



Agenda

Faculty Alliance

Friday, March 11, 2016

Via [Google Hangout](#)

Audio-only: 1-855-280-1855

1:00 p.m. – 3:00 p.m.

1. Call to Order

Voting Members:

David Fitzgerald, 1st Vice President, UAA Faculty Senate

Maren Haavig, President, UAS Faculty Senate

Diane Hirshberg, Past President, UAA Faculty Senate

Lisa Hoferkamp, President-Elect, UAS Faculty Senate

Kevin Krein, Past President, UAS Faculty Senate

Cecile Lardon, Past President, UAF Faculty Senate, Chair, Faculty Alliance

Orion Lawlor, President-Elect, UAF Faculty Senate

Debu Misra, President, UAF Faculty Senate

Tara Smith, President, UAA Faculty Senate, Vice Chair, Faculty Alliance

Staff:

Morgan Dufseth, Executive Officer, System Governance

Guests:

Heather Arana, HR Analyst

Bridget Dooley, UAA Title IX Coordinator

Lori Klein, UAS Title IX Coordinator

James R. Johnsen, President, University of Alaska

Mae Marsh, UAF Title IX Coordinator

Daniel M. White, Vice President for Academic Affairs and Research

2. Adoption of Agenda

3. Approval of February 12 Minutes

Attachment 1

4. Public or Guest Comments

5. Report from Chair

6. Report from Faculty Senates

7. New Business

- 7.1. Revisions to Policy 01.02 General Provisions – Title IX Coordinators Attachment 2
- 7.2. PageUp Implementation – Heather Arana Attachment 3
- 8. Discussion with President Johnsen 2:00 p.m.
- 9. Ongoing Business
- 10. Comments, concerns, and announcements
- 11. Adjourn



Minutes

Faculty Alliance

Friday, February 12, 2016

Via [Google Hangout](#)

Audio-only: 1-855-280-1855

1:00 p.m. – 3:00 p.m.

1. Call to Order

Voting Members:

David Fitzgerald, 1st Vice President, UAA Faculty Senate

Diane Hirshberg, Past President, UAA Faculty Senate

Lisa Hoferkamp, President-Elect, UAS Faculty Senate

Kevin Krein, Past President, UAS Faculty Senate

Cécile Lardon, Past President, UAF Faculty Senate, Chair, Faculty Alliance

Tara Smith, President, UAA Faculty Senate, Vice Chair, Faculty Alliance

Staff:

Morgan Dufseth, Executive Officer, System Governance

Guests:

Kat Milligan-Myhre, University of Alaska Anchorage

Members Absent

Maren Haavig, President, UAS Faculty Senate

Orion Lawlor, President-Elect, UAF Faculty Senate

Debu Misra, President, UAF Faculty Senate

2. Approval of Agenda

Tara moved to approved, Lisa seconded. No objections. Agenda was approved as presented.

3. Approval of January 29 Minutes

Lisa moved to approve the minutes, Diane seconded. No objections. Minutes were approved as presented.

4. Public or Guest Comments

None.

5. Report from Chair

Cécile reported that she is preparing her testimony for the board meeting coming up next week. She also plans to attend the reception to get more face-to-face time with the regents. Cécile reported she had asked VP White to add Strategic Pathways to the SAC agenda. After the Board meeting and the SAC meeting, she hopes to have a better idea of what direction

UA is moving, and would like to re-visit the priorities the Alliance had discussed the at their retreat in January. She noted senate elections are approaching—nominations for UAF are coming up in March, UAS is a little later in the semester, and UAA in April.

6. Report from Faculty Senates

UAA – The UAA Faculty Senate met prior to the release of the Strategic Pathways document. They’ve had discussion with Provost Gingerich and VC for Admin Bill Spindle and voiced concerns about the amount of input they will have and their desire to be involved at the ground level. Tara and Diane also met with the coordinating assembly (staff, faculty and student governance) and discussed SP. Several conversations around SP have not been productive and have been more inflammatory. The executive committee of the senate also met and were encouraged to provide feedback on SP via the form on System Governance website.

UAS – The UAS Faculty Senate also met prior to release of Strategic Pathways. They had previously asked that they look at ways to streamline administration and support academics. They have had one meeting to discuss but haven’t seen any movement but are hoping the new chancellor and provost will take it into consideration.

