



Academic Affairs  
UNIVERSITY of ALASKA ANCHORAGE

3211 Providence Drive  
Anchorage, AK 99508-4614  
T 907.786.1050, F 907.786.1426

[www.uaa.alaska.edu/academics/office-of-academic-affairs/](http://www.uaa.alaska.edu/academics/office-of-academic-affairs/)

February 5, 2018

TO: Statewide Academic Council, University of Alaska

FROM: Duane Hrnecir, Interim Provost and Vice Chancellor,  
University of Alaska Anchorage

A handwritten signature in black ink, appearing to be 'Duane Hrnecir', is written over the 'FROM' line.

RE: Discontinuation of the Advanced Human Service Systems Graduate Certificate

Attached is the Program Action Request (PAR) form seeking Board of Regents Action to discontinue the Advanced Human Service Systems Graduate Certificate. Also attached is the UAA letter to the Northwest Commission on Colleges and Universities (NWCCU) dated August 25, 2015 informing the NWCCU of the suspension of admissions to the program.

Admissions to the Graduate Certificate were suspended in 2015 with planned deletion as a result of Program Prioritization due to lack of interest. Consistent with UAA's suspension guidelines, a teach out has been completed and no students remain in the program. There are no resources or faculty tied to the program. There are no other impacts on programs or stakeholders.



**Board of Regents Program Action Request**  
**University of Alaska**

Proposal to Add, Change, or Discontinue a Program of Study

1a. UA University UAA	1b. School or College College of Health	1c. Department or Program Human Services
--------------------------	--	---

2. Complete Program Title Advanced Human Service Systems Graduate Certificate

3. Type of Program

<input type="checkbox"/> Undergraduate Certificate	<input type="checkbox"/> Associate	<input type="checkbox"/> Baccalaureate	<input type="checkbox"/> Post-Baccalaureate Certificate
<input type="checkbox"/> Master's	<input checked="" type="checkbox"/> Graduate Certificate		<input type="checkbox"/> Doctorate

4. Type of Action	5. Implementation date (semester, year)
<input type="checkbox"/> Add <input type="checkbox"/> Change <input checked="" type="checkbox"/> Discontinue	<input type="checkbox"/> Fall <input checked="" type="checkbox"/> Spring <input type="checkbox"/> Summer    Year 2018

6. Projected Revenue and Expenditure Summary (not required if the requested action is discontinuation). Provide information for the 5<sup>th</sup> year after program change approval if a baccalaureate or doctoral degree program; for the 3<sup>rd</sup> year after program approval if a master's or associate degree program; or for the 2<sup>nd</sup> year after program approval if a graduate or undergraduate certificate. If information is provided for another year, specify (1st) and explain in the program summary attached. Note that revenues and expenditures are not always entirely new; some may be current (see 7d.)

Projected Annual Revenues in FY		Projected Annual Expenditures in FY	
<b>Unrestricted</b>		Salaries & benefits (faculty and staff)	\$
General Fund	\$	Other (commodities, services, etc.)	\$
Student Tuition & Fees	\$	<b>TOTAL EXPENDITURES</b>	\$
Indirect Cost Recovery	\$	One-time Expenditures to Initiate Program (if >\$250,000)	
TVEP or Other (specify):	\$	(These are costs in addition to the annual costs, above.)	
<b>Restricted</b>		Year 1	\$
Federal Receipts	\$	Year 2	\$
TVEP or Other (specify):	\$	Year 3	\$
<b>TOTAL REVENUES</b>	\$	Year 4	\$

Page # of attached summary where the budget is discussed, including initial phase-in: N/A

7. Budget Status. Items a., b., and c. indicate the source(s) of the general fund revenue specified in item 6. If any grants or contracts will supply revenue needed by the program indicate amount anticipated and expiration date, if applicable.

