



**Statewide Administration Assembly**  
**Minutes**  
**Wednesday, Apr 15, 2015**

**Call to Order was at 10:00 am.**

**Members present:**

Dory Straight, President (2013-2015)  
Monique Musick, Vice President (2013-2015)  
Carrie Crouse – Proxy for Linda Hall, Secretary (2014-2016)  
Tina Holland (2013 – 2015)  
Alex Amegashie (2013-2015)  
Buffy Kuiper (2014-2016)  
Tom Langdon (2014 -2016)  
Kathleen Miner, Anchorage (2014-2016)  
Chrystal Warmoth, Anchorage (2013-2015)  
Karesa Kramer, Second Alternate (2014-2015)

**Staff:**

Joseph Altman, Coordinator, System Governance

**Guests:**

Chris Christensen, Associate Vice President for State Relations  
Michelle Rizk, Associate Vice President, Budget  
Erik Seastedt, Chief Human Resource Officer  
Erika Van Flein, Director of Benefits  
Sara Rodewald, HealthyRoads Program Manager  
Keith Mallard, UAF Chief of Police  
Olivia Baker, Public Affairs  
Emery Johnson, OIT

**Adoption of Agenda**

Motion to adopt agenda made by Monique Musick with a second. Agenda adopted.

**Approve Minutes**

Motion to approve minutes with revisions made by Tina Holland with a second. March minutes were approved.

**President's Report**

Passed on reporting due to lengthy guest and topic list.

**Staff Alliance Update**

Monique met with President Gamble. They discussed:

- Staff Alliance's volunteer furlough survey results
- State's decision to cut staff compensation increase for FY16; consequence of that decision

Names have been forwarded to the President Search Committee. Interesting fact that came out during the Regents Meeting: the national average staff to faculty ratio is 3:1, the University of Alaska the ratio is 2:1. Staff Alliance is regrouping the Compensation Working Group. They are looking for SAA volunteers. UAF Staff Council's resolution regarding the emergency layoff policy change was shared with the group.

### **Budget and Legislative Update**

Chris Christensen provided a legislative update. Michelle Rizk explained the role of the Statewide Transformation Team. She will send out an email later in day with timeline for recommendations to President.

### **Human Resources Issues**

- HealthyRoads and Health Care Rebate – Sara Rodewald spoke on some of the hiccups with HealthyRoads' website. The incentive program closes on April 30<sup>th</sup>.
- Open Enrollment Update – Open enrollment is open from April 15 through May 15. The only change this year is the collection of dependent social security numbers.
- HR Update – The UAA campus will be tobacco-free on November 19; UAF will be tobacco-free on December 31
- Staff Health Care Committee – SHCC would like to remind UA employees about the Employee Assistance Program to help staff deal with the stress and negative uncertainty of these times
- Joint Health Care Committee – no update

### **Green Dot Program**

The Green Dot Program goes hand-in-hand with Title IX compliance. The program is a project aimed at engaging students, staff and faculty in preventing sexual assault, dating violence, and bullying on campus and the surrounding community. Keith Mallard explained how the program is being implemented on UAF's campus.

**SAA Elections** – no discussion

### **Continuing Business**

- Service Awards slated for next week, April 21

### **Fairbanks Issues**

Emery Johnson provided a handout on how to submit items for the digital signs in Butrovich and around the UAF campus.

### **Agenda items for next meeting**

- SW Assessment update
- SAA election
- Service Award updates
- Possible construction update

**Meeting Adjourn at 12:09 pm**