



Minutes

Statewide Administration Assembly

Wednesday, February 15, 2017

10:00 a.m. – 12:00 p.m.

Audio only call-in: 1-866-832-7806, PIN 4236369

Fairbanks – Butrovich 204

Anchorage – Bragaw 210

1. Call to Order and Roll Call

The meeting came to order at 10:05 a.m.

Members:

Eric Johnson, President (2016-2018)

Chrystal Warmoth, Vice President (2016-2017)

Buffy Kuiper, Secretary (2016-2018)

Sheri Billiot (2016-2018)

Dale Denny (2015-2017)

Arthur Hussey (2015-2017)

Alesia Kruckenberg (2015-2017)

Monique Musick (2015-2017)

Danielle Nelson (2016-2018)

Laycie Schnekenburger, First Alternate (2016-2017)

Josh Watts, Second Alternate (2016-2017)

Staff:

Morgan Dufseth, Executive Officer, System Governance

Members Absent:

Alison Hayden (2016-2018)

Tom Langdon (2016-2018)

2. Safety Minute

3. Adopt Agenda

Morgan noted 7.3 should be postponed to March. Monique moved to adopt, seconded by Alesia. The agenda was adopted with amendment.

4. Approve Minutes

4.1. January 18 Minutes

Reference 1

Arthur moved to approve the minutes, seconded by Buffy. The minutes were approved as presented.

5. Reports, Updates, and Information

5.1. Public and Guest Comments

None given.

5.2. President's Report – Eric

Eric noted he met with Johnsen on Feb. 14 and discussed recent governance actions, including the two faculty senate votes of no confidence, and the transparent analysis of Strategic Pathways options. Monique noted there would be cost analysis of preferred options after the first round of reviews (the president is currently holding meetings with affected units—has met with 8 so far, plans to meet with another 40). President Johnsen will hold a second round of meetings to better inform him, and his recommendation to the Board at their June meeting. President Johnsen also requested a cost-benefit analysis (done by UA SOMs and ISER) to help inform best options to reach the stated goal of “65 by 2025”. The System Governance Council will meet on March 6 to discuss how Strategic Pathways is affecting all groups across the system. The president will give his State of the University speech while in Juneau, on Thursday, Feb. 16.

5.3. Staff Alliance Update – Eric and Chrystal

The Staff Alliance held their winter retreat in Anchorage on Jan. 25 and 26. Members discussed compensation, morale, staff health care, performance evaluation, leadership development, and Strategic Pathways. They met with VP Rizk, CHRO Hite McGee, Faculty Alliance Chair Tara Smith, and Coalition of Student Leaders Chair Colby Freel. Members will provide a recommendation regarding the staff compensation package at their February 22 meeting.

5.4. Awards Committee

The nomination period has closed and the award committee is waiting to hear back from HR regarding nominee vetting. The committee plans to bring recommendations to SAA at its March meeting, as well as approve a date for the presentation ceremony.

6. Ongoing Business

6.1. Resolution on New Vision for UA

[Reference 2](#)

After brief discussion regarding the proposed draft, Monique moved to approve the resolution, and was seconded by Laycie. There was no significant debate. The resolution was approved as presented.

- 6.2. Resolution on Annual Leave Cash-In [Reference 3](#)
After brief discussion, Laycie moved to postpone the vote until the next meeting, and was seconded by Monique. The decision to postpone was made to allow for additional information regarding the cost savings of the program. Members suggested polling SW staff on the issue to see if staff are interested in re-instating the program for grade 79 and above employees. Laycie moved to prepare a survey to poll staff on their feelings regarding extending/reinstating the annual leave cash-in program, and was seconded by Monique. There was no objection and the motion passed.
- 6.3. Resolution on Performance Review at UA [Reference 4](#)
After brief discussion of the proposed draft, Laycie moved to approve the resolution, and was seconded by Alesia. There were no objections and the resolution was approved as presented.
- 6.4. Morale Survey Presentation [Reference 5 Forthcoming](#)
Eric noted he was still working on the presentation and that he currently does not have analysis completed for the comments. He hopes to have the SAA Morale Committee work on outcomes—any next steps or a plan to improve morale at SW.

7. New Business

- 7.1. Proposed Revisions to Constitution and Bylaws – First Reading [Reference 6](#)
Members discussed proposed revisions and agreed to send in suggested amendments to the committee by March 1. The proposed revisions with amendments will then be voted on at the March meeting.
- 7.2. Response to Strategic Pathways Phase II Options – Administrative
Due to time constraints, members agreed to provide feedback digitally via a shared Google Doc.
- 7.3. Awards Date – postponed to March meeting
- 7.4. Election Timeline
Nominations Committee: Danielle, Laycie and Josh
Members agreed to start the nomination period on March 15.

8. Local Issues

- 8.1. Anchorage
The Anchorage office held their Valentine's Day event on Feb. 14, which included a heated dessert contest between staff. Unsurprisingly, a red velvet cake won over the taste buds of the participating judges.
- 8.2. Fairbanks
The ceiling in the President's Office in Butrovich will be re-done in early summer. The February Food Drive is still ongoing and will conclude on Feb. 28.

9. Agenda items for next meeting

9.1. Approval of Constitution and Bylaw Revisions

10. Closing Comments

11. Adjourn

Monique moved to adjourn, seconded by Alesia. The meeting adjourned at 12:15 p.m.

OTHER RESOURCES

SAA Constitution and Bylaws

<http://alaska.edu/files/governance/SAAConBylaws9-11-14.pdf>

SAA Annual Events Calendar

<http://alaska.edu/files/governance/SAA-annual-events-calendar.pdf>

System Governance Calendar

<http://alaska.edu/governance/directorycalendar/>