Revenue source	Continuing	One-time
a. In current legislative budget request	\$	\$
b. Additional appropriation required	\$	\$
c. Funded through new internal UA university redistribution	\$	\$
d. Funds already committed to the program by the UA university <sup>1</sup>	\$	\$
e. Funded all or in part by external funds, expiration date	\$	\$
f. Other funding source (specify type):	\$	\$

8. Facilities. New or substantially (>\$25,000 cost) renovated facilities will be required.     Yes     No

If yes, discuss the extent, probable cost, and anticipated funding source(s), in addition to those listed in sections 6 and 7 above.  
N/A

9. Projected Enrollments (headcount of majors). If this is a program discontinuation request, project the teach-out enrollments.

Year 1: 0	Year 2:	Year 3:	Year 4:
-----------	---------	---------	---------

Page number of attached summary where demand for this program is discussed: N/A

<sup>1</sup>Sometimes the courses required by a new degree or certificate program are already being taught by a UA university, e.g., as a minor requirement. Similarly, other program needs like equipment may already be owned. 100% of the value is indicated even though the course or other resource may be shared.

<p>10. Number<sup>2</sup> of new TA or faculty hires anticipated (or number of positions eliminated if a program discontinuation):</p> <table border="1"> <tr><td>Graduate TA</td><td></td></tr> <tr><td>Adjunct</td><td></td></tr> <tr><td>Term</td><td></td></tr> <tr><td>Tenure track</td><td></td></tr> </table>	Graduate TA		Adjunct		Term		Tenure track		<p>11. Number<sup>2</sup> of TAs or faculty to be reassigned:</p> <table border="1"> <tr><td>Graduate TA</td><td></td></tr> <tr><td>Adjunct</td><td></td></tr> <tr><td>Term</td><td></td></tr> <tr><td>Tenure track</td><td></td></tr> </table> <p>Former assignment of any reassigned faculty: N/A For more information see page _____ of the attached summary.</p>	Graduate TA		Adjunct		Term		Tenure track	
Graduate TA																	
Adjunct																	
Term																	
Tenure track																	
Graduate TA																	
Adjunct																	
Term																	
Tenure track																	

12. Other programs affected by the proposed action, including those at other campuses (please list):

Program Affected	Anticipated Effect

Page number of attached summary where effects on other programs are discussed: \_\_\_\_\_

<p>13. Specialized accreditation or other external program certification needed or anticipated. List all that apply or 'none': N/A</p>	<p>14. Aligns with University or campus mission, goals, core themes, and objectives (list): Elimination of programs to assure best use of limited resources</p> <p>Page in attached summary where alignment is discussed: _____</p>
--	---

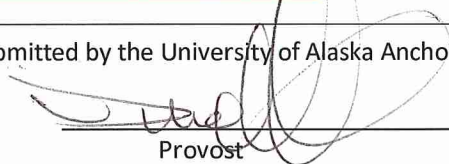
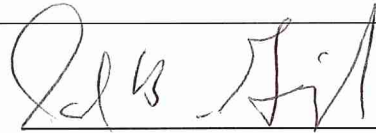
15. Aligns with Shaping Alaska's Future themes:  
Accountability to the people of Alaska through consolidation and elimination of programs to assure best use of limited resources

Page in attached summary where alignment is discussed: \_\_\_\_\_

<p>16. State needs met by this program (list):</p> <p>Page in the attached summary where the state needs to be met are discussed: _____</p>	<p>18. Program is initially planned to be: (check all that apply)</p> <p><input type="checkbox"/> Available to students attending classes at campus(es).</p> <p><input type="checkbox"/> Available to students via e-Learning</p> <p><input type="checkbox"/> Partially available to students via e-Learning</p> <p>Page # in attached summary where e-Learning is discussed: _____</p>
---	---

17. Yes or No (circle one) If this program is an addition, would program be eligible for State's Eligible Training Provider List program?  
[\(Click here for more information\)](#)

Submitted by the University of Alaska Anchorage

	<u>12/6/18</u>		<u>12/6/18</u>
Provost	Date	Chancellor	Date

Consensus support of AC       Not supported by AC

Recommend approval by VPASA      \_\_\_\_\_ / \_\_\_\_\_

Recommend disapproval by VPASA      UA Vice President for Academic & Student Affairs      Date

<sup>2</sup>Net FTE (full-time equivalents). For example, if a faculty member will be reassigned from another program, but his/her original program will hire a replacement, there is one net new faculty member. Use fractions if appropriate. Graduate TAs are normally 0.5 FTE. The numbers should be consistent with the revenue/expenditure information provided.



