

James R. Johnsen, Ed.D.

President

Butrovich Bldg, Ste. 202, 910 Yukon Drive
P.O. Box 755000, Fairbanks, AK 99775-5000
Phone: (907) 450-8000; Fax: (907) 450-8012
Email: ua.president@alaska.edu
www.alaska.edu



UNIVERSITY
of ALASKA
Many Traditions One Alaska

MEMORANDUM

Date: June 26, 2017

To: Members of the Newly Expanded UA Summit Team
Members of the New System-wide Councils

From: Jim Johnsen, UA President *James R. Johnsen*

Re: Expansion of Summit Team, Reorganization of System-wide Councils, and
Establishment of Executive Council

Over the past several months I have expressed the intent to expand the membership of the UA Summit Team, and establish a clear communication link from system-wide councils to the Summit Team. After additional consultation with the Summit Team, it is important for you to be informed of how these groups will function -- effective July 1 -- and for you to communicate this information within your units as soon as possible.

Summit Team

The Summit Team is expanded (see Attachment A) to include leaders of key functional areas throughout the university system, as well as system governance bodies and the chair of each system-wide council. It is my intent for Summit Team to meet monthly for four hours via video, and twice annually for full day face-to-face meetings. I will chair Summit Team. The first meeting of the new membership is planned for August 16 by video. In the morning, Summit Team will engage in a dialogue with Dennis Jones and Aims McGuinness of NCHEMS; in the afternoon, Summit Team will conduct regular business. Summit Team members may expect further details from my office in the next few weeks.

System-wide Councils

These system-wide councils will play a critical role in supporting a collaborative and aligned development of the policies, programs, and processes that will support our goals of meeting the state's higher education needs. This work is especially important now given our heightened accountability for addressing Alaska's large education attainment gaps during difficult fiscal conditions.

The membership of each system-wide council is identified in Attachment B; asterisks designate the chair of each council. These councils replace existing system-wide councils. Councils may establish standing committees or sub-councils as appropriate. I expect each council to meet at least monthly via telephone and/or video and twice annually face-to-face.

The councils will need to get rolling very quickly in order to meet the objectives outlined in the Strategic Pathways presentation made to the Board of Regents on June 1, and to prepare new charters for Summit Team consideration and approval (see Attachment C for required elements of charters). The directions from Phase 1 and 2 of Strategic Pathways identify accountability of the councils for further planning and implementation. See Attachment D.

I expect a report from each Council by September 1. These should be submitted to me in writing. They will then be distributed to the other members of Summit Team in advance of the September meeting for brief presentation by the Council Chair and discussion at that time. Each report will include the proposed charter and update on current status.

As noted in Attachment D, some councils are expected to provide additional, specifically identified work products in September and beyond.

Executive Council

A new System-wide Executive Council, chaired by me, will meet weekly by video.

Representatives to the Executive Council include the chancellors, vice president for University Relations, and vice president for Academic Affairs and Research.

JRJ

cc: Brandi Berg, Board of Regents Executive Officer
Morgan Dufseth, System Governance Executive Officer
Dianne Milke, Executive Assistant to the President

Attachment A
Summit Team

(Members of the System-wide Executive Council are designated by *.)

1. President*
2. Chancellor, UAA*
3. Chancellor, UAF*
4. Chancellor, UAS*
5. Vice President of Academic Affairs and Research, SW*
6. Vice President University Relations, SW*
7. General Counsel, SW
8. CFO, SW
9. CHRO, SW
10. President, University of Alaska Foundation
11. Provost, UAA
12. Provost, UAF
13. Provost, UAS
14. Vice Chancellor Rural, Community & Native Education, UAF
15. Vice Chancellor Research, UAF
16. Vice Chancellor for Student Affairs, UAA
17. Vice Chancellor for Student Affairs, UAF
18. Vice Chancellor for Student Affairs, UAS
19. Chief IT Officer, SW
20. Vice Chancellor Administrative Services, UAA
21. Vice Chancellor Administrative Services, UAF
22. Vice Chancellor Administrative Services, UAS
23. Vice Chancellor for University Advancement, UAA
24. Associate Vice President Student and Enrollment Strategy, SW
25. Associate Vice President for Institutional Research and Planning, SW
26. Associate Vice President for Workforce Programs
27. Associate Vice President of Public Affairs
28. Chief Title IX Officer, SW
29. Chair, Community Campus Directors Council
30. Chair, Faculty Alliance
31. Chair, Staff Alliance
32. Chair, Student Coalition
33. Chair, System Governance Council

The Executive Assistant to the President and the Board of Regents Officer are expected to attend all Summit Team meetings.

