

Catalog/Schedule Work Team Agenda

Thursday, January 13, 2011 - 10:30am

Audio-conference number 1-800-893-8850, conference code 6384637

Attendees:

UAA

Gianna Ridgeway
Michael Worth
Sarah Hill

UAF

Colleen Abrams

UAS

Barbara Hegel
Jan Crichton
Jeanny Wharton

Ketchikan

Brenda Hurley

Kodiak

Jennifer Pedersen

Mat-Su

Cheryl Page

CDE

Barbara Paskavan
Kim Runnion

Statewide

Mary Gower

I. Chair's Report

II. Banner

- A. Banner SSB (UAOnline) testing – There have been significant problems with this mod going into LRGP that IT is trying to get resolved with SunGard. The hope is that it will be in and available for testing Tuesday (1/17) or Thursday (1/19) at the latest. Be ready to start testing as soon as it is available.
- B. SSR2SEC TR – testing continues. Kevin has made a lot of changes and it looks to be very close. Please take another look at it in LRGP and respond by this afternoon with your thoughts/approval.
 - Keep in mind that when we approve this, it will go into PROD and the new version is what you'll get when you run the report. If you have templates or macros set up, you'll need to modify them.
 - Reminder: Cross list definition is a new populated column in SSR2SEC. Be sure to NOT use semicolons when setting up your cross definition codes because it will mess up your delimiting the .dat file after running the report.
- C. SSR2DNL TR – approved by BST
- D. Delivery methods default selection in SSASECT – TR approved by BST
- E. NDUPPL duplicate checking override – programming is in LRGP, but problems have been found. Jane is talking to SunGard. Can't really be tested right now.
- F. Distance Gateway TR: Nothing to report
- G. Banner 8 allows duplicate section numbers when using the copy CRN feature in SSASECT. Waiting for update from Jane.

III. Old Business

Talk about the Face-to-Face in Anchorage

We have all but one of the sessions paired with presenters. We need to fill in the final hole and talk about how the presenters will develop their session and communicate over the next 12 days for planning.

- Tentative agenda (timing is very estimated):

Tue Jan 25th

- 10:00am Welcome, introductions, icebreakers
Day 1 focus - Distance Ed and Banner
- 11:00am **Session 1: Distance Ed and Overview of Changes** (Sarah)
- History (leg audit)
 - New definition
 - New course categories
 - New fields (pacing, meeting times, delivery methods)
- 12:00pm Working lunch
- Session 2: Changes to UAOnline** (Gianna)
- Session 3: Step by step how to create a new class** (examples of diff types) (Barb P., Mike, and Cheryl) - this could be led by a rep from each MAU or a few campuses to show how it may be done differently. Or different people could show how to build different types of classes. We need volunteers and one person to help organize it)
- This session make extend into the next day.
- 2:30pm 10 min break
- 5:00pm Day one closing thoughts

Wed Jan 26th

- 8:00am Distance Ed and Banner discussion continued
Session 4: How to make changes to classes and what to remember if you make certain types of changes (Jan and Jeany)
- 9:5pm break
- Break and start of CCS/Banner Issues
- 10:00am **Session 6: SFAMREG** – its shortcomings and how to use it, including cancelling classes (Colleen)
- 12:00pm lunch break
- 1:00pm **Session 5: Common Questions, FAQs in scheduling** (Sarah with Barb H. as notetaker)
- 2:00pm **Session 7: What shows up where on UAOnline** (Gianna)
- 3:00pm break
- 3:15pm **Session 8: Similarities and differences in statewide coding.** How to help students when they're taking classes from other campuses. (Anna, Sarah, and a Jan, Brenda, Jenny, Cheryl, & Shelly)
- 4:30pm Day two closing thoughts

Important notes for the face-to-face:

- Confirmation email will be going out with additional details
- Bring laptops that you have VPN access on and can get into Banner PROD and LRGP. We will be working with UAOnline LRGP, so make sure you have access to that.

- We will do door prizes if enough campuses are able to bring swag from their campus. If you can get your hands on a couple fun goodies, please bring them.

IV. New Business

Proposed addition to the delivery methods options: Independent/Directed Study. [Approved by UAA, UAF, and UAS](#)

V. Adjourn

Next scheduled CCS meeting: [February 10, 2011 at 10:30](#)