



Minutes

Statewide Administration Assembly

Thursday, March 7, 2019

10:00 a.m. – 12:00 p.m.

Butrovich 204 / Bragaw 210

1-866-832-7806, PIN 4236369

1. Call to Order and Roll Call

The meeting came to order at 10:09 a.m. and quorum was met.

Members Present:

Josh Watts, (2018-2020); SAA President (2018-2019)

Monique Musick (2017-2019); SAA Vice President (2018-2019)

Josiah Borkovec (2017-2019)

Shiva Hullavarad (2017-2019)

Laycie Schnekenburger (2018-2020)

Caitlin Lipka (2018-2019)

Linda Hall, Second Alternate (2018-2019)

Staff:

Morgan Dufseth, Executive Officer, System Governance

2. Safety Minute

3. Adopt Agenda

Morgan asked to add a membership discussion to the agenda. Monique moved to adopt as amended, seconded. No objections.

4. Approve February 7 Minutes

[Reference 1](#)

Caitlin moved to approve, seconded.

5. Public and Guest Comments

10:05 a.m. – 10:10 a.m.

None given.

6. Reports, Updates, and Information

10:10 a.m. – 11:00 a.m.

6.1. President's Report – Josh

February/March BOR meeting – Main discussion centered on UAA SOE accreditation and the budget. For UAA SOE, regents voted for an expedited program review; a decision on whether or not to apply for accreditation in early 202 will be made at the April 8 BOR meeting. Regents also held a discussion on the FY20 budget but most of it was in executive session. Additional budget options will be explored at the April and May special meetings of the Board.

Josh is serving on the UAF CIO recruitment, which is reviewing applications.

6.2. Staff Alliance Update

Compensation study: SW HR is still working on the equity study to ensure staff are being paid equitably within job positions

Hiring or Travel Freeze: There currently no freeze in place however the president asked supervisors to be doubly thoughtful when approving new positions or travel

Financial Exigency: This was only brought up for information; exigency is a way for public institutions to operate outside its agreed upon timelines and contracts, however, it will have a negative effect on UA's reputation and the regents will only consider it if facing a catastrophic budget cut

Alcohol and marijuana policy: members discussed and noted the new regulations were not a change to currently held practices across UA campuses

Standard Process for Review: SA referred to committee to help develop an SOP for dealing with policy and regulation review

Personal advocacy: Staff at UA can send emails to legislators but are encouraged to do so after work hours and use a personal email account (and not their Alaska.edu account)

Staff Make Students Count: The deadline for nominations is March 15

Deer Oaks: Keep an eye out for leadership development opportunities through the employee assistance program

6.3. Human Resources Update

[Reference 2](#)

MyUA Performance Evaluation has been streamlined and there will be a message shared with staff shortly.

The Culture of Respect initiative is being slowed down while administration addresses the prospect of the FY20 budget.

6.4. Ad Hoc Committee on Bonus Process

No new update.

6.5. Legislative Update - Monique

[Reference 3](#)

Miles is in DC so Monique gave an update. The House has organized finally. There are a lot of new legislators and staffers. UA is working to get presentations on the university to as many committees as possible, especially those related to finance and education, in the hopes a broad approach will be impactful in showing how UA positively affects Alaska. Administration plans on presenting to House Finance and Senate Finance Subcommittees on the University next week.

7. Ongoing Business 11:00 a.m. – 11:15 a.m.

7.1. Outstanding and Longevity Awards

7.1.1. Ceremony: April 24

7.1.2. Outstanding Nominations open till March 29

7.1.3. The committee is seeking donations for Door Prizes

8. New Business 11:15 a.m. – 11:45 a.m.

8.1. UA Advocacy Campaign – Monique

#supportUA – Alaska formed by your hand – share the picture on Facebook – easy and free way to show support for the university

External consultants – RFPs are being reviewed and will be announced shortly; the consultant will work to create targeted advocacy in support of UA, polling of the community, public outreach

8.2. [World Building Website](#) – Monique gave a brief review of the website

8.3. UA Portal Website – Monique

The portal will be called My Future Alaska. Focused on prospective students, those who are new to college, transfer students, etc. to help them explore options for transfer, budgeting, course comparisons, etc. This new website does not replace any current recruitment activities. Should go public in early April.

8.4. SAA Membership

Discussion: Prior to the meeting, JP sent in his resignation due to increase work commitments; he noted his regret at resigning and wished members the best for the remainder of the year. Members discussed whether to call up a new alternate from the election results and were hesitant to ask someone to join so close to the end of the SAA term (a new alternate would only serve two months). They also noted the first alternate was currently not engaged or attending meetings.

Motion: Monique moved to accept JP's resignation, recall first alternate Tabitha, make Linda a full member, not assign new alternates for the remainder of the year, and not elect a new secretary. Motion was seconded by Laycie. There were no objections by any present members.

Result: Morgan will remove JP and Tabitha from the email list and website.
Morgan will take minutes for the remainder of the year until a new secretary is elected at the annual meeting in June.

- 9. Local Issues**
 - 9.1. Anchorage 11:45 a.m. – 11:50 a.m.
 - 9.2. Fairbanks 11:50 a.m. – 11:55 a.m.
- 10. Agenda items for April 4 meeting**

Invite Paul Layer to discuss members
Staff Health Care – updates on RFPs, next year premiums – invite Erika Van Flein
- 11. Closing Comments** 11:55 a.m. – 12:00 p.m.

State of the University – March 26 @ 1pm – Wood Center Ballroom
- 12. Adjourn**

The meeting adjourned at 11:48 a.m.

OTHER RESOURCES

SAA Constitution and Bylaws

http://alaska.edu/files/governance/SAA-Constitution--Bylaws_Final-Approved-May-2017.pdf

SAA Annual Events Calendar

<http://alaska.edu/files/governance/SAA-annual-events-calendar.pdf>

System Governance Calendar

<http://alaska.edu/governance/directorycalendar/>