UAF – The new chancellor search moving along and interviews will take place in Seattle in late February or early March.

7. New Business

7.1. Revisions to R03.01 – Faculty, Staff and Student Governance

After discussion, Alliance members agreed they don’t like the term ‘emergency’ and would prefer ‘instances requiring immediate action.’

Kevin moved to approve the discussed changes, seconded by Tara. No objections. Motion passed. Cécile will share the new wording with VP White.

7.2. Draft Regulation on Telecommuting

Diane noted she had personally seen issues involving geo diff and travel and tax costs, and would like to share with her UAA financial people to see if they have any issues with the draft. It was also noted that it would be worthwhile to make sure that people who want to try telework are made aware of the regulations and procedures beforehand.

Morgan let Alliance members know they would have until March 5 to provide feedback. Chair asked members to send comments/suggestions/changes to Cécile/Morgan and will discuss either via email or at their next meeting.

Note for the record: Members agreed to address items 7.4 and 8.1 before engaging in a discussion on Strategic Pathways.

7.3. Discussion of Strategic Pathways

Cécile opened the floor for a discussion on Strategic Pathways.

Lisa and Kevin noted the pathways document didn’t list very big changes for UAS and that is more what everyone is talking about—there was nothing that truly indicated

what type of change will take place other than new fisheries and technologies programs.

Tara noted she hadn't heard any positive comments about the plan at UAA and the pathways document seems to be creating conflict between campuses, does not effectively respond to the public debate, and seems to make underlying issues rise to the surface. Also noted that administration and athletics should be cut before academics.

Cécile noted that from her conversations with the president, it seems like each campus will still offer courses in each program but the focus for the program will only reside at one campus.

Cécile will draft a response for Alliance members to review over the weekend and respond by Tuesday. The draft will be a request for answers/clarification to certain questions along with the Alliance's view of how they could be addressed.

7.4. Communication to Regents

Diane distributed a draft to members prior to the meeting. Members agreed to have Cécile send the final draft to the Regents'. There were no objections. Asked that any changes to meeting dates be sent to Cécile and Morgan.

8. Ongoing Business

8.1. Meeting dates for spring semester

Alliance members engaged in a discussion on when to meet.

Tara moved to hold meetings on the second Friday of the month for March and April, and Kevin seconded. There were no objections. Motion passed.

Cécile asked Morgan to send out a poll regarding the first week of May.

9. Comments, concerns, and announcements

Alliance members engaged in a brief discussion on SB 174: An Act relating to the regulation of firearms and knives by the University of Alaska. They agreed they would touch base with student leaders at their local campus to draft a response to the bill.

Kat asked for input on best ways to address concerns about restructuring—should they just go to the president or should they try addressing them to other administrators.

Cécile noted Provost Henrichs told her she thought the best way to make their feedback have impact would be to combine it as a group—like the FA or department—and to address it to the president and the Board of Regents.

10. Adjourn

Meeting adjourned at 2:51 p.m.

Minutes taken by Morgan Dufseth.

Board of Regents P01.02 Policy Revision Justification
Presented by the UA Title IX Coordinators, representing UAA, UAF and UAS
March 2016

Introduction

The University of Alaska Statewide Title IX Committee is seeking your support to transform P01.02.020 from a non-discrimination and Title IX compliance statement to a broad Discrimination, Discriminatory Harassment, and Sexual and Gender-Based Misconduct policy that guides all issues around discrimination, discriminatory harassment and sexual and gender-based misconduct.

On February 17, 2016, President Johnsen issued a charge to the Statewide Title IX Committee to revise UA BOR Policies and Regulation in 04.02, 04.07, 04.08, and 09.02 to meet federal compliance.

On February 25-26, 2016 representatives from campuses across the UA system met in Fairbanks, AK to evaluate and provide suggestions for policy revision to meet federal compliance. The best course of action recommended was to expand P01.02.020 to one policy governing all response to discrimination, discriminatory harassment, and sexual misconduct.