Office of the Chancellor  
UNIVERSITY of ALASKA ANCHORAGE

3211 Providence Drive, ADM 216  
Anchorage, Alaska 99508-4614  
T 907.786.1437 • F 907.786.6123  
chancellor@uaa.alaska.edu

August 25, 2015

Dr. Sandra Elman, President  
Northwest Commission on Colleges and Universities  
8060 165<sup>th</sup> Avenue NE, Suite 100  
Redmond, Washington 98052

Dear Dr. Elman,

This letter is to notify the Commission of the suspension of admissions into 26 degrees and certificates at the University of Alaska Anchorage. These suspensions resulted from a multi-year process of Program Prioritization, as well as other transactions which were underway even as prioritization played out.

The faculty Program Prioritization Academic Task Force reviewed all academic programs for alignment with UAA's mission, strategic plan, and the needs of UAA's students and the state. With the release of the Program Prioritization findings in February 2015, faculty were charged with providing recommendations for the programs placed in categories four (transform) or five (deletion/further review). Those recommendations were submitted to the deans of each college, the deans reviewed those recommendations, and then forwarded proposed actions to the provost in May. The provost reported final decisions to the UAA community on June 18, 2015.

Consistent with UAA's suspension guidelines, the colleges have submitted a plan for each suspended program to accommodate current majors, as well as a plan to communicate with students and other stakeholders. Institutional services and resources will continue to be available to students as they complete these programs. The programs planned for deletion will be submitted through the appropriate approval processes after existing students have been accommodated according to their catalog year. The attached summaries illustrate the considerations that went into the decisions to suspend these programs.

Program suspensions are approved by the appropriate dean, the Provost and Executive Vice Chancellor for Academic Affairs, and the Chancellor. This notification will be submitted to the UA System Vice President for Academic Affairs and Research, so he can notify the Board of Regents.

We ask that the Commission update its record of UAA's programs to reflect these changes. If you have questions, please do not hesitate to contact us.

Sincerely,

A handwritten signature in cursive script that reads "Tom Case".

Thomas R. Case  
Chancellor

Attachments: Suspended Programs List, Substantive Change Forms, Provost Approval Memos, Dean/Campus Director Memos  
Cc: Provost Gingerich, Vice Provost Kalina, Assistant Vice Provost Carlson

**Attachment: Suspended Programs List**

This list summarizes the suspended degrees and certificates in this packet, including the credits required to complete each program.

Program and Level	Credits
Advanced Human Service Systems GC	18
Applied Environmental Science and Technology Master	30
Applied Environmental Science and Technology MS	30
Applied Ethics UC	30
Automotive Brakes, Suspension, and Alignment OEC	23
Automotive Electrical OEC	18
Automotive Engine Performance OEC	25
Automotive Power Trains OEC	22
CAD for Building Construction OEC	11-12
Chemistry BS	120-126
Clinical Assistant OEC	22
Clinical Social Work Practice GC	15
Computer and Networking Technology UC	38
Corporate Specified Skills OEC	9-29
Computer Information and Office Systems AAS	60
Counselor Education GC	18
Counselor Education MEd	36
Early Childhood Development UC	34
Fitness Leadership OEC	10
Environment and Society BA	120
Geographic Information Systems UC	35
Office Foundations OEC	9
Liberal Studies BLS	120
Office Support OEC	13
Outdoor Leadership OEC	19
Social Work Management GC	15