

## **Catalog/Schedule Work Team Minutes**

Thursday December 19, 2013, 10:30am

Audio-conference number 1-800-893-8850, conference code 6384637

Attendees: I don't think I heard everyone who was on the line, but...

Michael  
Charese  
Joanne  
Anna  
Barb  
Jan  
Jeanny

Note Taker: UAS

UAF

UAA - Michael

### **Chair's Report**

- Mary would like for us to review the help text information at UAOnline for improvements

*Send any suggestions to the listserve.*

- From our last meeting:
  - The departments that offer blended courses tell us their courses are hard to find. In the search choice "Type of Course Delivery" e-Learning and Blended are separate radio-button choices. Can we talk about maybe adding a new choice of distance types (0, 1, & 2) including e-Learning *and* Blended courses that shows all *except* traditional (3) courses. The current radio buttons require multiple searches for this.
    - BST attendees weren't keen about our suggestion to add check boxes to the Search so multiple "Type of Course Delivery" could be selected. Instead they suggested that users need more training.
    - Let's take a look at this again after the upgrade.

*February/March 2014*

### **Banner**

- Courses rolling with instructors, then at some point the instructors are being deactivated in SIAINST and they are unable to access UAOnline and enter grades. Anyone else having this issue? Is there a way to identify these instructors?

*No other MAUs encountering this problem. Anna will look into which other UAF Banner users may be making changes to SIAINST.*

### **Old Business:**

*None.*

### **New Business**

*None.*

### **Adjourn**

**Next scheduled CCS meeting: January 16, 2013 (this is the first day of classes for UAF).  
Should we postpone? Have someone else moderate?**

*All attendees agreed that January 23, 2014 will work much better. Next meeting set for  
Thursday, January 23.*