

Catalog/Schedule Work Team Minutes

Thrs. Aug 16, 2007 - 10:30am

Audio-conference number 1-800-893-8850, conference code 6384637

Attendees: Jan Crichton and Jeanny Wharton, UAS; Robin Weinant, CDE; Ruth Evern, Pam Leist, CRCD; Mae DelCastillo, UAF; Linda Davis, Charese Gearhart-Dekreon, Kathleen Murphy, Jeff Oliver, and new Registrar John Allred (welcome!), UAA; Patrick Tilsworth, OIT Statewide.

Items: This item was withdrawn. CRCD will use the Session Code and Instructional Method codes on ssasect to indicate X=Shared/synchronous, and WB=Web based.

1. ~~Re: a new value for STVACCT Attendance Method: 7/27 Ruth Evern wrote:~~

~~Hello Jan, CRCD would like to add an Attendance Method of EL for Elluminate Live. Can I please get this item on your agenda to be discussed at the CCS meeting? If you would please let me know the time and date of the meeting so I can attend. Thank you,~~

Ruth Evern, College of Rural and Community Development

2. Re: BSF2F 10/23-26 Fbks

On 8/15 Mary Gower wrote:

This is a reminder, please send me any updates and/or changes by this Friday [for the Cat/CrsSched agenda. Colleen Abrams has been coordinating the agenda for this committee. Prior subjects mentioned in the team included:

Open Learning

Prerequisite checking

Colleen is the team coordinator for the F2F and could not attend today. Jeff suggests and team is in agreement that time be given during the BSF2F CCS agenda for going over as a group the standard ways that we all enter course data in Banner, use of fields and codes, how and where data is coded, etc. Jan will contact Mary G and request that this be added to the planned agenda for CCS.

3. Re: restructure the UAOnline search for Class Schedule and for Catalog:

From Linda Kay Davis, UAA:

Linda wrote 8/13: I'd like to add some things to the agenda for the next CCS audio conference. The numbers are in reference to some task requests that I will provide in advance of the meeting so people may have a chance to look them over and bring their comments.

The team had lots of good discussion. Thanks Linda for your work on this; it will benefit students and staff alike. Thanks Patrick for your expertise and technical advice.

1) Modifications to UAOnline Class Schedule Search

- A) Restructure the non-secure UAOnline > Class Schedule Search process to move the Campus (Required) selection window to the previous page so it appears below "Search by Term." ~~Rename it "Search by Campus."~~ Both term and campus would be required on the first page.
- B) Change the "Search by Campus" window so there is an "All" option ~~that appears at the top of the list.~~ added for each MAU: UAA – All campuses; UAF – All campuses; UAS – All campuses.
- C) Change the Subject (Required) window so that the only subjects appearing are those for the campus(es) selected on the previous page. The team also

requests that the text at top have this statement added as the third sentence:
"Use control/click to select multiple subjects."

D) Change the Subject (Required) window so there is an "All" option at the top of the list.

~~E) Change the Subject (Required) window so that the subject codes precede the spelled-out subject, for example: ACCT — Accounting. E is withdrawn.~~

2) Modifications to UAOnline Course Catalog Search

A) Restructure the UAOnline **non-secure** Course Catalog Search process to add a Campus (Required) selection window to the ~~previous~~ **first** page so it appears below "Search by Term." Rename it "Search by Campus." ~~This will be the same as the Class Schedule Search (above).~~ **Both term and campus would be required on the first page.**

B) ~~Change the new~~ "Search by Campus" window so there is an "All **campuses**" option ~~that appears at the top of the list,~~ **and an option for each catalog MAU: UAA – All campuses; UAF – All campuses; UAS – All campuses, and PWSCC campus (total five choices only).**

C) Change the Subject window so that the only subjects appearing are those for the campus selected. **The team also requests that the text at top have this statement added as the second sentence: "Use control/click to select multiple subjects."**

D) Change the Subject window so there is an "All" option at the top of the list.

~~E) Change the Subject window so that the subject code precedes the spelled-out subject, for example: ACCT — Accounting. E is withdrawn.~~

Thank you,

Linda

Task requests:

Colleen submitted a SCR2DNL catalog download request to BST on 8/9, approved. If Colleen is able to join us we would like an overview.

Mae filled in for Colleen, the approval is to support programmer time to build either a new SCR2DNL for UAF, or as Patrick explained, to make adjustments to the SCR2DNL that would serve UAF while not impacting UAA or others that use the current SCR2DNL as is.

Testing:

QAdhoc section status view (see emails from Charese 7/9 and Jan 6/29); Patrick is considering rolling this to Prod Friday 8/17.

Due to time constraints this will be rolled as is to Prod, with adjustments made afterward.

Discussion: **No further items.**

Dates: LrgP last refreshed June 4. Next refresh Oct 1.

Next meeting: Thurs. [Aug 30](#), 10:30am:

The next CCS meeting falls on the first day of classes Aug 30. Do we want to meet anyway,
[\(Consensus is Yes\)](#). ~~or skip to our next scheduled meeting on Sept 13?~~

[Thank you everyone.](#)

-jan