System Office Staff Council Regular Meeting

Monday, January 8, 2024
1:00 pm-3:00pm
Zoom link

Representatives:
Genevieve Bright (2023-2025) FY24 President
Monique Musick (2023-2024) FY24 Vice President
Austin Somaduroff (2022-2024) FY24 Secretary
Andrew Aquino (2023-2024)
Rebecca Catlin (2023-2025)
Scott Fronzuto (2023-2024)
Lauren Hartman (2023-2025) (absent)
Chelsey Okonek (2022-2024)
Aimee Sudbeck (2023-2025)

Alternates:
Vacant

Governance Support:
Noel Romanovsky
Mary Burnham
Sharon Dayton

Guests:
VP ASR Paul Layer
Kristel Komakhuk, Sr. Director, Alaska Native Success and Partnerships
Bryan Hoppough, Human Resources senior business partner

Agenda:
1. Call to Order and Roll Call
    a. Review and Adopt Agenda
    b. Minutes 12-4-2023

2. Public Comment
    a. None

3. New Business
    a. Introduction: Kristel Komakhuk, Sr. Director, Alaska Native Success and Partnerships
    b. SOSC membership and recruitment
    c. Staff Make Students Count - deadline will be early spring, TBD
    d. Staff Development Day
    e. DMARC (3rd party mass email) compliance

    f.   FY25 Budget - [Advocacy](#)

4. Ongoing Business
    a. [System Office Intranet](#)
        i. [BOB site](#)
    b. Institutional Compliance Program
        i. [Compliance Chats](#)
        ii. [UA Compliance Leadership for Supervisors Training](#)

5. Reports
    a. President's Report
        i. Monthly meeting with VP Paul Layer took place Dec. 13
            1. Next meeting Wednesday, Jan. 10, 2024
            2. Updates from Paul
        ii. Staff Alliance (Genevieve, Monique)
            1. [December Minutes](#) and [recording](#) Passcode: 2N@6AO9h
                a. Topics included adopting a Staff Alliance mission statement:
                    i. Empowering UA Excellence Through Staff Success.
                b. Next meeting Friday, Jan. 19
            2. [Monthly council president's meeting with CHRO Memry Dahl](#)
                a. Adjusted this meeting - Memry will now attend Staff Alliance meetings in lieu of a separate council presidents meeting.
    b. SOSC Committees
        i. Morale/[Events](#) Committee (Aimee, Andrew, Genevieve, Rebecca)
            1. Potluck recap
        ii. Awards Committee (Aimee & Genevieve)
            1. Nothing at this time - will begin planning in late January, beginning with longevity calculations check-in
            2. 2023 [Event recording and photos](#)
        iii. Nominations Committee (Lauren)
            1. Lauren and Genevieve met to discuss process for refilling vacancy - Included in meeting email, these positions are open for nominations during the regular elections period.
        iv. Staff Development Day (Austin, Scott)
            1. [Session recordings](#)
    c. Staff Alliance Committees
        i. [Compensation Committee](#) (Andrew)
            1. Next meeting TBD
        ii. [Staff Development Fund](#) (Lauren)

1. DEADLINE TODAY! (Monday Jan 8th) for spring $250 class fee scholarship
2. Next deadline for $500 professional development funding is Feb. 1st
3. LinkedIn Learning Licenses:
   a. [LinkedIn Learning info page](#)

   iii. Joint Healthcare Committee (Monique)

   iv. Staff Healthcare Committee (Monique)
1. Discussion continues on wellness plan options (12/20 meeting)

d. Other Committees

   i. Employee Experience (formerly known as Staff Engagement) Survey (Lauren) - renamed Employee Feedback and Assessment Committee
1. Awaiting information on responses

   ii. UA Accessibility Workgroup (Scott)
1. Working to become an officially recognized committee
   a. Group meets every two weeks - connect with Scott for an Invite

6. General Updates and Reminders
   a. Events and New Updates:
      i. Upcoming BOR Meetings: Feb. 20, 2024
      ii. Recent meetings: [Nov. 7, 2023](#)

   b. News and General Info Links:
      i. [Capitol Report](#)
      ii. [UA News Center](#)
      iii. [System Office Bulletin](#) (replaced by System Office Intranet)
      iv. [Upcoming HR Trainings](#)

7. Local Issues
   a. Anchorage
      i.
   b. Fairbanks
      i.

8. Department Updates, Issues, and Kudos
   a.

9. Agenda items for next meeting (February):
   a.

10. Closing Comments
    a. [Bullock Award Nominations](#) are open now!

11. Adjourn

Resources:
- [SOSC Meeting Recordings](#)
- [SOSC FY23 Goals](#)
- [Constitution and bylaws](#)
- [Regents' policy and university regulation](#)
  - [03.01 - Faculty, Staff and Student Governance](#)
- [System Office org chart](#)
- [Governance basics presentation](#)
- [Chairing a meeting](#)
- [System Office staff numbers](#)
- [UA News Center](#)
- [System Office Bulletin](#)
- [SO Intranet](#)