Procurement & Contract Services

Commodity/Service List by Procurement Officer Effective 10/1/23

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| **Carson Davis, Associate Director (907-786-1341)** [**Email**](mailto:crdavis4@alaska.edu) | | |
| * Aviation Goods/Services * AAC Agreements | * Computer Servers, Storage, and Enterprise Hardware | * Software & Licensing > $100,000 * Parking Services |
| **Michael Houlihan, Senior Contracting Officer (907-786-6504)** [**Email**](mailto:mhouliha@alaska.edu) | | |
| * Advertising Services/Promotional Materials * Collection Services * Facilities Rental | * Financial Services (inc. ATMs) * Professional Svcs Contracts > $100k | * Real Property Leases * Telephone/Telecom/Telecon Eqpt/Svcs |
| **Connie Carter, Contracting Officer (907-474-6461)** [**Email**](mailto:cscarter4@alaska.edu) | | |
| * Art & Theater Supplies & Equip * Apparel * Broadcast Eqpt, Supplies & Svcs * Charters (Bus, Air & Sea), not UAF Travel | * Guest Speakers/Performers * Medical Dental Eqpt/Svcs * Office Eqpt/Supplies/Maint * Personal Computers/Peripherals/Supplies | * Paper Products * POs & CO for UAF Subawards * Software & Licensing < $100,000 |
| **John Ellis, Contracting Officer (907-786-6516)** [**Email**](mailto:jeellis2@alaska.edu) | | |
| * Agricultural Eqpt & Supplies * Courier/Armored Car Services * Fuel (including Sikuliaq) * Furniture | * Interagency Agreements (RSAs) * Moving Services * Resale Items * Postal Services & Supplies | * Safety, Fire & Rescue Eqpt * Security Services * Shipping/Freight Svcs |
| **Marina Vitt, Contracting Officer (907-786-6507)** [**Email**](mailto:mivitt@alaska.edu) | | |
| * Books, Maps & Periodicals * Conferences not related UAF * Honoraria & Stipends & non employee reimbursement * HR/Personnel Services | * Insurance/Risk Management * Interpreting/Notetaking Services * Legal Services * Library Materials/Services * Lodging, not UAF Travel | * Memberships/Registrations * POs & CO for UAA Subawards * Subscriptions (incl. Library Journals) |
| **Wanda Bezona, Contracting Officer (907-474-6563)** [**Email**](mailto:wrbezona@alaska.edu) | | |
| * Appliances/Food & Prep Eqpt * Catering, not related UAF * Dining Services * Educational Services | * Marine Supplies, Equipment, & Services * Permits/Land Use Agreements * Photographic Eqpt/Serv/Supply | * Printing/Graphics Supplies/Eqpt/Service * Vending/Concession Agreements |
| **Andy McDonough, Contracting Officer (907-474-2778)** [**Email**](mailto:acmcdonough@alaska.edu) | | |
| * Gases/Alcohol/Chemicals * Lab Animals * Laboratory Supplies | * Pharmaceuticals * Professional Svcs Contracts < $100k | * Research Services * Scientific Equipment * Testing & Analysis Services |
| **Emmili Penn, Contracting Officer (907-474-6831)** [**Email**](mailto:ecpenn@alaska.edu) | | |
| * Construction-Related Goods, Services, & Building Supplies * Elevator Maintenance * Engines/Turbines/Accessories * Hazmat & Other Waste Disposal | * Electrical/Lighting * Janitorial Serv/Supplies & Eqpt * Plumbing & HVAC * Road & Lot Maintenance (plowing/striping/sand & gravel) | * Power Plant Supplies & Equip * Signage * Tools, Hardware & Uniforms * Vehicles & Equipment |
| |  |  |  | | --- | --- | --- | | **Taylor Norris, Contracting Officer (907-474-7182)** [**Email**](mailto:tanorris@alaska.edu) | | | | * All procurements under $5,000 | * Athletic Supplies & Eqpt * Athletic Agreements | * Music & Instruments * Recreational Sports Equip |   **UAF TCSO, Procurement Techs Amanda and Denise** | | |
| * Catering related to UAF travel * Lodging related to UAF travel | * Charters related to UAF travel | * Conferences related to UAF travel |