Colleen Abrams	Shelly Blatchford
	Anna Brumbelow	**CDE**
Sarah Hill	**UAS**	Barbara Paskvan
Linda Kay Davis	Janet Crichton	Kim Runnion
Gianna Ridgeway	Jeanny Wharton	Heidi Olson

I. **Chair's Report**

   A. If testing in UAOnline LRGP (B8), programmers have requested that you use Firefox as your browser because the error messages from Firefox have more information.

   B. Banner printing and Secure Shell should be up and available. Talk to your Banner folks for access and let BSIS & CCS know if your printers aren't working.

   C. The Course Catalog Extract and download (SCRCATE) discussion has been postponed until further notice from Colleen. More needs to be worked out.

   D. Banner outage is coming!

II. **Banner 8 Testing**
   How's you're testing going? What have you gotten to and what's left to test? Any problems?
   Many haven't had much time to test due to scheduling deadlines. This is tough time of year.
   Anything we need to be looking at as a group?
   LRGP will still be up during the PROD outage, so testing can continue after 3/4/10 at 5:00.
   SSR9OLL – agree to limit parameter 7 to one option (no to rolling CRNS).
   Discussion of the Gateway – following up on a discussion we had at the BSF2F, group agreed that instructional method needs to be displayed on the Gateway (this is in addition to, not replacement of attendance method). To enable that, it has to be added to the Gateway extract, and Colleen agreed to take steps to get that started. This addition is part of CCS's efforts to made distance information transparent to all.

III. **Old Business**

   Distance education and general coding discussion

   – Continue looking at instructional method codes, the goal being to agree on their definition and how to use them. Remaining code and proposed new code:
      WB   Web-based – discussion last meeting started from a position of "web-based delivery other than eLive or Blackboard" but was tabled so that additional discussion with community campuses could happen.
      Agreed that WB will be described as "web-based delivery other than eLive or Blackboard"

      EA   eLive and audio (proposed by UAS)

Proposed new code modified to be EB – eLive Blended and defined as eLive and other technology (e.g., audio, video, web, Blackboard, etc.). Approved by all MAUs.

- Where should we go next? Attendance method or meeting type?
Agreed that attendance method was too much finance and fee related to be discussed by CCS. Decision was made to look at meeting type next.

IV.   New Business

V.   Adjourn

Next scheduled CCS meeting: March 11, 2010 at 10:30 (back at the regular time)