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MEMORANDUM

DATE: August 22, 2017
TO: Summit Team
FROM: Jim Johnsen
SUBJECT: Follow Up from August 16 Meeting

Meeting with NCHEMS

Scholarships

Susan Foley and Bruce Schultz to brief Johnsen on steps needed to improve (expedite) the delivery/timing of scholarships to students.

Registration Holds & Registration Process Improvement

Myron Dosch will perform analysis of UA debt, including whether there are registration holds applied for student debt that UA has written off, and a cost/benefit analysis of the practice. In conjunction with Dosch's analysis, the registration hold process will be evaluated by the Student Services Council -- why and when are holds used, alternatives that would permit students to register, and ways to clean up the process to ensure it does not inhibit cross-university articulation.

The Student Services Council will also evaluate the registration process from a student perspective to improve the registration experience, consulting with others as appropriate.

Saichi Oba will work to better define the issues with the Council and report back with a plan to Summit Team at its 9/21/17 meeting.

Definitions

On behalf of faculty, Lisa Hoferkamp will prepare a document to initiate discussion intended to bring clarity to terms such as "campus" and "university."

Financial Modeling

Myron Dosch and Michelle Rizk will continue to work with NCHEMS to sync numbers, working with vice chancellors and provosts to develop and build out -- at the system level -- the financial framework. The BOR will work on the framework at its 9/15/17 planning meeting. Goals of the revenue and expenditures framework are to protect the balance sheet of the university and tie to enrollment goals and strategies. Adopted tools will be implemented at the system and campus level.

Regular Meeting

Roles and Responsibilities

My intent is for the expanded membership of ST to improve governance at UA. ST is less decisional, more a critical communication and coordination role. The new structure brings accountability to system-wide councils and plays a role in succession planning. ST members are expected to share information from meetings, consult others outside of ST as necessary, and suggest topics appropriate for ST agendas.

The 9/1 council reporting deadlines are extended to 9/8; the reports should be delivered to the president at ua.president@alaska.edu by close of business on the 8th. Of particular interest from each council, by that deadline, is a charter for the council. For the 10/11 meeting of the ST, each council will

develop an action plan for accomplishing Strategic Pathways goals and a 1-page scorecard that can be used for monthly updates to the Summit Team, due to ua.president@alaska.edu by close of business on 10/3.

Title IX

Very good progress being made, but many challenges remain. Upcoming deadlines: On 9/1, Title IX coordinator requirements, updating publications with coordinator information, residence life protocol and training, establishment of Title IX committees at each university; on 9/19, nondiscrimination notice publication; on 12/1, review and redress of 2014-16 cases; on 12/31, review cases from 2016-17 and training reports.

Title IX offices are using Maxient and 9/23-24 Maxient experts will provide staff training.

Title IX training for current and new students who are degree-seeking (through Ph.D.), living on campus and international (does not apply to occupational endorsements) is to be completed by 10/31. A communication plan is in place for noncompliance. System-wide registration holds will be placed on accounts 11/6. Students not attending this fall but next spring, will likely have a training deadline in the March time frame. UA must "provide" employee training by 10/1, and OCR's intent is that training be completed by that date. Training is an annual requirement for both students and employees. FAQs will speak to students who seek waiver of the training requirement. PageUp will be active for training tracking by middle of September; supervisors will have access to check status of their employees' compliance. Tracking student completion will be done at the campus level.

Mary Gower clarified with OCR relative to non-degree seeking students and the training requirement. OCR responded that UA needs to "provide" the training, i.e., to make it available rather than to ensure it is actually completed. It is anticipated the BOR's

expectation is all students and employees receive mandatory training, a disconnect between OCR and BOR's expectations. Gower explained a manageable cohort was chosen, and it should avoid creating a deterrence to enrollment. I expressed my support.

The scorecard was prepared by Title IX coordinators and is a living document; the version that will be uploaded to BoardDocs will be different from what ST has here today. The scorecard directly reflects VRA requirements, as well as key areas to update the BOR and ST.

Campus Title IX resources are strained; investigators get pulled away to work on compliance. Refilling positions as soon as possible, back filling, contracting out, and training are possible solutions to workload issues.

Summit Team has received a copy of Johnsen's letter to US DOE Under Secretary James Manning relative to Title IX and OCR.

