



UNIVERSITY  
of ALASKA  
*Many Traditions One Alaska*

*Minutes*

**Statewide Administration Assembly**

Thursday, April 4, 2019

10:00 a.m. – 12:00 p.m.

Butrovich 204 / Bragaw 210

1-866-832-7806, PIN 4236369

**1. Call to Order and Roll Call**

The meeting came to order at 10:03 a.m.

Members Present:

Josh Watts, (2018-2020); SAA President (2018-2019)

Monique Musick (2017-2019); SAA Vice President (2018-2019)

Josiah Borkovec (2017-2019)

Shiva Hullavarad (2017-2019)

Elaine Main (2017-2019)

Jennifer Ostrom (2018-2020)

Monica Terrones (2018-2020)

Derek Ward (2017-2019)

Laycie Schnekenburger (2018-2020)

Linda Hall (2018-2019)

Staff:

Morgan Dufseth, Executive Officer, System Governance

Guests:

Paul Layer, Vice President for Academics, Students and Research

Sara Rodewald, HealthyRoads Onsite Manager

**2. Adopt Agenda**

Linda moved to adopt as amended (with Paul as a guest); seconded. There were no objections.

**3. Approve 7 Minutes**

[Reference 1](#)

Linda moved to approve the minutes; seconded. No objections.

**4. Public and Guest Comments**

**4.1. Sara Rodewald – HealthyRoads Update**

Wellness program deadline is April 30! Best way to know if you are done is to going to HealthyRoads plan page and you will want both progress bars to be at 100%. If you had last year off, you have to do the full program this year. If you still need to get your biometrics done this year, there are a couple options—LabCorp—just go in and get them done (you have to print a voucher but it is free to employees/spouses) or in Anchorage the student health center will also do them. There are still options for points. More info is available online at: <https://alaska.edu/benefits/wellness/> (including the voucher for LabCorp)

**4.2. VP Layer – What he’s been working on lately – mostly the UAA SOE recommendation to the Board, which will make a decision at its meeting on April 8; he has also been reviewing how to meet the staffing needs in Anchorage for those education students who take classes at UAF or UAS next fall. Also at the April 8 BOR meeting, there will be a discussion on budget—the House Finance Committee is hearing amendments that could cut UA up to \$87M. SW administration is looking at different scenarios at different funding levels and the president will share a presentation with the BOR and the rest of the UA community next week.**

**5. Reports, Updates, and Information**

**5.1. President’s Report – Josh**

Josh met with VP Layer yesterday; they discussed how SW employees and SAA can help during this difficult time in Alaska and suggested increasing executive communication to staff.

**5.2. Staff Alliance Update**

Monique noted the Alliance held a discussion of the UAF resolution regarding opposition to a UAA resolution about layoff notice for non-exempt employees. SAA reps discussed equity between employees and how layoff notice does not necessarily address issues in parity.

**5.3. Human Resources Update**

[Reference 2](#)

**5.4. Ad Hoc Committee on Bonus Process – No updates to report.**

**5.5. Legislative Update - Monique**

[Reference 3](#)

In addition to Capitol Report (see Reference 3), more information on the university's land grant has been posted on the Government Relations website, to better explain the history of UA's land grant (or lack thereof).

## **6. Ongoing Business**

- 6.1. Outstanding and Longevity Awards
  - 6.1.1. Ceremony: April 24 @ 11am
  - 6.1.2. Award Review Committee: Elaine, Shiva, Caitlin, Monica, Linda – additional non-SAA members will be sought from SW general membership
- 6.2. Advocacy campaign update

Contracted with Brilliant Media to work on UA Strong campaign; industry leaders are being asked to write supportive letters/OpEdsM on behalf of UA. Messages are being sent to folks who have already opted in for the Capitol Report. Linda suggested talking to supporters from past Green & Gold/Blue & Gold galas.

## **7. New Business**

- 7.1. Recommendation on UAA SOE Accreditation [Reference 4](#)

The recommendation has been posted on BoardDocs but FAQs are also posted on VPASR website.
- 7.2. Staff Make Students Count Update

Reps decided to share the nomination with the president, without a review. Josh will draft the memo laying out SAA's view.
- 7.3. Nomination and election of FY20 members
  - 7.3.1. Nomination committee: Jennifer Ostrom (chair), Laycie Schneckeburger
  - 7.3.2. Additional members: Josh and Elaine
  - 7.3.3. Committee will need to meet to develop a timeline for nominations and elections (will need to be completed by mid-May) – Morgan will get the committee together to draft a timeline

## **8. Local Issues**

- 8.1. Anchorage

They are in the final rounds of hiring for the Land Management director.
- 8.2. Fairbanks

UAF CIO update – finalists have been visiting campus and a decision is anticipated by the end of the fiscal year; no demerger plans will be made until they are in place

Travel training—sign up if you haven't already

Student campus climate survey – if you were asked, please think about taking it; if you work with students, please encourage them to take it

9.      **Agenda items for May 2 meeting**  
VP Layer again if possible
10.     **Closing Comments**
11.     **Adjourn**  
The meeting adjourned at 11:55 a.m.

#### OTHER RESOURCES

SAA Constitution and Bylaws

[http://alaska.edu/files/governance/SAA-Constitution--Bylaws\\_Final-Approved-May-2017.pdf](http://alaska.edu/files/governance/SAA-Constitution--Bylaws_Final-Approved-May-2017.pdf)

SAA Annual Events Calendar

<http://alaska.edu/files/governance/SAA-annual-events-calendar.pdf>

System Governance Calendar

<http://alaska.edu/governance/directorycalendar/>