

Catalog/Schedule Work Team Minutes

Thrs Apr 9, 2009 - 10:30am

Audio-conference number 1-800-893-8850, conference code 6384637

Attendees: *Linda Davis, Sarah Hill, Kathleen Murphy, UAA; Mae DelCastillo, Colleen Abrams, UAF; Jan Crichton, Jeanny Wharton, UAS; Pat Borjon, Jane Vohden, Mary Gower, SW.*

TRs Priority Ranking by BST

From BST Minutes of 3/5/09: The task requests in order of priority for the programmers:

- | | |
|-------------------------------|--|
| 1) Reg - Add 6 new parameters | 4) Admis - PFD verification |
| 2) Admis - Praxis | 5) Recruit - UA Scholars |
| 3) Reg - Clearinghouse Report | 6) CCS - Secure and Public Search – TR #2 &3 below |

TRs in Prod

UA#306,307 = TR#3A,3B Include dept text (SCATEXT) under subject headings in UAOnline Class Sched & Look Up Class to Add. Migrated to Prod. *Thank you, Daniel.*

Adjustment to UAOnline Catalog wording (Select the Course Number to **view prerequisites** or get further details on the course) was suggested as interim help for UAA students re: UA#335 (TR#9). Jane has done this for us in UAOnline Prod. *Thank you, Jane.*

WF in Development

TR#11A,11B Workflow: Course Change Notice To Students using SSA2ADM.

Pat Borjon pat@uaa.alaska.edu is doing this WF. Please see Pat's e-mail and Jan's CCS response 4/7.

Clarified at today's meeting:

1. The e-mail header will identify UA as sender.
2. Course number and section set apart by a hyphen (ex: ENGL A111-004).
3. Multiple lines of dates/days/times/location as in Banner. Dates for each line will be the SSRMEET Meeting Times dates (titled "Meeting dates").
4. Days shown as M,T,W,R,F,S,U separated by a comma (no space).
5. Add colon to time stamp (ex: 9:00am-10:00am).
6. Location shown as Bldg/Room codes rather than descriptions.
7. Add "Comment:" field for text up to 60 characters, to print only if Print Comment is checked.
8. Show fee note for UAS only (courses beginning with S) and only when Fees is checked in SSA2ADM. It will say "Fees: A fee change has taken place. Please review your account at UAOnline or MyUA."
9. Add a built-in footer to say: "Please do not reply to this e-mail. Contact your campus with questions."

TRs in queue:

Student task request website:

http://bweb4lrgp.alaska.edu/banlrgp/owa/bwsk2rq.s.P_DisplayRequests

UA#301 = TR#1 Catalog Search re-structure

*UA#302 = TR#2 Class Schedule (public) search re-structure

*UA#303 = TR#3 Lookup Class to Add (secure) search re-structure.

**TR#2&3 were approved by the BST 3/5/09 as priority #6 for statewide programmers.*

UA#300 = TR#8 Add Catalog Display link to Registration instead of Student Records; to bottom of our CCS priority list.

UA#335 = TR#9 Catalog prereq's & coreq's copied forward to UAOnline Catalog Entries page.

Old Business:

New Business:

1. Duplicate section fatal errors in registration. UAS students and staff are having to deal with this problem. We would like a course catalog flag NDUPL on SCADETL, to function the same as NPREQ, to block the fatal error, just like NPREQ blocks prereq checking.
Duplicate checking has been turned off for summer, as it was meant to begin with Fall 09. Jan will write up a Task Request for Jane to look at to determine programming possibilities.
2. SCAPREQ coding of concurrency and reflection in UAOnline. See John Allred's email of 3/11. How are we each using it currently?...
Linda said UAA has made adjustments to the SCAPREQ coding. Colleen said John's concern is met by a parameter on SOATERM to allow concurrency for prerequisite courses. So this is resolved.
3. Please add this one to the agenda, it was just discussed at the Workflow team meeting today.
 - a. If a new ~~dept code~~ **subject code (?)** is added or changed on STVDEPT, trigger a workflow to staff in charge of maintaining course information in Banner
Please discuss this with the CCS team to refine this, and to also determine if it really should be a workflow or if we can accomplish this another way (AppWorx or otherwise).
Thanks, Mary
None of the members present (Mary had to step away) were aware of an issue on this. It doesn't seem like it would require a workflow. Perhaps Mary could send clarification if this needs action by CCS.
4. It's time for someone else to step up and chair this team. Jan has done it for over two years and the UAS Registrar asks for rotation to another MAU (We may have a volunteer).
Sarah Hill has graciously volunteered to take over the lead position of our CCS team, with full support from our members. Thank you, Sarah.

Reminders:

- Banner-8: LRGP outage Sep 24 2009; PROD outage Oct 29 – Nov 4 2009 (actually Nov 5, 8am).
- BSF2F last week of Sept.

UAOnline View and Reg dates

for	Fall 2009	View	Mar 23, 2009	
		Reg	Apr 6, 2009	
	Spring 2010	View	Oct 26, 2009*	*May be delayed by the Banner-8 outage. Plan posting a pdf, etc, 10/26 – 11/5.
		Reg	Nov 9, 2009	
	Summer 2010	View	Feb 1, 2010	
		Reg	Feb 22, 2010	
	Fall 2010	View	Mar 22, 2010	
		Reg	Apr 5, 2010	

Next scheduled CCS meeting: **May 7, 2009 - 10:30am**

Thank you -jan