AY2019 and AY2020 Tuition Rate Recommendations to BOR
BOR notice will be provided in September and approval will be on its November agenda. Recommendation is a two-year increase in tuition, 5% each year, except a two-year differential brings KOC and PWSC up in line with other campuses. I support elevating tuition overall, and making strategic investments like scholarships and waivers rather than lowering community campus tuition. Saichi Oba will amend the draft recommendation, titling it "For Discussion only: Tuition Rates for Academic Years 2019 & 2020." I intend to discuss the tuition recommendation with student leaders this fall.

FY2019 Budget

The FY2019 Budget Guidance document will be updated to reflect today's conversations, including possible reallocation toward Title IX resources. System-wide councils may bring campus and system-wide initiatives and proposals to the budget discussion at the 9/21

ST meeting. BOR preliminary budget review will be in mid-October (TBD) and final budget approval is on the November BOR agenda.

Strategic Initiative

Susan Foley is working on a PPT outline -- Meeting in a Box -- that deans and directors can use with faculty, staff, and advisory groups. She reviews this concept with Executive Council 8/28 and training with the tool is planned on the campuses. Meanwhile, work on and sharing of the leadership summit initiatives/actions may move forward; next steps are not yet fleshed out and a conversation guide is planned.

Federal Update

Guest Jennifer Poulakidas (APLU) remarked that Miles Baker is a good federal issues resource/liaison between UA and APLU. APLU has issued a statement on campus free speech in advance of a senate hearing a few weeks ago. Among the 6 presidential higher education associations, APLU partnerships are closest with AASCU, and AAU on the research side of things. Kate Ripley intends to follow-up with Poulakidas on graduate employment data. APLU is working on College Transparency Act legislation; Miles has solicited feedback and will share thoughts on it with APLU.

Agenda Planning for 9/21/17 ST Meeting

Council charters should be submitted as proposed charters, for ST's review at the 9/21 meeting.

Mary Gower will confer with me on the usefulness of written Title IX reports to ST, that could be distributed with meeting agendas.

Additions to the draft 9/21 agenda include: Registration--Holds and Process Improvement (Oba); Tuition Rate Recommendations-- Student Perspective and Regent Feedback From Sept. BOR (Freel and Johnsen); Enrollment (Johnsen). An updated, draft agenda for 9/21 is attached.

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Suggested topics for ST agendas may be submitted to the President's Office up to a week before each meeting; unless otherwise specified, reference material for topics is due a week in advance of each meeting.

UA Summit Team

September 21, 2017; 1 – 4:30 p.m.¹

1. 1 p.m. Title IX Update: Mary Gower
Reference: [possible written report]

2. 1:15 p.m. Registration: Saichi Oba
Reference: [recommendations from Student Services Council]
 - Holds
 - Process Improvement

3. 1:30 p.m. Council Strategic Pathways Reports, Updates and Approval of Charters:
Council Chairs
References: Council Reports and Proposed Charters
 - Academic: Saichi Oba (for VPASA)
 - Business: Myron Dosch
 - Community Campus Directors: Gary Turner
 - Development: Susan Foley
 - Human Resources: Keli McGee
 - Information Technology: Karl Kowalski
 - Institutional Research: Gwen Gruenig
 - Research: Larry Hinzman
 - Student Services: Saichi Oba
 - University Relations: Michelle Rizk

4. 3:15 p.m. Tuition Recommendations: Colby Freel and Jim Johnsen
Reference: Sept. BOR Motion
 - Student Perspective
 - Regent Feedback From Sept. BOR

¹ Video conference sites: Anchorage—UAA Admin Bldg 204; Fairbanks—UA Butro 204 & UAF Signers' 330; Juneau—UAS Hendrickson 204; CCD Council Chair—Pexip via Laptop. (For technical problems, call or text Dianne Milke 907-388-8948 or VCS 800-478-8226.)

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5. 3:30 p.m. Financial Framework and Enrollment: Myron Dosch, Jim Johnsen, Saichi Oba, Michelle Rizk
Reference: [TBD]

6. 4:25 p.m. Agenda Planning for 10/11/17 Summit Team Meeting: Jim Johnsen
 - a. Title IX Update: Gower
 - b. Council SP Reports, SP Action Plans, and Scorecards: Council Chairs
 - c. Financial Framework and Enrollment: Dosch, Johnsen, Oba, Rizk
 - d. Progress Reports on 6/7/17 O'Connor Proposal to ST
 - Elimination of Out-of-state Tuition: Burrell, Ciri, Dosch, Oba, Shier
 - Creation of Statewide Catalog; Highlighting/Strengthening Alaska Native Courses: Oba
 - e. Other topics?