The UA Title IX Committee is proposing this change to simplify the policy and regulations for students, faculty, staff, and third parties. One policy and regulation for all forms of discrimination is user-friendly and ensures a simpler process to maintain compliance with state and federal guidelines. The change to one policy is also supported by the NotAlone.gov, the White House Sexual Assault Task Force, and the Association of Title IX Administrators (ATIXA).¹

Proposed Revisions

The proposed revisions would remove discrimination, including sexual discrimination and sexual misconduct from 04.02, 04.07, 04.08, and 09.02 and place it all under the revised P01.02.020.

Attached is a document with the proposed changes to the current policy and regulations.

Justification and Rationale for Recommendations:

1. Transforming P01.02.020 into a Discrimination, Discriminatory Harassment, and Sexual and Gender-based Misconduct policy will:
 - a. ensure that users of the policy (students, faculty, staff, and third parties) can easily access the policy, regulations, and procedures that are attached to it. Currently, pieces of discrimination, discriminatory harassment, and sexual and gender-based misconduct are found throughout 04.02, 04.07, 04.08, and 09.02 making it hard for the user to understand the policy or regulations.
 - b. ensure compliance with federal and state laws. One policy will make it easier to revise the policy in the future for federal compliance as new guidance is released.

¹ NotAlone.gov. Schools. *See. Read the checklist for campus sexual misconduct policies.*
<https://www.notalone.gov/schools/>; Price, Marianna. *The ATIXA One Policy, One process Model Policy.* ATIXA.

Board of Regents P01.02 Policy Revision Justification
Presented by the UA Title IX Coordinators, representing UAA, UAF and UAS
March 2016

Recommended changes in Policy are listed below:

1. Adding genetic identity to **01.02.020(A)**. Adding genetic identity brings UA in compliance with Title II of the Genetic Information Nondiscrimination Act of 2008 (GINA), which prohibits discrimination based on genetic information in employment.²
2. Adding section **01.02.030 Scope of University Authority**. This new section designates the jurisdiction of the new policy in P01.02.020. This subsection of policy is revised from P09.02.030 so that it covers students, faculty, staff, and third parties. The language is revised from the language in P09.02.030 for clarity, inclusion, and federal compliance.
3. Adding section **01.02.040 Resources and Options for Assistance**. OCR requires that UA ensure that reporting parties are aware of available resources, on and off-campus.³ Adding this into the policy ensures that reporting parties are informed of the resources and assistance available.
4. Adding section **01.02.050 Coordination of Compliance Activities Covered Under this Policy**. OCR requires that the discrimination policy designate an individual to coordinate the efforts under this policy. This section of policy also codifies the responsibilities and accountability of the Coordinator in one location.
5. Adding section **01.02.060 Prohibited Conduct**. This section outlines broad categories of conduct prohibited under this policy. This section mimics the prohibited conduct outlined in P09.02.
6. Adding section **01.02.070 Responsible Employees**. OCR requires that UA “make clear to all of its employees and students which staff members are responsible employees so that [they] can make informed decisions about whether to disclose information to those employees.”⁴ This simple policy statement allows users of the policy to quickly identify the responsible employees at UA campuses to ensure OCR compliance and user ease.
7. Adding **01.02.080 Reporting Violations of this Policy**. OCR guidance requires the university to outline reporting options.⁵
8. Adding **01.02.090 Amnesty**. Adding an amnesty statement will help counter act the chilling effect to reporting that occurs when reporting parties or witnesses are afraid to report or participate in the process because of their own policy violations.
9. Adding **01.02.100 Retaliation**. Federal law prohibits retaliation. This statement addresses the chilling effect that fear of retaliation places on reporting parties and witnesses.

² *Genetic Information Discrimination*. U.S. Equal Employment Opportunity Commission, available at <http://www.eeoc.gov/laws/types/genetic.cfm>.

³ *Questions and Answers on Title IX and Sexual Violence*. U.S. Dept. of Education Office for Civil Rights, p. 3, available at <http://www2.ed.gov/about/offices/list/ocr/docs/qa-201404-title-ix.pdf>.

⁴ *Questions and Answers on Title IX and Sexual Violence*. U.S. Dept. of Education Office for Civil Rights, p. 15, available at <http://www2.ed.gov/about/offices/list/ocr/docs/qa-201404-title-ix.pdf>.

