

## **Catalog/Schedule Work Team Minutes**

Thursday, July 29, 2010 - 10:30am

Audio-conference number 1-800-893-8850, conference code 6384637

Sign up for the CCS mailing list at <http://lists.uaa.alaska.edu/mailman/listinfo/banner-ccs>

Attendees: Barb, Charese, Gianna, Holly, Jenny, Sarah, Shelly

### **I. Chair's Report**

Putting together a committee to help organize the distance education face-to-face for schedulers around the state. Expecting (hoping for) 20 to 25 participants at the face-to-face and would like participation and assistance from schedulers around the state. [More information to come, volunteers happily accepted anytime.](#)

### **II. Banner Issues**

Distance Gateway TR:

The last round of changes was put into PROD and added to the site. Things are definitely improving. There are still issues with the subjects drop-down box (see below) and the search function returning multiple results for some classes.

For discussion from Colleen regarding the subject drop-down box: "Should the subject list just include only subjects for courses that appear on the distance education website or should it include all subject codes that appear on the web and that have courses numbered between '050' and '699'? Regardless of which method we use, how often should the subject codes list be refreshed?" [This was tabled until the next meeting.](#)

Colleen generated a list of all subjects in 201002 and 201003 and it is much longer than the one Christen had put together.

### **III. Old Business**

Distance Education – coding for Banner Student. There is another meeting with SunGard scheduled 8/1/10 to review the statement of work (also called a CAR). Sarah will report back any new developments.

### **IV. New Business**

### **V. Adjourn**

**Next scheduled CCS meeting: August 12, 2010 at 10:30**