

## **Bylaws of the Alaska State Committee for Research**

**Revised February 21, 2019**

### **ARTICLE I - IDENTIFICATION**

The Alaska State Committee for Research (hereafter referred to as the SCoR) is an advisory body that functions as the State Committee for EPSCoR (Established Program to Stimulate Competitive Research) and EPSCoR-like programs in Alaska. This responsibility includes:

- Oversight and guidance for EPSCoR and EPSCoR-like programs in Alaska as competitively funded by the National Science Foundation and other federal agencies;
- Promoting research and development as an enterprise and as an engine for economic development in Alaska.

Committee offices will be located at the University of Alaska in Fairbanks under the office of the University of Alaska (UA) Vice President for Academics, Students & Research.

### **ARTICLE II - PURPOSE**

Section 1. Statement of Purpose: The purposes of the SCoR are to:

- Provide oversight and guidance to Alaska's EPSCoR and EPSCoR-like programs consistent with long-term goals and objectives of these programs and of the State of Alaska;
- Assist the University of Alaska to focus and enhance its capacity for research and development through a partnership of UA colleges and universities;
- Promote research and development in and between universities and industry, and promote economic development in Alaska.

Section 2. Powers:

- The SCoR will achieve the purpose stated in Section 1 by:
- Reviewing goals, concepts, approaches and evaluation strategies of proposals for funding by Alaska's EPSCoR and EPSCoR-like programs to the National Science Foundation and other federal agencies;
- Ensuring integrity in the management of EPSCoR and EPSCoR-like programs at UA and, in particular, that goals and objectives of agencies are met;
- Coordinating the development and updating of a Research and Development Plan for advancing scientific and engineering research and training at Alaska's colleges and universities; determining priorities for increased research emphasis; and implementing strategies to invest resources to enhance research capacity in existing or new areas;
- Cooperating with various State and federal agencies to promote research and development according to shared interests and priorities;
- Facilitating private sector involvement in university research and expediting technology transfer; and

- **Creating and maintaining a database of Alaska's research facilities and research expertise.**

## **ARTICLE III - COMMITTEE**

### **Section 1. Qualifications:**

**The SCoR may be composed of officers as provided herein, and of individuals appointed by the Chair in consultation with committee members and the Alaska NSF EPSCoR director. Members may include:**

- **Representatives of constituent institutions of the University of Alaska with experience as researchers or in the administration and management of research;**
- **Representatives from other institutions of higher education;**
- **Representatives from the Executive or Legislative branches of the State of Alaska;**
- **Representatives from Federal agencies;**
- **Representatives from the private sector with experience in innovation and entrepreneurial activities, applied research and development, management and finance, or community economic development;**
- **The Vice President for Academics, Students & Research of the University of Alaska system, who shall serve as chair or co-chair;**
- **The Project Directors or Principal Investigators of all EPSCoR and EPSCoR-like programs in Alaska shall serve as ex officio members and provide quarterly reports to the committee.**

### **Section 2. Terms:**

**Committee members normally serve three-year terms and may be reappointed by the chair.**

### **Section 3. Compensation:**

**Travel and per diem expenses approved by the Alaska EPSCoR Project Directors or Principal Investigators to attend meetings will be paid by their programs pursuant to UA policies and regulations.**

### **Section 4. Removal:**

**Any member may be removed from office by a majority vote of the members present at a meeting for which the advance notice specified the possible removal of a named member. There shall be advanced written notice prior to such a vote.**

## **ARTICLE IV - MEETINGS**

### **Section 1. Time:**

The SCoR will normally meet four times per year, holding its meetings at a UA campus. The SCoR chair or co-chair will convene the meetings and provide an agenda.

**Section 2. Meetings by Teleconference or videoconference.**

Members may participate in any meeting by means of a teleconference, or videoconference if available. Participation by such means will constitute presence in person at the meeting.

**Section 3. Quorum:**

A majority of the membership of the SCoR will constitute a quorum for the transaction of business.

**Section 4. Voting:**

- The affirmative vote of a simple majority of those attending shall be necessary for any action to be taken by the SCoR, except that removal from membership shall also comply with Article III, Section 4;
- If at any time a member cannot attend a SCoR meeting, he or she may designate an alternate representative by informing the Chair in writing the name of the alternate. Such notification should be made prior to the meeting.

**Section 5. Notice:**

The SCoR shall give reasonable advance public notice of the time and place of each meeting in compliance with AS 44.62.310(e). Such notice will be transmitted to all members, be posted on the web page and on the Alaska Online Public Notice System. Such notice will contain an agenda of subjects known at the time of the publicized notice or a statement that the agenda will be available on the web page. Emergency meetings may be held without reasonable advance public notice. The nature of the emergency will be stated in the minutes and formal actions taken in such meetings will normally pertain only to the emergency.

**Section 6. Executive Sessions:**

Meetings will be conducted in accordance with the Alaska Open Meetings Act. The SCoR may hold a closed session by the affirmative vote of a majority of the members in attendance. The vote to hold a closed session will be taken in open session. The vote of each member on the question of holding a closed session, and the time when the closed session commenced and concluded will be recorded in the minutes. The meeting will be reconvened in open session before any formal action may be taken.

**Section 7. Meeting Minutes:**

The SCoR will keep written minutes of its meetings summarizing major action items.

**ARTICLE V - OFFICERS**

**Section 1. Chair:**

The SCoR Chair shall be the UA Vice President for Academics, Students & Research. The Lieutenant Governor of the State of Alaska or designee will be invited to serve as co-chair.. The Chair will preside at SCoR meetings and may appoint new members in consultation with the committee.

#### ARTICLE VI - CONFLICT OF INTEREST

##### Section 1. Conflict of Interest:

All SCoR or subcommittee members will comply with AS 39.52, the Alaska Executive Branch Ethics Act. Any member who has, will have or later acquires an interest, direct or indirect, in any transaction with the SCoR will immediately disclose the nature and extent of such interest in writing to the SCoR and the University of Alaska Designated Ethics Supervisor as soon as he or she has knowledge of such actual or prospective interest. Such disclosure will be entered in the minutes of SCoR meetings. Upon such disclosure, such member or employee will not participate in any action by the SCoR authorizing such transaction. Except as required by law, the fact that a member is also an officer or employee of an educational institution will not be deemed to be a direct or indirect interest unless the member is also a direct participant in research for the educational institution in the transaction in question.

#### ARTICLE VII · ANNUAL REPORT

Following the close of each university fiscal year, the SCoR may submit a report of its activities for the preceding year to the Governor of Alaska and the President of the University of Alaska System. Each member of the Legislature will be offered a copy of the report. Members of the public may receive a copy of such report by making a request for it to the SCoR. The report may be posted on the SCoR web page under UA Academic Affairs.

#### ARTICLE VIII · AMENDMENTS TO BYLAWS

These bylaws may be altered, amended, or repealed and new bylaws may be adopted provided a majority of the members of the SCoR vote in the affirmative. Any such amendments or changes must be approved by the President of the University of Alaska following approval by the SCoR members.

Approved on behalf of the SCoR:



Paul Lauer

SCoR chair



Date

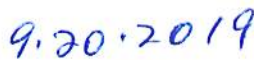
UA Vice President for Academics, Students & Research

Approved:



James Johnson

President of the University of Alaska



Date