



Minutes

Statewide Administration Assembly

Wednesday, March 15, 2017

10:00 a.m. – 12:00 p.m.

Audio only call-in: 1-866-832-7806, PIN 4236369

Fairbanks – Butrovich 204

Anchorage – Bragaw 210

1. Call to Order and Roll Call

Members:

Eric Johnson, President (2016-2018)

Buffy Kuiper, Secretary (2016-2018)

Dale Denny (2015-2017)

Alison Hayden (2016-2018)

Arthur Hussey (2015-2017)

Alesia Kruckenberg (2015-2017)

Tom Langdon (2016-2018)

Monique Musick (2015-2017)

Danielle Nelson (2016-2018)

Laycie Schnekenburger, First Alternate (2016-2017)

Josh Watts, Second Alternate (2016-2017)

Staff:

Morgan Dufseth, Executive Officer, System Governance

Guests

Dave Bantz, Identity & Access Analyst, OIT

Elaine Main, Office Manager, Risk Services

Members Absent:

Chrystal Warmoth, Vice President (2016-2017)

Sheri Billiot (2016-2018)

2. Safety Minute

3. Adopt Agenda

Alesia moved to adopt the agenda, seconded by Arthur. Monique moved to amend the agenda to include a recap of the president's forum from last Friday. There were no objections. The agenda was approved with amendment.

4. Approve Minutes

4.1. February 15 Minutes – Reference 1

Monique moved to approve, seconded by Josh. There were no objections. The minutes were approved without amendment.

5. Reports, Updates, and Information

5.1. Public and Guest Comments

David Bantz noted he had submitted a question to the president's forum and noted his questions/comments weren't addressed and that he'd like to discuss his questions with SAA. He asked what role SW plays in addressing current perspective and how to address "alternative facts" and what role a university plays in the current climate. Eric noted he would follow up with President Johnsen on these ideas when he met with him next.

5.2. President's Report

Eric noted he met with President Johnsen last week and their discussion focused on the problem solving challenge idea. Eric also noted the canned food garnered 154 pounds for the Food Bank. Members suggested ways to improve the event for next year—Share the Love theme, and perhaps an event where admission is two cans of food or some other type of event to highlight the food drive.

5.3. Staff Alliance Update

Eric noted the Staff Alliance is working on feedback for the Strategic Pathways options. He also noted the SA Morale Committee met and is planning on developing an annual systemwide morale survey for future use. They are still waiting to hear back from SW compensation director on questions they had regarding possible compensation/benefit changes.

5.4. Nominations Committee

Danielle noted the nominations will be opened later today and run for two weeks (ending March 29). Morgan will distribute the form to SW employees.

5.5. Morale Committee

The SAA Morale Committee met and worked on developing steps forward. The committee is looking at survey results, recognition, building sense of community/pride, and development/training. Ideas: book club and social events, SW voice call outs, supervisor training, and peer-to-peer mentoring, possible Lunch-and-Learn, as well as additional communication with the president and CHRO.

6. Ongoing Business

6.1. Proposed Revisions to Constitution and Bylaw

Members agreed to postpone approval to the April meeting. Eric asked members to voice concerns with or questions about the proposed revisions, which started a discussion on the removal of proxy. Members agreed to share proposed revisions with SW employees for comment. The revisions will also be reviewed by General Counsel.

6.2. Resolution on Annual Leave Cash-In

Review of the resolution was postponed to the next meeting. Eric noted he was waiting to have numbers on use before hosting an employee survey. The survey was requested at the February meeting to get the overall employee sentiment regarding reinstatement of the employee leave cash-in program.

7. New Business

7.1. Faculty Invitation to Meet with SAA

Monique suggested inviting members of the university faculty to become more familiarized with SW functions and employees, or to have a joint meeting with the faculty senates. Members discussed the pros and cons of starting a discussion with the faculty. Eric agreed to reach out to faculty members to see if they would be interested in meeting with SAA and touring SW facilities and departments.

7.2. Longevity Ceremony

Members agreed to provide homemade treats for the April 25 ceremony, and to let SW employees know they are welcome to bring dishes as well. Dale also noted SAA could seek a waiver to provide food via 4008. Regarding entertainment, Alesia will check with UAF's music and theatre department to see if there were student groups who would be interested in performing. Door prizes: annual parking, annual SRC, any other ideas? Alesia will collect them. Also noted wanted to try to have fewer door prizes. SW swag for Anchorage folks.

7.3. Outstanding Awards

Members went into executive session to discuss the merits of the top nominees for Outstanding Staff, Student and Department awards.

Following discussion, members went back into regular session and Monique moved to approve the committee's nomination for outstanding employee, seconded by Alison. There were none opposed.

Alesia moved to approve the committee's nomination for outstanding student employee, and was seconded by Monique. There were none opposed.

Arthur moved to approve the committee's nomination for outstanding department, and was seconded by Laycie. There were none opposed.

8. Local Issues

- 8.1. Anchorage
None given.
- 8.2. Fairbanks
None given.

9. Agenda items for next meeting

- 9.1. Elections Timeline
- 9.2. Review of Bylaw Revisions

10. Closing Comments

11. Adjourn

Alison moved to adjourn, seconded by Monique. The meeting adjourned at 12:25 p.m.

OTHER RESOURCES

SAA Constitution and Bylaws

<http://alaska.edu/files/governance/SAAConBylaws9-11-14.pdf>

SAA Annual Events Calendar

<http://alaska.edu/files/governance/SAA-annual-events-calendar.pdf>

System Governance Calendar

<http://alaska.edu/governance/directorycalendar/>