

## Minutes from BST Meeting

10/25/01 1:30-3:00

Attendees: ANCH-Cherise, Mary, Patty, Carolyn FBX-Gail Ann, John, Alisha, Julie, Brigitte, Becky SW-Janet, Mike Gardner PWS-Susan UAS-Paul

### 1) Reports

Course Schedule & Catalog – No Report

Registration & Add/Drop - No Report

Academic History - No Report

Admissions - No Report

EMAS+ - Software should be here next meeting – November 2<sup>nd</sup>

Fee Payment - Web payment specs are being developed. Payment on-line hopefully available before Christmas.

CAPP - No Report

Security - No Report

Housing - No Report

Transfer Credit - No report – Meeting to setup week of 11/10, equivalent report discussion

### 2) Requests

None

### 3) Known system down time?

Production down Sat. November 10 for Fin. Aid. Upgrade

Dates system needs to be available for HR Payroll entries:

December 22, 26, 27, 28 and March 2<sup>nd</sup>

### 4) JJ:

### 5) Other items?

Clarification on the uses of the Source and Contact fields on SAAADMS that are used for identifying Alaska Scholars.

**Becky says use SRAQUIK. Code to identify with Alaska Scholars is AS.**

*Additional items to be part of SHR2MJR and SGR2MJR.*

1. Add parameter to include addresses. 2. Add column for 'Confidential Indicator'.

**OK by Fairbanks. Patty will check with Lori for Juneau approval.**

3. Add parameter to get a .dat file.

**OK by Fairbanks. Patty needs to write a task request. Ann suggests making individual parameters as optional.**

Discussion of census dates. Need freeze dates – Sometimes we are so far ahead of schedule entry that we do not have freeze dates for certain terms.

Programmer – Tammy is leaving.