Agenda
System Office Staff Council
Monday, May 9th, 2022
10:00 am - 12:00 pm
Zoom link: https://alaska.zoom.us/j/86937362979

<u>Representatives:</u>
Lauren Hartman (2021-2023), FY22 President
Linda Hall (2021-2023), FY22 Vice President
Jackie Gengler (2021-2022), FY22 Secretary
Charla Bodle (2020-2022)
Kelley Lassey (2020-2022)
Monique Musick (2021-2023)
Chelsey Okonek (2020-2022)
Scott Fronzuto (2021-2023)
Genevieve Bright (2021-2023)

<u>Alternates:</u>
VACANT

<u>Governance Support:</u>
Noel Romanovsky

<u>Guests:</u>
Dr. Pearl Brower, Senior Advisor: Alaska Native Success, Institutional Diversity, and Student Engagement
Michelle Pope, HR Director of Operations

1. Call to Order and Roll Call
    a. Review and Adopt Agenda
    b. Approve April minutes

2. Dr. Pearl Brower - DEI video trainings and town hall

3. Reports
    a. President's report
    b. Staff Alliance report
        i. April agenda, minutes and recording (Passcode: @nB*yj20)
        ii. April 25th special meeting with regents recording (Passcode: nZoiwq6.)
        iii. Next meeting next Friday May 20th

4. New Business
    a. Public comment form
    b. Systemwide Town Hall - comments/questions/follow-up?

c. Staff mentorship program idea

5. Ongoing Business
   a. June retreat June 16, 2022
   b. DEI video trainings and town hall
      i. Deadline extended to September 1
      ii. Training videos link
      iii. Town hall June 8th
   c. System Office Mission Statement project team - Monique Musick
   d. Staff Make Students Count - extend?
   e. Systemwide staff development day May 5th
   f. Staff Development Fund proposal (Lauren, Genevieve, Kelley)
      i. Amy E. Gallo on June 7th
      ii. Start planning for FY23
      iii. UAF SC purchased LinkedIn Learning licenses, announcement link
      iv. For reference:
         1. Ideas submitted by staff
         2. Mid-year report to president
   g. Systemwide Goals and Measures
      i. Approved Goals and Measures document
      ii. For reference:
         1. ⊞ UA Goals & Measures - Admin Costs & Earned Rev (FY27 t…
            a. ⊞ Finance Goals data definitions(2).docx
         2. Previous version shared with governance (has slide notes):
            ⊞ GM_BoR_Feb22_V7.pptx
         3. Feedback/comments document: ⊞ GM_summary_all_12-3
         4. Details of how admin costs (#4) will be calculated
   h. Compensation
      i. Staff Alliance passed motion asking for a committee to work with HR on implementation of compensation philosophy
      ii. For reference:
         1. Juella, Dawn, and Lauren met with CHRO Bishko Mar. 16th
         2. Presentation from February BOR meeting
         3. Educational Attainment Incentive Program
         4. Documents from November BOR meeting:
            a. ▤ BOR Budget Discussion Nov 11-12, 2021 final.pdf
            b. ▤ FY23 Operating Budget Request.pdf
            c. ▤ Compensation Philosophy Statement 10-29-21.pdf
         5. Staff Alliance comments on response to compensation memo
         6. Response to FY23 Compensation Memo
   i. SOSC Committees
      i. Awards Committee (Genevieve, Kelley)

1. SO Longevity and Outstanding Employee Award event - feedback/suggestions?
        ii. Nominations Committee
        iii. Morale/Events Committee (Genevieve, Charla, Scott)
            1. 📄 FY22 SOSC Events

6. (At 11:30) Michelle Pope - HR customer service experience, transition away from Spoke

7. Staff Alliance Committees
    a. Staff Health Care Committee - Monique
    b. Compensation Committee (not currently active, documents below for reference)
        i. Response to FY23 Compensation Memo
        ii. FY23 Memo from Staff Alliance to President Pitney
        iii. FY23 Memo from Compensation Committee to Staff Alliance
        iv. President Pitney Response to FY22 compensation memo
    c. Morale Committee (not currently active)
    d. Ad-hoc Committee on Shared Governance - Lauren, Monique
        i. 📄 SystGovCncl Memo to Regents - Common Table
        ii. One-page summary of proposed Common Table
        iii. 📄 DRAFT Resolution to change governance feedback period
    e. Staff ombuds committee (Lauren Hartman) - not yet active
        i. 📄 Staff Ombuds call for committee members.pdf

8. Old Business
    a. Response from Chair Buretta regarding motion to appoint president
        i. For reference: System Governance Council resolution
    b. System Office administrative review
        i. For reference: 📄 UASystemOffice_2021AdminReview_Response.pdf
    c. Post-COVID Workplace/Remote Work Project
        i. Next check-in meeting May 23rd
        ii. For reference:
            1. Post-Covid Project Final Report
            2. Remote work website: https://ou-webserver02.alaska.edu/remote-work/
            3. Training recordings available at MyUA
    d. For reference: Website with employee resources (Monique)

9. General Updates and Reminders
    a. Capitol Report
    b. Pearl Brower leaving, new CHRO Memry Dahl taking over responsibilities
    c. FY22 Supplemental Annual Leave Cash-In
    d. Upcoming HR Trainings
        i. For reference: 📊 Guided Conversations 2022

10. Local Issues
    a. COVID/Remote work status
    b. UAF - [Chancellor's forum on flexible work](#)

11. Department Issues, Updates and Kudos

12. Agenda items for next meeting

13. Closing Comments

14. Adjourn

RESOURCES:
- [Constitution and bylaws](#)
- [Regents' policy and university regulation](#)
    - [03.01 - Faculty, Staff and Student Governance](#)
- [System Office org chart](#)
- [Governance basics presentation](#)
- [Chairing a meeting](#)
- Review of [FY21 actions and activities](#)
- [System Office staff numbers](#)
- 📄 FY22 SOSC Goals and Issues
- [FY22 Tentative Events Schedule](#)