



Minutes

Statewide Administration Assembly

Wednesday, July 20, 2016

10:00 a.m. – 12:00 p.m.

Audio only call-in: 1-866-832-7806, PIN 4236369

Fairbanks – Butrovich 204

Anchorage – Bragaw 210

1. Call to Order and Roll Call

Members:

Eric Johnson, President (2016-2018)

Chrystal Warmoth, Vice President (2016-2017)

Buffy Kuiper, Secretary (2016-2018) *arrived at 10:30 a.m.*

Sheri Billiot (2016-2018)

Dale Denny (2015-2017)

Alison Hayden (2016-2018)

Arthur Hussey (2015-2017)

Alesia Kruckenberg (2015-2017)

Tom Langdon (2016-2018) *arrived at 10:30 a.m.*

Monique Musick (2015-2017)

Danielle Nelson (2016-2018)

Laycie Schnekenburger, First Alternate (2016-2017)

Staff:

Morgan Dufseth, Executive Officer, System Governance

Guests:

Shelby Carlson, Temporary Butrovich Building Coordinator

Keli Hite McGee, Chief Human Resource Officer

Daniel M. White, Vice President for Academic Affairs and Research

Members Absent:

Josh Watts, Second Alternate (2016-2017)

2. Safety Minute

3. Adopt Agenda

Arthur moved to adopt the agenda, and Alesia seconded. The agenda was adopted as presented.

4. Approve Minutes

4.1. June 22 Retreat Minutes – [Reference 1](#)

Alesia mentioned she had a few editorial changes she would send to Morgan.

Monique moved to approve the minutes with the noted editorial changes, and Dale seconded. There were no objections and the minutes were approved.

5. Reports, Updates, and Information

5.1. Public and Guest Comments

None Given.

5.2. Update on Single Accreditation – VP White

VP White gave a brief review of institutional accreditation. The Northwest Commission on Colleges and Universities (NWCCU) assesses each of UA's campuses (separately) to ensure the organizations are meeting their institutional missions and goals. VP White noted it is somewhat unusual for community colleges to be wrapped into the accreditation of a 4-year university. The Alaska Legislature included in the intent language of the FY17 budget a call for the university to look into single accreditation. Dana Thomas has been contracted to review the feasibility of moving to single accreditation. Single accreditation would not preclude separate schools/colleges for the same subject (i.e. two Schools of Management). It is too early to tell which way the university will go. The report from Dr. Thomas will likely be posted publicly in early August and he is soliciting input from leaders around the country, including Terry MacTaggart. . There will be a substantial discussion on the topic at the September Board of Regents' meeting in Juneau. Logical outcomes are sticking with the status quo or a request additional pursuit of single accreditation. The process to move to single accreditation would take at least three years—it would be a complex and multi-layered process. Options could be to wrap UAA and UAS accreditation under UAF, or apply for a new accreditation with all three schools. The monetary savings for single accreditation have not yet been fully explored—there would likely be some changes to personnel and processes but it isn't known entirely at this point what those changes would be. VP White discussed early findings of the research such as some misconceptions about what can be done or not done under the current three accreditations (e.g. HR consolidation) as it was assumed such consolidation couldn't be done, which is untrue. The research is shedding light on other incorrect assumptions, which is beneficial to the university regardless of the outcome.

- 5.3. Update from CHRO Hite McGee
CHRO McGee noted she was working on a formal charter for the Human Resource Council (HRC). She would like to explore the possibility have a staff representative on the HRC. To balance the confidentiality, the staff representative would attend for just a portion of the meeting to give input and feedback. Members were generally supportive of this idea. CHRO Hite McGee noted that Human Resources is under review of next phase of SP, among other goals and reviews, currently trying to match HR with UA's missions, values, goals.
- 5.4. President's Report
Eric gave a brief review of his discussion with President Johnsen. Johnsen noted that Georgia State, currently not a premier Georgia university (not a prestigious student body—mostly low income, high minority population with a lower than 50% graduation rate) has started intrusive advising, which includes contacting students to register, give them recommendations/mentoring/counseling to keep them on track (grade-wise), and attend classes. Eric also noted that President Johnsen also discussed another training for process improvement—provided for free by ACS; there will be more information coming in August. Regarding quick feedback surveys—President Johnsen is fine if SAA wants to pursue that kind of outreach, but asks that we be sure to work with his office to coordinate efforts. President Johnsen also noted he would be open to having Coffee with the President—perhaps in August or September.
- 5.5. Staff Alliance Update
The Staff Alliance is holding its annual retreat tomorrow and Morgan will share the agenda with SAA members. Staff Alliance are meeting with several executives and will discuss staff health care and compensation, and setting their meeting schedule, among other topics.
- 5.6. Staff Health Care Committee [Website](#)
Monique gave a brief review of the Staff Health Care Committee (SHCC), including what they review and focus on during the year. SAA will need to provide two or three representatives to serve on SHCC. Two members of the SHCC also serve on JHCC and provide a fuller staff recommendation on staff benefits. SHCC doesn't have the same authority but has more of an influence to balance the one less vote on JHCC and provides staff the opportunity to have a voice and speak up. Monique also shared three health updates: 1) Out-of-network has increased to 200% of allowable Medicare expenses; 2) Announcement that the Providence in Washington leaving the Premiera network is not affiliated with the Providence Hospital in Anchorage; 3) Confusion surrounding the recent change to Premiera's direct plan that requires preauthorization for massage/acupuncture—this is NOT related to UA's plan and does not affect UA employees. Local healthcare providers