Other faculty, students, and staff will be invited to attend on a case-by-case basis.

Attachment B
System-wide Councils

The Chair of each council is designated by*. The Chair’s responsibility is to ensure that each Council has an approved charter, system-wide priorities are implemented in a collaborative and coordinated manner, lead communication with the Summit Team, and escalate issues requiring consideration by the Executive Team and the President. The Chair of each system-wide governance group may serve on any council. Additional council members may be added by request of the council chair with approval of the President. Councils will meet monthly. Each council shall present its draft charter to the President no later than September 1 for review by Summit Team in September.

<i>Academic</i>	<i>Research</i>	<i>Student Services</i>
VPAAR, SW* Provost, UAF Provost, UAA Provost, UAS Chair, CC Directors Council VC, Research, UAF AVP, Workforce, SW Dean/VP, Health, UAA Faculty Senate Presidents <i>Subgroup: e-Learning</i>	VC, Research, UAF* Provost, UAF VPR, UAA VPR, UAS Director, EPSCOR Director, OGCA, UAF CFO, UA AVP, Government Rels, SW	AVP, SES, SW* VC, Students, UAA VC, Students, UAF VC, Students, UAS Chief Title IX, SW Director, UACSP, SW VC, CRCDD, UAF
<i>Human Resources</i>	<i>Information Technology</i>	<i>Finance / Admin / Lands / Facilities</i>
CHRO, SW* Director HR, UAA Director HR, UAF Director HR, UAS Director Labor Relations, SW Director Compensation, SW Director Benefits, SW Dean, CNSM, UAF Dean, CA&S, UAA	CITO, SW* CIO, UAA CIO, UAF VCAS, UAS VCAS, UAA VCAS, UAF CFO, SW Provost, UAA CHRO, SW VPAAR, SW AVP, IR, SW VC, Students, UAS AVP, SES, SW Director, Northwest Campus Director, e-Learning, UAF	CFO, SW* VP, U Relations, SW VCAS, UAA VCAS, UAF VCAS, UAS Director Facilities/Land, SW Director, Internal Audit, SW CPO, UAF CHRO, SW <i>Subgroup: Facilities</i>

<i>Development</i>	<i>University Relations</i>	<i>Institutional Research</i>
President, UA Foundation* VP, U Relations, SW Exec Dir, UA Foundation VC, U Advancement, UAA Director, Development, UAS Director, Development, UAF Director, Alumni, UAF AVC, Alumni, UAA Dean, SOM, UAF Dean, Engineering, UAF Dean, Engineering, UAA Dean, CBPP, UAA	VP, U Relations, SW* AVP, Public Affairs, SW AVC, U Relations, UAA Director, U Relations, UAF Public Info Officer, UAS Dean CTC, UAA Dean, CLA, UAF Asst Dir Media Rel, Athletics, UAA Sr. Public Info Officer, UAF Public Info Officer Council Rep Director, PITAAS, UAS	AVP, IR, SW* CITO, SW AV Provost, IR, UAA Director, IR, UAF Director, IR, UAS Provost, UAS VC, Students, UAA Dean, COE, UA Dean, CA&S, UAA

<i>Community Campus Directors</i>
CTC, UAF Ketchikan, UAS CTC, UAA Northwest, UAF Kuskokwim, UAF Bristol Bay, UAF Chukchi, UAF PWSC, UAA Kodiak, UAA KPC KRC, UAA* KPC KBC, UAA Sitka, UAS MatSu, UAA Interior Alaska Campus AVP, Workforce Programs

Attachment C
Council Charter Elements

Mission

Scope

Reporting

Chair

Members

Meeting Schedule

Goals

Plan for interaction with other councils

Communication plan

Attachment D
Strategic Pathways Directions (June 2017)

