

Date: August 1, 2002

Attendees: Colleen Abrams, Jan Crichton, Susan Culley, Charese Gearhart-Dekreon, Mary Gower, Sandy Gravely, Gayle Gregory, Carolyn Hanthorn, John Henry, Tamara Hornbuckle, Mary Howard, Patty Itchoak, Janet Johnson, Shelly Love, Brigitte Mayes, Saichi Oba, Bec Smith, Kay Thomas, Karen Wegzyn, Alicia Wyse

Re: BST Meeting for 8/02/01

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REPORTS:

Course Schedule & Catalog: No report

Registration: Needs to meet soon. Will try to set up a next week (Aug 5-9)

Academic History: No report

Admissions: Met Tuesday, July 30, 2002. Sandy Gravely will be the new admissions work team leader. Will be working the Web Admissions Application process. A face-to-face will be scheduled for sometime the first week of October with at least two audio-conference held before that. This implementation will be attempted without the use of a consultant at this time.

EMAS+: Alicia is testing the bridge from EMAS to Banner
Coordinators are testing the bridge from Banner to EMAS

Fee Payment: No report

CAPP: No report

Security: Needs to meet again soon

Housing: No report

Transfer Credit: Specification for Articulation Resource Web Site is in progress and should be on the next agenda.

Financial Aid Working to ensure program security.
Testing Common Origination and Distribution process for UAF
Bookmarks should be available by the end of next week or beginning of the following week. Some will be distributed to each campus for distribution to the students.
UAF is real busy with processing ASL and Stafford loans through ACPE
UAA is real busy with the move of their office to the University Center and developing a procedure to process aid requests through the offer stage prior to the student being admitted.

SEVIS – From Saichi – An upgrade is coming from SCT sometime later this month.

Citrix – There will be an upgrade of the Citrix servers tentatively scheduled for October 19-20. Janet mentioned that we may be able to install the client portion of this upgrade prior to the server upgrade. Saichi will find out if UAONLINE will be affected by this upgrade.

MA Hold – Would indicate that the student did not have a valid current mailing address. UAA was not real sure about the procedure to use and would not approve it without further internal discussion. All other units approved it. When UAA decides to approve it, they will notify Janet at which time it can be added to the system.

The suggested procedure for using this hold is as follows:

If you want to utilize the 'MA' hold, the following process was written up and reads as follows:
"When a current Mailing address is no longer valid AND we can not locate a new valid mailing address, we will place the student on hold using a MA hold. If you do not have access to update SOAHOLD, contact the office you normally would to have a hold added/removed.

When updating the mailing address from an Inactive mailing address, we must check to see if the student is on hold due to not having a valid mailing address. If the account is on hold, and you have update access to SOAHOLD, you may delete the MA Hold only. If you do not have access to SOAHOLD, contact the office that established the hold for it's removal."

Jan Crichton had a question about overriding the MA hold if a student had just given a good mailing address. She was told that if the office procedure approved the override then the front counter person could override the registration hold as long as there were no financial holds.

REQUESTS:

SFI2RAT –

There was some discussion of having the original page be page 1. Janet said that that might not be that easy and that it might be easier to add an option in the key block for enrolled/waitlisted/withdrawn or dropped or all. It was approved to pass on and have Janet respond back with the programming recommendation which sounded very acceptable to the group.

SHARQTS

Approved as is to forward to programming

SPR2ADR

Add a parameter to the report for Holds. It will be multiple, optional and will not be able to contain a %. Add a column to the report for Holds. Will contain Yes or blank depending on whether the student has one of the hold parameters.

KNOWN SYSTEM DOWN TIMES

VR and Web will be down Sunday, August 4, 2002 from 8-10 am

LRGP will be down Sunday, August 4, 2002 from 10-12 am

PROD will be down for an Oracle upgrade on Sunday, August 18, 2002 (AM outage probably)

TRNX down for Oracle upgrade on Sunday, August 18, 2002 (AM outage probably)

System upgrade on Glacier on Sunday September 29, 2002. Times to be announced at a later date.

FISAP upgrade for Financial Aid is coming but do not know if it will require an outage and, if it does, when it will be.

VOICE RESPONSE (REG) NOTE:

There is discussion at the senior management level about discontinuing Voice Response processing. The current discussions are at the Chancellor and Business Council level. Part of this discussion is due to the fact that we need to change equipment. We were encouraged to talk with our management about it.

REGISTRATION DATES:

Janet needs registration dates as soon as possible (preferably before I send this out). They are in the process of planning the additional support by the programming staff that is needed during this time. Since all programmers and programmer/analysts were switched to hourly status, the planning of time for these people so overtime is limited is critical. Also, Janet will be on vacation from August 26 through September 6 to take her son to college.

UPGRADE NOTES:

Netscape 4.7 not working well with uonline.alaska.edu. If encounter difficulties, can often times press RELOAD and it will work fine after that.

Netscape 6.2, Internet Explorer and other internet products do not seem to have a problem.

TRNX has the new ADA compliant format of the SCT entry page into the "Web for" products. Janet encouraged us to look at for ideas about how we can make our home page ADA compliant.

Within Banner, they will resolve the GUAUPRF error message as soon as more critical problems have been resolved with this upgrade. This message only appears in TRNX and PROD.

CLONE:

The Web for the clone (LRGP) is being worked on and should be available soon. Technical Services is working on firewall protection, eliminating dorm computer access and scrambling the Pins on the clone. There is another meeting of the clone committee next week and we should have further word at that time.

If Student has its preference, the clone will be refreshed with data from about the 2nd week in September or a little later. The members of the BST who are on the Clone committee with take this preference forward.

Transcript Express:

All institutions are encouraged to review the web site and listen to the phone version. Send comments to Mary Howard. The web address was sent by Saichi earlier this week.

Degree Verify –

Janet reminded the institutions that the Degree Verify historical files need to be sent as soon as possible. Once all have been sent, then the process will be changed so only a single term's information is forwarded on each processing. Hopefully this will be completed during the month of August.