



Minutes

Statewide Administration Assembly

Thursday, February 7, 2019

10:00 a.m. – 12:00 p.m.

Butrovich 204 / Bragaw 210

1-866-832-7806, PIN 4236369

1. Call to Order and Roll Call

The meeting came to order at 10:03 a.m. and quorum was met.

Members:

Josh Watts, (2018-2020); SAA President (2018-2019)
Monique Musick (2017-2019); SAA Vice President (2018-2019)
JP Landry (2018-2020); SAA Secretary (2018-2019)
Josiah Borkovec (2017-2019)
Shiva Hullavarad (2017-2019)
Elaine Main (2017-2019)
Jennifer Ostrom (2018-2020)
Monica Terrones (2018-2020)
Derek Ward (2017-2019)
Laycie Schnekenburger (2018-2020)
Caitlin Lipka (2018-2019)
Tabitha Hutchings, First Alternate (2018-2019)
Linda Hall, Second Alternate (2018-2019)

Staff:

Morgan Dufseth, Executive Officer, System Governance

Guests

Eric Johnson, Senior Budget Analyst
Mark Kondrak, Chief Information Technology Officer

2. Safety Minute

3. Adopt Agenda

Shiva moved to adopt as presented, seconded. There were no objections.

4. Approve January 10 Minutes

[Reference 1](#)

Monique moved to approve, seconded. There were no objection. The minutes were approved as presented.

5. Public and Guest Comments

5.1. CITO Kondrak – Welcome and Introduction

Mark discussed SW issues briefly with SAA representatives. He noted the “de-merger” of OIT was originally planned to coincide with the start of fiscal year, however, he is now unsure there will be a full team ready to take on that project in the coming months and noted lot of the work of deciding which positions will go where has not yet been done. The UAF CIO search is ongoing although Mark is not a part of the recruitment committee; he anticipates the hire is still several months away. Mark noted he is currently meeting with campus administrators and IT staff to assess where UA is currently with regard to information technology.

6. Reports, Updates, and Information

6.1. President’s Report – Josh

The Board of Regents will meet on Feb. 28 and March 1 in Anchorage ([BOR agenda](#)). Josh noted he met with VP Layer recently and discussed staff burnout, the upcoming budget issues, and wanting more information on the OIT de-merger

6.2. Staff Alliance Update

Josh noted the Staff Alliance is also reviewing the alcohol and marijuana policy and will compile a response to send to AVP Oba by the March 5 deadline. He reported there are new FAQs on the staff compensation review available. Members engaged in a brief discuss regarding performance evaluations and overall agreed it still was not a common practice across the system.

6.3. Human Resources Update (see link for new info)

[Reference 2](#)

6.4. Ad Hoc Committee on Bonus Process

Committee members reported they met and are working to update the draft form and will then share it with the SW HR A-Team.

6.5. Legislative Update (see link for new info)

[Reference 3](#)

6.6. Longevity and Outstanding Awards

Date has been selected: April 24 at 11am.

Members asked Morgan to check on UAF levels for outstanding awards.

7. Ongoing Business

7.1. Morale Survey Results – Eric Johnsen

Eric reviewed his analysis of survey results with SAA representatives. He also strongly suggested that with the next survey they ask a direct question about how the respondent would rate their morale (scale of 1-10) and then ask what factors positively and/or negatively affected their morale. Overall, increases in pay, incentive bonuses, and communication from leadership seem to have the most impact on employee morale. Representatives discussed ways to do less with less, in light of several years of staff reduction and the impending budget cuts from Gov. Dunleavy. Representatives opted to refer these issues to current morale committees (SA and SAA).

8. New Business

8.1. Alcohol and Marijuana Policy Review

Reference 4

Members discussed the proposed regulations and wanted to know what Residence Life staff do now, how they are trained and if these are new responsibilities. Regarding the marijuana policy, members were interested in whether CBDs were allowable under the new regulations.

9. Local Issues

9.1. Anchorage

None given.

9.2. Fairbanks

Response to Office of Civil Rights was sent. OCR received over 100k comments nationally, which is much higher than usual. Monique noted she wasn't sure of the timeline for approval of the new regulations due to the high volume of comments.

10. Agenda items for March 7 meeting

Website updates

11. Closing Comments

12. Adjourn

The meeting adjourned at 12:05 p.m.

OTHER RESOURCES

SAA Constitution and Bylaws

http://alaska.edu/files/governance/SAA-Constitution--Bylaws_Final-Approved-May-2017.pdf

SAA Annual Events Calendar

<http://alaska.edu/files/governance/SAA-annual-events-calendar.pdf>

System Governance Calendar

<http://alaska.edu/governance/directorycalendar/>