Phase 1

Focus Area	Decision
Research Administration	<ol style="list-style-type: none"> 1. Policy leadership at UAF, with service centers at UAA and UAS focused on grants and contracts management 2. Finance and Administration Council charged to work with the Research Council to develop a plan to present to President in October
Engineering	<ol style="list-style-type: none"> 1. Implement collaborative model with current administrative structure 2. Require common course numbering/descriptions, a common curriculum committee, joint advisory board, and course sharing to gain economies of scale (e.g., increasing student:faculty ratio) for FY18 3. Report annually to VPAAR on progress 4. Revisit in 5 years 5. SAC to present update to President September 1
Teacher Education	<ol style="list-style-type: none"> 1. Assign UAS administrative leadership with provision for place committed faculty and students at UAA and UAF 2. Steering Committee in place; All-hands faculty and staff meeting on 5/11 in Anchorage 3. External Advisory Council invites sent and planning is in process for the first meeting 4. SAC to provide update to President September 1
Management / Business	<ol style="list-style-type: none"> 1. Implement 2 deans over 2 schools (UAA and UAF) with programs delivered from faculty at 3 universities 2. UAS eliminated "School," & folded programs into School of Arts and Sciences 3. UAA to report in June 2017 on ending MPA program and starting MPP program 4. SAC to present update to President on September 1
Intercollegiate Athletics	<ol style="list-style-type: none"> 1. Due to NCAA refusal to consider UA request for waiver of 10 team rule, in order to avoid risk of violation and sanctions, maintain current number of teams at each campus (13 at UAA, 10 at UAF). 2. Increase private funding support so on par with private (i.e, tuition) share of academic expense 3. Chancellors to provide update to President September 1
Procurement	<ol style="list-style-type: none"> 1. Policy leadership at SW, CPO at UAF, service center at UAA and UAS 2. Long term goal of 20% savings through bulk purchasing and other means 3. Implement lean process improvement and seek economies of scale in consultation with IT 4. Admin Council to report on progress to President September 1 5. Revisit in 3 years
Information Technology	<ol style="list-style-type: none"> 1. Reduce embedded IT personnel in operating units (w/partial exception of those on restricted funds) and make other changes to save 20% 2. Strengthen IT governance council, chaired by UA CITO 3. Implement lean process improvement and seek economies of scale, outsourcing, and cloud services 4. IT Council to present update to President by September 1 5. Review in 1 year

Attachment D
Strategic Pathways Directions (June 2017)

Phase 2

Focus Area	Decision/Recommendation
e-Learning	<ol style="list-style-type: none"> 1. Maintain decentralized structure while increasing collaboration across campuses through e-Learning consortium. Explore outsourcing selected programs to private partner. 2. The Academic Council will solicit interest from academic leaders and report to the President by October 1.
Fisheries	<ol style="list-style-type: none"> 1. Request BOR to approve a BS degree program in fisheries & ocean science jointly offered by UAF and UAS.
Community Campuses	<ol style="list-style-type: none"> 1. Increase integration with main university campus and collaboration across community campuses. Update to be prepared by Community Campus Council, presented to the Academic Council in September. 2. Explore ways to increase campus productivity and cost effectiveness, including expansion of support for/access to e-Learning programs from main campuses. 3. Explore potential partnerships with tribal and other community organizations. Possibilities include conversion to tribal colleges and stronger collaboration with regional vocational centers.
Health	<ol style="list-style-type: none"> 1. Strengthen intercampus collaboration. 2. Task new UAA College of Health dean/vice provost to lead Statewide health program planning. 3. Near term focus on expanding Nursing and other high demand health professions programs without changing reporting lines or other aspects of health programs now delivered by our community campuses. 4. Present update to President September 1.
Human Resources	<ol style="list-style-type: none"> 1. Build on current progress through Human Resources Council (HRC). 2. The HRC will propose “back room” functions to be consolidated and will drive standardization, simplification, and automation to free up resources for high value services to faculty and staff. 3. The HR Council will provide its preliminary plan to the President September 1.
University Relations	<ol style="list-style-type: none"> 1. The PR Council will assess communication needs across all campuses and Statewide to reduce operational redundancies, pursue opportunities for cost efficiency, and increase alignment. Results of the needs assessment will be presented to the President in September. 2. Each university will form a University PR Council with representatives from key university centers, departments, community campuses, research institutes, and athletics.
Student Services	<ol style="list-style-type: none"> 1. Pursue Consolidation of Tasks Between Universities and Statewide by formalizing and empowering the Student Services Council to propose what “back room” functions (with potential focus on registration and financial aid) should be consolidated and standardized, simplified, and automated to free up resources to improve the student experience and recruitment, retention, and completion. 2. The preliminary plan will be presented to the President September 1.
Institutional Research	<ol style="list-style-type: none"> 1. Creation of a <i>Collaborative Knowledge Network</i> will be pursued without delay. It will be led by a newly formalized IR Council with members from Statewide and each university. Priority should be on process improvement, standardization, and automation. 2. The IR Council will present its initial report and implementation plan to the President September 1.