

Subject: BST Agenda (3 pages)
Date: 5/22/03, **1:30 pm-3:00 pm**
Phone: 1-877-751-8040 Pass codes 697579
(In Fairbanks 474-8050 - UAF or Butrovich Room 102)

Note-taker: Barbara A. Hegel UAS

Attendance: Barbara Hegel, Patrick Tilsworth, Mary Gower, Ann Tremarello, Charese Gearhart-Dekreon, Janet Johnson, Ron Slominski, Colleen Abrams, Brigitte Mayes, Cheryl Plowman, Sandy Gravely, Karen Wegrzyn, Patty Itchoak, Gayle Gregory, Carolyn Hanthorn

Additional items to agenda? Transcript Express, Evsions

1) Reports

Course Schedule & Catalog – no report

Registration & Add/Drop – met last week; web grading, reg problems; meet in two weeks

Academic History– no report

Admissions – Meeting this Friday – hands on work session; things are going well; question was asked if someone could dial in for this meeting. This doesn't seem to be feasible for this meeting.

EMAS+-Running bridge testing; stage history; looking for an update tomorrow

Fee Payment – deiced on codes for refunds; fa, ln, exm, rfd

CAPP- no report; meet in 2 weeks

Security- no report

Housing – no report

Transfer – no report

Financial Aid – GLBA – Dept of Treasury; Privacy and Security – We do have to comply with this act (Privacy = FERPA) Security = IT, paper version (working with Statewide counsel and auditor; missing some information from Dept of Treasury; looking for the schools that are grossly in misconduct; we are very close to complying with the act;

- Video outreach- going to Guidance Counselors
 - 1% tuition waiver authority – needs based aid, and outreach; working with Deans on campus
- Clone- will be re-cloned – next Friday, put them into Prod if you want to keep them (from LRGP)
BPA/Workflow- June 24-26; arrange housing now, if you have not done this already.
Web Portal – heard this morning from Mike B. update in a few weeks

2) Requests: SIR2SGQ, SIA2SGQ from Sandy on Tue, 20 May: Colleen commented that there is another form that may work; the other reports off the instructor schedules – want to print off a batch; create a pop select (a friendly version) want a complete schedule without asking for all the campuses. Include all (default Y) which will include all campuses

3) Known system down time? Sunday morning for a brief period of time;

4) JJ – no report

5) Other items?

Additional Items:

Saichi: BPA/Workflow, June 24, 25, 26

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Barbara H: UAS is looking to replace their existing (less than adequate) room scheduling software (CELCAT). Follow-up since last BST:

Scheduling Software Question

What room schedule software are you using?

Ad Astra	6
Banner	1
EMS Lite	1
Home grown	1
Iqsession	1
Paper and pencil	3
Schedule 25	1
Looking for Software	7
Number of Responses	21

How long have you been with this scheduling software?

Ad Astra	2 yrs, 4 yrs, and no response
EMS Lite	2 yrs
Schedule 25	7 yrs
Does the software integrate with banner?	Ad Astra, Banner, Iqsession, Schedule Ad Astra, Banner, Iqsession, Resource 25 (from Schedule 25)
Does the software schedule events?	
Does the software have a web component?	Ad Astra, EMS Lite (but that school is not using web component)

-Meeting with SCT – two weeks ago and are waiting to hear from their rep. Patty wants to see what support will be given by statewide. UAA is losing \$, they had to outsource since statewide would not help with their project. This will be continued....

Sandy G:

Please add the attached task requests (**SIR2SGQ & SIA2SGQ**) to the agenda for Thursday's audio. (**NOTE:** Task's were sent to the BSIS on 5-20)

The need for these task requests was first brought up back in August 2002. The report and form show the courses that an individual instructor is assigned for that semester. We want to be able to run the report in a batch or with a pop select. We want the form to display the credit hours for each class. Apparently Personnel at the MAU level was not using the reports at that time but they may be now. I've CC'd Vicki and Carolyn W in case they want to comment on the changes. Per Carolyn's email attached below, we agree that the report should display the full course load for an instructor anytime that the report is produced.

From 4-10 BST: Has a mtg with Tina Delapp to discuss how UAA Nursing program can devise a process for collecting/distributing fees from students at campuses other than UAA? (See notes from BST 4-10 below).

- A. UAA School of Nursing wants a determination of how fees should be handled for their distance-delivered courses. They want course fees to go to Anchorage, but other fees (student activity, health center, etc.) to go to campus where the student is actually located, so the students can use the services and facilities at those locations. Multiple sections might be used, but that wouldn't solve Blackboard problems (some thought that solving Blackboard issues would take intensive work at the outset, but then would be set for the future). Cross-listing is a possibility; UAF has used this method and Colleen is willing to work with those who want to try it. In NSE model, all fees go to the course campus, while fees at the location campus are all waived. Karen suggested having a meeting with Tina of UAA School of Nursing, and other AP representatives to discuss further; other interested BST members are invited to attend.

-- Idea that might work (Karen) activity fees; if we use rate codes for each MAU and we put our activity codes on the first page sfargfe; when put in a nursing course they were double charged; If put on the third page of sfargfe; Colleen thinks it may work but have to look at 5.6 to see fee assessment changes. Blackboard issue relates to multiple sections of the same course. The lab portion may be set up for each campus. (this will be tested and the other MAUs would be contacted)

Saichi: Any status report of the Banner Prospect project? – no report

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Gayle or Colleen:

The UAF graduation department is seeking permission to populate the Qualifying Paper Type Code Validation Form (STVQPTP) with the following codes:

Code Description (with punctuation)

T = Thesis Title:

D = Dissertation Title:

I = Interdisciplinary Title:

C = Concentration:

M = Minor:

This request (especially the title information) is to comply with our UAF faculty/senate request of adding information to the UAF transcript.

- updating the validation table

Transcript Express – statistics

2-3rd week of March – 100 requests - 142 copies

April – 268 requests -374 copies

There is a number of pendings – students who do not know their PINs

EVSISIONS – in test for a core group at statewide moving over to PREP; LGRP after the refresh – 90 days testing period.

- Request to add to Student feedback form UAonline \$100 gift certificate could have problems linked with certain students; An alternative is clothing (sweatshirt....) in place of money.
- Put in the printer destination for fee payments
- Canceling July 3 meeting