were not aware of this distinction between plans and were providing bad information to UA employees.

5.7. Joint Health Care Committee [Website](#)

Monique gave a brief review of the JHCC. There are union representatives as well as a smaller number of staff representatives. They review the university's health care and benefits options. Staff has fewer votes despite having a larger body.

5.8. Budget Update – Alesia

The Governor did veto \$10M out of UA's budget request. As such, President Johnsen had to review his strategic priorities and reduce/eliminate some to meet the new lower budget. Campuses will receive \$9M (distributed based on percentage of tuition collected in FY15); facilities reduced from \$10.5M to \$10M; UAF Engineering bonding funds stayed intact; ISER and ACEP will still receive a small allocation; K12 partnership and outreach; Title IX staffing and ANSEP. FY18 budget and development kickoff is scheduled for August 23, but campuses are waiting for more guidance. Strategic Pathways will be incorporated into the FY18 budget.

6. Business

6.1. SAA Events – Set Dates – [Event Calendar](#)

After discussion, it was agreed Morgan would develop a comprehensive list of events, determine what we have to do and what is required and asked members now to begin thinking about what interests them. The calendar will include Anchorage events and will be reviewed at the next meeting. The person chairing will make the decision on the amount of effort based on their availability.

6.2. SW Online Forum – [Example 1](#) [Example 2](#)

Eric led a discussion on a possible SW, and campus forums, similar to the Stack Exchange. Tom noted he would share with the group an example of a communication platform (<https://slack.com/is>). Members were interested in the idea but agreed to start with a local forum focusing on SW issues. Morgan will develop something similar to the UAF Grapevine for members to review at the next meeting. The purpose is to increase cross department communication, reduce silos, warehouse information and provide a place to ask questions, share ideas, voice concerns and engage staff using another platform. The process would not be in real time as the answers will be vetted first with those knowledgeable with no identifying information except for the person responding.

6.3. Proposed Meeting Date Changes – September and October

Monique moved to postpone this agenda items to the August meeting, seconded by Arthur. No objections.

6.4.1 Move 9/21 to 9/14

6.4.2 Move 10/19 to 10/12

7. Anchorage Issues 11:45 a.m. – 11:50 a.m.
None noted.

8. Fairbanks Issues 11:50 a.m. – 11:55 a.m.

8.1. Construction Update – Shelby Carlson

Roofing and valving are two main projects at Butrovich right now. Projects are behind schedule due to unexpected circumstances. Contractors are currently working in the basement to fix the valve work after flushing the system. There is a plan to start in the hallways and work in room 109 before any meetings are scheduled. On the second floor, the focus is inspecting the fireproofing, with the majority of work being done in the president's suite. There are currently no set dates from UAF Facilities or the external contractors Roofing has been delayed due to the rain; they are now hoping to be done by mid-August. After the roofing, contractors will work on the vestibule roof and canopy gutters, which will require one entrance to be closed at a time. Shelby has been working with VP Rizk and Tina Holland in Risk on updates, and will work to distribute additional information letting staff know the dust that resulted from the recent work is not hazardous.

Monique noted there has been increased patrolling for parking decals in the Butrovich lot. Enforcement has moved from CSO to the Bursar's Office. They are no longer giving warnings.

9. Agenda items for next meeting 11:55 a.m. – 12:00 p.m.
Changes to public testimony at BOR meetings – Monique will have a handout. Committee meetings will be held one week before BOR meeting and public testimony will be in the evening.
Bylaw/procedure committee (ad hoc) – to be established to review bylaws and work on procedures for committees to better assist going forward.

10. Closing Comments
None given.

11. Adjourn
Monique moved to adjourn, Tom seconded. The meeting adjourned at 11:55 a.m.