

**BST Notes for Date: 7/21/11
1:30 pm-3:00 pm**

AUDIO INFO! Phone: 1-800-893-8850; meeting #: 2967390

BST notes archived at http://www.alaska.edu/studentservices/staff/banner/bst/workgroups/bsis_mins.xml

(In Fairbanks: Butrovich Room 102)

Note-taker: Katie, Mary, Cathy, Patty, Lora, Anita, Colleen, Crystal, Anna, Joe, Pete, Charese, Isabelle, Shelly, Susan, Shirley, Jane, James Schropp,

Date Campus

6-9-11	SW
6-23-11	UAS
7-7-11	UAA
7-21-11	UAF
8-4-11	SW
8-18-11	UAS
9-1-11	
9-15-11	

Attendees:

Additional items to agenda?

- Blackboard Transact System – James Schropp
- Dummy Records – Lora Volden, Mary Gower
- PIN Resets through ELMO (time permitting)

1) Reports

Course Schedule & Catalog – nothing to report

Registration & Add/Drop – discussed waitlisting testing, issues with CTAM load. Nov. 14 spring registration – July 28 at 2:00 PM

Academic History – Pete mentioned hold task request for expiring test code for Banner face to face and new task request at bottom.

Admissions – did not meet – will meet August 1

Degree Works – did not meet meet next Thursday

EMAS/Recruitment – Quick meeting Tuesday for migrating EMAS – UAS is migrating to EMAS 9 – going live in December. UAA has been doing clean up to EMAS 9 mid-September, UAF moving to 8.6

Fee Payment –

Housing – Adarondak – UAA check-in August 25th UAS/UAF similar schedule – still refining the information coming into the system. Joe will meet with Gregg next week when Gregg visit Anchorage. Possibilities for photos into the system.

Transfer – **did** not meet – next meeting Wed. August 10 at 10:30

Financial Aid –

Imaging – PCI Compliance and working through documents that need to be reviewed for compliance.

BPA/Workflow – Military workflow is live – modification is live – currently prioritizing other workflows.

Student Support Services – **Team did not meet – waiting for information into LRGP. Jane met with Melody and will reapply into test next week.**

BCT – James Schropp on new black board LRGP Refresh Sept 25, requesting freeze Oct. 31-Nov.21
Military (CTAM) – Load happened at the beginning of July. Audio for LOI schools (letter of instruction signed with GoArmy ed). Army National Guard will start using GoArmyEd.
Clone – In the fall

2) Known system down time?

August 14th to apply HR and Finance upgrade – now requesting full-day outage vs. just AM.
Has wording for UAOnline been decided?
Advanced notification – Down for maintenance August 14th.

Critical dates in Fall when we can't have PROD down?
Lora will send dates
November 1st – admissions date deadline for UAA and after to allow for processing.

Reaction to December 4th as possibility for Student 8.4/8.5?
Allows for prerequisite checking in Degree Works.
Colleen will also do a summary of the release guide.

3) Jane:

Course Catalog and Schedule – co-req. pre-req. AVOW will move to on-call. **Unroll a grade in PROD.**
Daniel working on **address verification** to LRGP – going on vacation for 2 weeks – will move after he returns.
Race/Ethnicity report complete – N2 is unable to do at this time – so EAS just did it.

4) Mary/Cathy:

New OnBase group being developed which is putting in a new document that looks at the policy level – members would be Alicia and a counterpart at each MAU.
Latest deadline for PCI compliance November 2011.
No rural sites training this year – it will move to video conferencing.
Looked at using IPAD which does not allow class search (will create a task request for us) – needs to investigate further – could be the web browser.
Photos – Pete says the plan is to create a separate server for the .jpg files (or other type of photo file).
Clean Address – ready for testing to be done. Crystal says it's working on Fin Aid, Recruit and UA Scholar addresses. If you are testing through UA Online – must make certain you are on the address type that is being impacted – NOT PR or MA. Punctuation in the name is not working at the moment. Tape loads are also not working at the moment either so they are looking at a work around.

5) New Task Requests:

Erica Iseri from UAF International Programs has a task request.

StudioAbroad is a study abroad information management system that allows students to search for information about study abroad programs. Studio Abroad would allow students to apply on-line and make information about the student easier to find (currently on excel spreadsheet). Would have information feed from Banner – those items that students may not know “exactly” what is in Banner – GPA or Year-in-School.

How do we deal with the data we are releasing from Banner to another program outside of Banner.
Discussion with David Bantz about how the student logs into Studio Abroad.

How is this administered – who would be maintaining the program in the background? This is the same as degreeworks, parking, housing, etc. Rory doesn't want data to be updated on the Banner side. Rory uses housing as an example – Erica's office would have to track access to the data and provide all training, etc for staff members.

Joe said that the Banner data feeds have made a great thing for housing.

Peggy is concerned that it takes a lot to maintain the feeds to other departments – when there are upgrades, etc.

Erica mentioned that this will also eventually help with those students coming to the University not only those going abroad. There are about 50 students per academic year...it has increased 38% from last year and the numbers will just continue to go up. Studio Abroad will allow it to grow more quickly. Donna says that UAF is leading with UAA analyzing in the future.

When would you need the data? Wanted to launch in September ... could launch with just the search ... would be time consuming to build the bridge.

Juneau wants to wait for Barbara – Lora would like to put procedures in place prior to approving because it feels like it is further away. Can TOAD work for this? Could IR do this as well? Colleen will work with her to determine if there is another way to do this.

Is there a way to make oversight or security a team organization so that extracts from TOAD – would meet the security requirements?

Banner Face 2 Face Conversation.

SHRASTD_TR: Academic History has approved – Peter Sommers asking for review

UAA would like to go back to the baseline process for calculating graduate level standing. Need to add a parameter level code. This is just to be used for Graduate Students.

UAA approves, UAF approves, UAS approves

Priority 3 – after Peggy. End of fall would be fabulous.

6) Review/Reorder of Top 15 Task Requests (every other meeting):

Lora would like them extracted and attach to the email. Agreed...

7) Other items:

Comments:

Blackboard Transact Product for Student ID System – James Schropp

ACAS recommendation from 2004 was that if one campus upgraded then evaluate a single-host environment. After investigation it was less expensive to go with a single host environment for the system for UAA/UAF. They are beginning this week to sketch in a timeline for the upgrade. UAF will move point of sale vendor the second or third week of August (ex: dining services). Main conversion process will be December – 12/20-12/22 UAA cutover, 12/27-12/29 UAF cutover.

Datafeeds from Banner will need to be merged and any additional information would be included in the new single feed – identified for November 28th.

Card readers won't be working right after the cut-over and there is concern about the copiers. Some copiers are intensely used by students are being evaluated so they can possibly be converted sooner.

This system will need to determine what is the person's role – student, staff, faculty, etc. Determining the role may be something for this group to discuss in the future. Some departments want to know what the student status is at the University.

Photos – the plan is to get the photos out of the card system and into a central repository to push that out to various systems.

Next Meeting