

Catalog/Schedule Work Team Minutes

Thursday, December 2, 2010 - 10:30am

Audio-conference number 1-800-893-8850, conference code 6384637

Attendees:

UAA

Sarah Hill
Gianna Ridgeway
Michael Worth

UAF

Anna Brumbelow
Lillian

UAS

Jan Crichton
Barbara Hegel
Jeanny Wharton

Kenai

Shelly Blatchford-

Kodiak

Jennifer Pedersen

CDE

Barbara Paskavan
Kim Runnion

Statewide

Mary Gower
Jane Vohden

I. Chair's Report

SSRROLL programming issue FYI:

Some parameters in our current SSR9OLL will allow you to add multiple values AND a wildcard (%). The search then ignores the wildcard and just gives results for the actual values that have been entered. For example: If Subject code value of ENGL, ECON and % are entered, then the process will roll all CRNs for ENGL and ECON.

In the new version off SSRROLL from SunGard, it will work the opposite way. If a multiple values and wildcard are entered, then the roll process will run based on the wildcard, essentially ignoring the other values. For example: If Subject code value of ENGL, ECON and % are entered, then the process will roll all CRNs (all subjects).

II. Banner

A. Banner INB testing – looking for final approvals from testers

Approved by UAA, UAF, and UAS with no opposition, but with two requests:

- Alphabetize the drop-down menu in SSA2DEL. Sarah will bring this up at the next SunGard meeting
- Where can the equipment methods be gotten so that they can be included in printed schedules. Sarah will bring this up at the next SunGard meeting and see what our options are.
- Delivery methods codes should be shortened and standardized. This is something that we (UA) can adjust to how we'd prefer it.

- B. Changes to SSR2SEC per our task request will be put in LRGP late Today (12/2/10). We need to go in and test them. Sarah will send out the task request and the .dat file mockup that was approved by BST. [Deadline for giving approval is Thursday, 12/9/10 at noon.](#) All issues should be sent to sdsit@email.alaska.edu and copied to the CCS list at banner-ccs@lists.uaa.alaska.edu. Send approvals to the CCS list.
- C. Banner SSB (UAOnline) expected in LRGP on 12/17/10. [May be available for testing as soon as 12/22/10, but there is a good chance that other IT issues \(Oracle 11G\) may push it later than that.](#) Announcements to come as we know more.
- D. Distance Gateway TR: Nothing to report
- E. Banner 8 allows duplicate section numbers when using the copy CRN feature in SSASECT. Waiting for update from Jane.

III. Old Business

Talk about the Face-to-Face in Anchorage

- Invitation went out 11/19/10 with travel memorandum from Mary. Please let Sarah know if you didn't get it.
- Vans – It looks like the better option for the DEF2F will be to not rent vans, and to instead use taxis. The hotel has shuttles that will go between the hotel and the University of Alaska Anchorage, and we also look into the possibility of using some of the UAA vans, if necessary.
- If you are traveling from a distance that requires you to book 3 days/2 nights, let Sarah know. She just need to let the hotel know to extend the government rate on your stay.
- Tentative agenda – This leaves 8 hours of time for DE/Banner and 6 hours for CCS/Banner issues. Does this sound right? [No opposition to this agenda.](#)

Tue Jan 25th

10:00am	Welcome, introductions, icebreakers
11:00am	Day 1 focus - Distance Ed and Banner
12:00pm	Working lunch
2:30pm	10 min break
5:00pm	Day one closing thoughts

Wed Jan 26th

8:00am	Distance Ed and Banner discussion continued
10:00am	break and start of CCS/Banner Issues
12:00pm	Lunch break
1:00pm	CCS/Banner Issues
2:30pm	break
5:00pm	Day two closing thoughts

- Ideas for the CCS/Banner Issues time:
 - Contact hours
 - Meeting types
 - Practice building sections together as examples of different scheduling scenarios.
 - ****Common questions, [FAQs](#)**
 - ****SFAMREG – its shortcomings and how to use it, including cancelling classes (Colleen?)**
 - ****What shows up where on UAOnline**
 - ****Similarities and differences in statewide coding. How to help students when they're taking classes from other campuses**

What are the top three or four of these? Is six hours enough time?

****These are the topics seen as the top 4 by the group. Sarah will send this list of topics to the list of invitees so that those who are not interested can plan their travel plans accordingly.**

Also discussed was the issue of laptops vs. computer lab. We will not be in a computer lab and so attendees will be encouraged to bring laptops that they can access Banner on. UAA will try to assist w/ extra laptops.

IV. New Business

V. Adjourn

Next scheduled CCS meeting: December 16, 2010 at 10:30