



Minutes

Statewide Administration Assembly

Wednesday, January 18, 2017

10:00 a.m. – 12:00 p.m.

Audio only call-in: 1-866-832-7806, PIN 4236369

Fairbanks – Butrovich 204

Anchorage – Bragaw 210

1. Call to Order and Roll Call

Members:

Eric Johnson, President (2016-2018)

Chrystal Warmoth, Vice President (2016-2017)

Buffy Kuiper, Secretary (2016-2018)

Dale Denny (2015-2017)

Arthur Hussey (2015-2017)

Tom Langdon (2016-2018)

Monique Musick (2015-2017)

Laycie Schnekenburger, First Alternate (2016-2017)

Josh Watts, Second Alternate (2016-2017)

Staff:

Morgan Dufseth, Executive Officer, System Governance

Members Absent:

Sheri Billiot (2016-2018)

Alesia Kruckenberg (2015-2017)

Alison Hayden (2016-2018)

Danielle Nelson (2016-2018)

2. Safety Minute

3. Adopt Agenda

Tom moved to amend the agenda under New Business—adding several issues: leave cash out for grades 80 and above, performance review development, executive leadership reduction, and the UAA Faculty Senate's vote of no confidence against President Johnsen and CITO Kowalski.

Josh moved to adopt as amended, Arthur seconded. There were no objections. The agenda was adopted as amended.

4. Approve Minutes

4.1. December 14 Minutes – Reference 1

Arthur moved to approve, seconded by Josh. There were no objections. The minutes were approved as presented.

5. Reports, Updates, and Information

5.1. Public and Guest Comments

None given.

5.2. President's Report – Eric

Eric noted had not met with President Johnsen recently.

5.3. Staff Alliance Update – Eric & Chrystal

The Compensation Committee met yesterday and discussed the Governor's pay freeze; SW is asking to not be a part of the bill. The committee also discussed possible non-monetary compensation. The top options were additional personal holidays, a loyalty/retention bonus, employee recognition program, a non-mandatory closure during the winter break, and the ability for employees to work on different projects 5-10% of time during the work week. The Staff Alliance will hold a retreat on Jan. 26 and 27. They will work on recommendations regarding compensation, health care, morale, staff development, and Strategic Pathways.

5.4. Bylaw Committee

Buffy updated the group on recent activities. They plan to share the document with SAA by Feb. 1, in order to have a full review at the Feb. 15 meeting. The revisions will also be reviewed by UA General Counsel.

6. Ongoing Business

6.1. Upcoming Events

6.1.1. Canned Food Drive – Eric, Dale and Lisa

The drive will run from Feb. 1 to Feb. 28. Morgan and Eric will work on a communication campaign, and share an update with Monique to include in the Voice. Dale and Lisa will coordinate delivery of the donated food to the Food Bank.

6.1.2. Outstanding Employee and Longevity Awards

The Committee is up and running and have received the longevity list from HR. The outstanding nomination form is open and there have been some submissions. SAA will continue to share reminders with SW employees

until the close of nominations on February 3, 2017. The award ceremony is tentatively scheduled for April.

6.1.3. Staff Make Students Count

Nominations end Jan. 20 and then the local campus review committees will review and make their recommendations to the president. The SAA review committee currently consists of Eric, Arthur, and Laycie.

6.1.4. Anchorage employees are holding a Valentine's Day party, however, the president will not be able to attend as originally planned due to new scheduling conflicts.

6.2. Morale Survey Results and Presentation

The group agreed the best way to share the information with SW is through the SW Voice and the SAA website. Morgan and Eric will work together to develop the content for the website.

6.3. Butrovich Breakroom

Eric reported he spoke with Matt Cooper. It looks like the basement will be the best option for a breakroom in Butrovich. However, the fireproofing needs to be fixed in some areas of the building and the basement will be used for a temporary office space. Monique noted in the meantime we can put together a schematic and define budget parameters on fixing up the space. Members agreed to also use UAF surplus to put together furniture for the room, however, they would need to identify items prior to the summer surplus auction.

7. New Business

7.1. Annual Leave cash-out program

UA HR noted they were reviewing leave usage and will be evaluating the costs in January. Tom moved to draft a resolution in support of re-instating the annual leave cash-out program for grades 80 and above, seconded by Josh. There were no objections. Morgan and Eric will work on a draft resolution to share with SAA.

7.2. Performance Review

Tom asked UA HR how many people at SW had a performance review on file. HR indicated they didn't have access to that data without looking at each employee's file. Moving forward, the performance review will be attached to each employee's PageUp account. Tom noted it could be useful to have this group endorse greater transparency surrounding performance review and support adding the 360-review module (which isn't currently funded). Tom moved to draft a resolution in support of PageUp and adding the 360-review module. Monique seconded. There was no discussion or objection. Morgan and Eric will work on a draft resolution to share with SAA.

7.3. Leadership cost reduction

CHRO noted it was a part of Strategic Pathways, however, did not have an update on progress toward meeting the goal of 20% savings stated by the president. Tom agreed to follow up with UA HR regarding progress.

7.4. No confidence vote by UAA Faculty Senate

Members discussed the recent vote by UAA's Faculty Senate and how to address concerns regarding Abel Bult-Ito's New Vision proposal and the Strategic Pathways process. Tom suggested a resolution to elaborate concerns and support for the SP process, and support for SW, and offered to draft it and share with the group. Monique offered to draft a resolution on opposing the New Vision proposal.

8. Local Issues

- 8.1. Anchorage
None given.
- 8.2. Fairbanks
None given.

9. Agenda items for next meeting

- 9.1. Nominations Timeline
- 9.2. Review of Bylaw Revisions

10. Closing Comments

Monique noted there are new updates regarding the SW Transformation Team (especially under HR and IT). The updates are available at: <http://alaska.edu/swbir/transformation-team/>

The Alaska State Legislature convened on Feb. 17. UA VP for University Relations Rizk and AVP for State Relations Baker met with Rep. Paul Seaton, the chair of the Finance Committee. Miles Baker will begin to share a Capitol Report with the UA community in the near future. Baker noted he would like to emphasize coordination between advocacy efforts, rather than just serve as a point of information for UA employees.

11. Adjourn

Tom moved to adjourn, and Laycie seconded. There were no objections. The meeting adjourned at 11:42 a.m.

OTHER RESOURCES

SAA Constitution and Bylaws

<http://alaska.edu/files/governance/SAAConBylaws9-11-14.pdf>

SAA Annual Events Calendar

<http://alaska.edu/files/governance/SAA-annual-events-calendar.pdf>

System Governance Calendar

<http://alaska.edu/governance/directorycalendar/>

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