AUDIO INFO! **Phone: 1-800-893-8850; meeting #: 2967390**

 (In Fairbanks: Butrovich Room 102)

Note-taker: UA (Mike Earnest)
Attendees: Mary Gower, Mike Earnest, Patrick Tilsworth, Barbara Hegel, Lora Volden, Tim Stickel, Colleen Abrams, Alicia Wyse, Charese Gearhart-Dekreon, Janet Johnson, Peggy Byers, Shelly Blatchford, Isabelle Tissier

Date	Campus
~~6-14-07~~	~~UAA~~
~~6-28-07~~	~~UAF~~
~~7-12-07~~	~~UAS~~
7-26-07	SW
8-9-07	UAA
8-23-07	UAF

Additional items to agenda?

1)   Reports

Course Schedule & Catalog – Prerequisite checking goal term is either Fall 08 or Spring 09. UAF would like to activate; UAA's Faculty Senate has not approved; UAS is coding prereq's and has done some testing. We will need to be able to support non-participation, or partial or full participation. Patty's task request is based on discussion with Rory and JJ's people and is intended to support each MAU's needs, without duplication of entry, and with no loss of prerequisite data in Banner, publication, and web formats.
     The CCS team members had questions but no objections. The priority of "4-now" was questioned; it depends on the programming time required and the goal term. The team approves the general plan and recommended it go to Registration team for discussion today.
    - QAdhoc section status view Team members had not tested it. Thurs. Aug 16, 2007, at 10:30am
Registration & Add/Drop – Prerequisite checking – a proposal to allow just the MAUs that want to go ahead with preprequisite enforcing to do so. All MAUs approve task request.
Student PIA Registration Survey We will complete surveys for the individual MAUs and submit them to the list. Diane will compile them for the survey indicating similarities across MAUs, and submit the compilation to the list for review.
Stuart: The issue is that, for the first time in 2006, records were purged from student accounts (according to certain restrictions). Purged records were from 1/95 to 12/31/2002. The problem is that fee assessment is still on for all terms in Banner. Assessment can be run, even for students whose records were purged. Assessment would place changes on an account, but any payments that were made prior to the purge would not appear. **The MAUs agree to turn assessment off for 199702 – 200203. Colleen will make it so. We will need to coordinate with Finance for future records purges, and will need to decide how soon to turn off assessment after the next purge**.

        Academic History – On Monday July 17, 2007 we discussed updating students' curricula at the time of graduation. The main question was if we updated other MAU's curricula once a student graduated from us with a degree. At the time no MAU was updating other MAU curricula. It was decided that at the time of graduation,

each MAU will update a students curricula moving all curricula priorities as needed. This is to help the student with financial aid, as well as help each MAU with having accurate data.
Agenda items for Monday July 30, 2007 meeting
1. Tim Stickel and Colleen Abrams would like to talk about Workforce Credential forms for Banner.
2. Laura Volden would like to discuss the possibility of students being able to turn off/on their confidentiality flag through UAOnline.

Admissions – **1)   Alignment of undergraduate admissions procedures across the UA system. All MAUs need to work together as a team to make our admission process more effective and decrease the processing time. The first steps will be:**

a.   Each MAU will send to Mike Earnest any manual, diagram, or document that reflect the admission procedure in each campus before 8/1.
b.   A representative from each MAU will complete a joint and an individual Process Improvement Assessment survey and send it to Mary Gower.
2) Academic Competitiveness Grant (ACG) Eligibility. We continued discussing the possible collaboration between Admissions and Financial Aid office to award this grant. The Admissions staff's expertise analyzing the High School transcript was one of the main reasons why the Financial Aid office requested our collaboration, but this "expertise" is only true for UAF, since UAA and UAS only look at graduation date, GPA and Exit Qualifying Exams. Mike Earnest will take this information back to the Financial Aid team and we will revisit this item.
3) SAR2ADM: UAF requested the addition of a date in this report for the "status" field. All MAUs agreed on this. Libby will write the task request.
Recruitment – Testing for UA Scholars bridge, UA Portal product; EMAS is going to send revised quote
Fee Payment – no report
CAPP – no report
Security – no report
Housing – no report
Transfer – no report
Financial Aid – Met 7/23, prioritized task requests for Terry; 7.8.1 upgrade; training with Sungard during BSF2F
Imaging – Printing will be turned off Friday 7/27; confidential info on documents will have to be blacked out before scanning (such as credit card info); Alicia requests what info users need for Banner Face to Face.
BPA/Workflow – There are now 2 Student Workflows in Production (Drop below Full Time and Change in Reg Status). Next task is to identify next set of priorities – Tim will send out an email.
Student Support Services – No report
MyUA (http://www.alaska.edu/its/projects/MyUA/) – Tom Moyer has requested assistance from Luminis development teams

