



Minutes
Statewide Administration Assembly
Wednesday, May 17, 2017
10:00 a.m. – 12:00 p.m.

Audio only call-in: 1-866-832-7806, PIN 4236369
Fairbanks – Butrovich 204
Anchorage – Bragaw 210

1. Call to Order and Roll Call

Representatives:Rep

Eric Johnson, President (2016-2018)
Buffy Kuiper, Secretary (2016-2018)
Sheri Billiot (2016-2018)
Alison Hayden (2016-2018)
Alesia Kruckenberg (2015-2017)
Tom Langdon (2016-2018)
Monique Musick (2017-2019) *joined at 10:30*
Danielle Nelson (2016-2018)
Josh Watts, Second Alternate (2016-2017)

Incoming Representatives:

Josiah Borkovec, First Alternate (2017-2018)
Elain Main (2017-2019)
Shiva Hullavarad (2017-2019)
Sarah Villalon (2017-2019)
Derek Ward (2017-2019)

Staff:

Morgan Dufseth, Executive Officer, System Governance

Representatives Absent:

Chrystal Warmoth, Vice President (2016-2017)
Arthur Hussey (2015-2017)
Laycie Schnekenburger, First Alternate (2016-2017)

2. Safety Minute

3. Adopt Agenda

Alesia moved to amend the agenda to include a discussion of the recent safety initiative and Eric noted he'd like to add an update on the morale committee.

Alesia moved to adopt as amended, seconded by Alison. There was no objections. The agenda was approved as amended.

4. Approve Minutes

4.1. April 19 Minutes

[Reference 1](#)

Alesia moved to approve, seconded by Sheri. There were no objections and the minutes were approved as presented.

5. Public and Guest Comments

None given.

6. Reports, Updates, and Information

6.1. President's Report – Eric

Eric noted he met with President Johnsen earlier this month. He noted they discussed the Staff Alliance compensation recommendation and that the president was amenable to most of the suggestions. Eric also noted the CHRO had contacted him to get started on a summer staff event—a picnic or block party. He is meeting with her in a couple weeks and will be sure to consider Anchorage staff as well as they discuss an event.

6.2. Staff Alliance Update – Eric and Chrystal

Eric noted the Alliance passed resolution in support of Indigenous Peoples' Day, and also approved their compensation recommendation to the president.

6.3. Nominations Committee

The election concluded earlier in May and new representatives were notified and invited to attend the May meeting. Morgan asked representatives to send in suggestions for next year's election, if they had any.

7. Ongoing Business

7.1. Morale Committee Updates

Tom noted the committee met back in late March and came up with some ideas of how to boost morale at SW. Two ideas were a staff book club and a lunch'n'learn program. Eric noted he spoke with Gwen Gruenig and she has agreed to host the first lunch'n'learn on graphics and charts. Eric asked reps how to best present this to staff and make it a successful idea. Alesia suggested including UAF staff as well. Communication suggestions included: SW Voice, UAF Cornerstone, direct

emails, and digital signage. Josh noted UAF had a leadership book club for students, and it might be interesting to reach out to them. There were also suggestions to reach out to UAF faculty for the lunch'n'learn. Eric noted he would like to form a committee to address this at the annual meeting in June.

8. New Business

8.1. Faculty Alliance Collaboration

Eric noted he had a good conversation with Tara Smith, the AY17 chair of the Faculty Alliance. Eric noted SAA had decided to delay any response to the Alliance's call for SW reductions. Eric noted he had felt it would be more fruitful to talk directly with Tara rather than attend a Faculty Alliance meeting. Eric reported that Tara explained the faculty's position as more to review different options for how systems are run than to request significant reductions to SW. Eric agreed and noted SW wants to identify areas for increased efficiencies and automation. Eric noted he would like this issue to stay on SAA's radar and perhaps form a committee at the annual meeting to address. Moving forward, Morgan noted the new Alliance chair, Lisa Hoferkamp, will be in town on May 31 and she will arrange a meeting with Eric.

8.2. Resolution of Appreciation for Eric Johnson

[Reference 2](#)

Monique moved to approve, seconded by Alison. There were no amendments or objections. The resolution was approved by acclamation as presented.

8.3. Introduce New Representatives

Brief introductions were made.

8.4. Annual meeting – Date and Location

Representatives discussed different dates and eventually asked Morgan to send out a poll to determine the best dates.

8.5. Agenda Items and Guests for the Annual Meeting

President Johnsen, Keli Hite McGee, Dan White, Michelle, Karl, Saichi, Miles, Robbie, BOR Chair Gloria O'Neill, Lisa Hoferkamp or Chris Fallen (Faculty Alliance members)

8.6. Safety Discussion

Alesia noted safety is one of the president's performance metrics that the Board evaluates him on, and not just physical safety but other issues like computer security. Alesia proposed having SAA work on this issue (with Risk). She mentioned a stretch break program that used to be done at UA and noted it might also help with morale at UA. She also mentioned compiling a list of staff who have CPR/First Aid training, and perhaps add it to the SW Voice. There was also a suggestion to have it as a future lunch'n'learn topic. Also a suggestions to have AED training. Monique noted the Voice will start to include a computer security update, and reported the building directory has been updated to show where the

new first aid kits are located, although it was suggested there could be signs similar to the ones over AED kits. Representatives briefly discussed creating a role of Safety Monitor on SAA. Danielle noted that since she and Elaine are both in Risk, they could help move some of these issues along. This issue will be included for further development on the retreat agenda.

9. Local Issues

9.1. Anchorage

None given.

9.2. Fairbanks

Food trucks on campus!

Meeting space in Butrovich this summer will be limited due to construction-related relocations and auditing meetings.

10. Agenda items for next meeting

Safety issues – safety committee?

Morale issues – lunch’n’learn committee?

Faculty collaboration

11. Closing Comments

Alesia thanked the new members for agreeing to take on this responsibility.

Representatives thanked Eric for serving as president. Eric thanked Alesia for pushing him to serve.

12. Adjourn

Alesia moved to adjourn, seconded by Monique. The meeting adjourned at 11:35 a.m.

OTHER RESOURCES

SAA Constitution and Bylaws

<http://alaska.edu/files/governance/SAAConBylaws9-11-14.pdf>

SAA Annual Events Calendar

<http://alaska.edu/files/governance/SAA-annual-events-calendar.pdf>

System Governance Calendar

<http://alaska.edu/governance/directorycalendar/>