Subject: LCB update
Date: Mon, 9 Jul 2007 14:34:21 -0800
From: Tom Moyer <tom.moyer@alaska.edu>
To: <sdbct@email.alaska.edu>

Dear BCT,

On behalf of Janet Johnson and myself, here is a status report on Luminis Channels for Banner. We have contracted SungardHE for assistance with LCBs for the week of July 16. Our developers were unable to successfully implement LCBs in the Banner and MyUA test environments.

SungardHE recommended a re-install, which will take place remotely July 16-20, overseen by appropriate OIT staff. You'll receive another update the week of July 23.

Assuming the reinstall is successful, the next step would be to install LCBs in Prep environments and invite users to access, view and test the channels. In the event that Test re-

installs are not successful or we need assistance in Prep installation, we have also booked two weeks of Sungard's time onsite 8/20 to 8/24 and 8/27-8/31.

Tom Moyer
MyUA Project Manager
450-8336

BCT – no report
Military (CTAM) – "Things are going relatively smoothly"
Duplicate ID – No report
Clone – Future date October 1

2) Known system down time?

7/29 PROD outage – Oracle
9/23 Tentative workflow upgrade
Authserv this weekend – you may have to log out & back in

   3) Patrick/JJ: No Info

Banner Password resets in effect today for LRGP for small group of testers; must change using new standards. Will expire after 14 days.

4) Mary G

-   Reminder - UA Identification number is "sensitive", it is part of the student record (FERPA-protected) Discussion of putting disclosure info in catalogs, and emailing student ID numbers in internal (UA) emails. Concern that email and attachments are not encrypted.
-   Common matching to PREP & LRGP Aug 1 Possible delays due to a death in Finance dept.
-   FERPA presentation will be filmed. Filming the whole week would be cost-prohibitive; choose which ones would be best to film.
-   Requesting funds to do a "Counselors on Campus" event at the MAU's. One event per MAU – once funds are in place, planning will continue.
-   Pre-req checking – Fall 08/Spring 09 (SAC wants November 08 implementation for Spring 09)
-   Sent User Login language (30 minute timeout) to EAS
-   Workkeys (http://www.act.org/workkeys/) implementation in AK this year, actual testing via Workkeys to begin in 2008; students get tested 6th, 8th, 11th, and 12th grades. Looking at how to put the scores in Banner.
-   Accuplacer – desire to have single placement test at UA; UAA is already using it – UAS is considering it – UAF is doing comparisons on Math & English this fall
-   FERPA online tutorial – CDE is planning for online tutorial for students, staff & faculty; should be available in October; Mary requesting volunteers to give input and feedback
-   BSF2F Oct 22 – 26
-   Student PIA Oct 29 – Nov 9
-   GFC OK'd students updating EM addresses at UAOnline.
-   Systemwide credit hours & headcount slightly down.

5) Requests:
6) Other items?

Task Request

Charese (7/23/2007 10:20 AM email)
I'm asking to add four fields to the QAdhoc Admissions Basic View query: Test_Score_Code, Test_Score_Description, Test_Score and Test_Score_Date. This would allow users to find test scores along with other admission data.

Colleen suggests using SAR2NAR out of Banner – which would be accurate with live data, as opposed to potentially old data in QAdhoc…. Not opposed to adding these fields but it could affect run speed

Patty/Colleen (7/20/2007 1:11 PM email) (Pre-requisite Checking)
I met with both the Registration and Catalog/Schedule work teams yesterday (7/19/07) discussing this task request. They have ALL approved it to move forward to the BST for final approval so we can get some programming estimates.

 Colleen Abrams will talk about this on July 26th as I will be on vacation.

<u>Other Items</u>

eTranscript kickoff meeting in Anchorage August 7
Special thanks to Patrick Tilsworth and Tim Stickel for getting workflows into Production