⁵ *Questions and Answers on Title IX and Sexual Violence*. U.S. Dept. of Education Office for Civil Rights, p. 13, available at <http://www2.ed.gov/about/offices/list/ocr/docs/qa-201404-title-ix.pdf>.

Board of Regents P01.02 Policy Revision Justification
Presented by the UA Title IX Coordinators, representing UAA, UAF and UAS
March 2016

10. Adding **01.02.110 Inquiry and Investigation**. This section addresses how the Coordinator determines which reports warrant a full investigation, the due process rights afforded individuals during the investigation, and the general procedures for the investigation. OCR requires UA to provide due process rights to both parties⁶ and listing the due process rights, as well as the investigation inquiry and general process, will allow users of this policy to understand how UA determines when and how to investigate in a simple and user centric manner.
11. Adding **01.02.120 Standard of Evidence**. OCR requires that UA use a preponderance of the evidence standard for investigations.⁷ This section codifies the requirement for federal compliance.
12. Adding **01.02.130 Sanctions, Corrective Action, and Appeal**. OCR guidance requires the university to outline procedures for sanctions and corrective actions, the rights of all parties to appeal and the appeal process.⁸
13. Adding **01.02.140 Training, Prevention, and Education**. OCR and VAWA require that UA provide training, prevention, and education to students and employees around sexual misconduct, dating violence, domestic violence, and stalking.⁹ Adding this section helps ensure federal compliance with these mandates.

⁶ *Questions and Answers on Title IX and Sexual Violence*. U.S. Dept. of Education Office for Civil Rights, p. 13, available at <http://www2.ed.gov/about/offices/list/ocr/docs/qa-201404-title-ix.pdf>.

⁷ *Questions and Answers on Title IX and Sexual Violence*. U.S. Dept. of Education Office for Civil Rights, p. 14, available at <http://www2.ed.gov/about/offices/list/ocr/docs/qa-201404-title-ix.pdf>.

⁸ *Questions and Answers on Title IX and Sexual Violence*. U.S. Dept. of Education Office for Civil Rights, p. 13, available at <http://www2.ed.gov/about/offices/list/ocr/docs/qa-201404-title-ix.pdf>.

⁹ *Questions and Answers on Title IX and Sexual Violence*. U.S. Dept. of Education Office for Civil Rights, p. 38, available at <http://www2.ed.gov/about/offices/list/ocr/docs/qa-201404-title-ix.pdf>. *Violence Against Women Act*. Fed. Reg.: The Daily Journal of the U.S. Government, available at <https://www.federalregister.gov/articles/2014/10/20/2014-24284/violence-against-women-act>.

Proposed Revisions of BOR P01.02.020 Nondiscrimination and Title IX Compliance
Proposed by the UA Title IX Coordinators, representing UAA, UAF & UAS
March 2016 – All Feedback due March 28, 2016

CHANGES TO THE EXISTING POLICY, PAGE ONE, IN RED

P01.02.020: ~~Nondiscrimination and Title IX Compliance~~ Discrimination, Discriminatory Harassment, and Sexual and Gender-Based Misconduct Policy Statement

- A. It is the policy of the board that in accordance with federal and state law, illegal discrimination against any individual because of race, color, religion, national origin, age, sex, sexual orientation, gender identity, veteran status, physical or mental disability, marital status, **genetic information, or** pregnancy or parenthood is prohibited. Decisions affecting individuals shall be based on the individual's qualifications, abilities, and performance, as appropriate.
- B. The Board of Regents of the University of Alaska system affirms its commitment to a safe and healthy educational and work environment in which the educational programs and activities are free of discrimination on the basis of sex. The board further affirms its commitment to respond appropriately to sexual harassment and sexual violence, in accordance with applicable law as amended from time to time, including Title IX of the Education Amendments of 1972, the Violence Against Women Reauthorization Act, Title VII of the Civil Rights Act of 1964 (which prohibits discrimination on the basis of sex in employment), Alaska Statute 18.80, and due process of law.
1. Chancellors will have primary responsibility for a campus educational and workplace climate free of discrimination and intimidation based on sex, and for appropriate and timely response to sexual harassment and sexual violence at their respective universities, including extended sites;
 2. Chancellors will provide updates to the board regarding compliance with this policy at least bi-annually in December and June and more often as required by circumstances; and
 3. The president will ensure system oversight and coordination among the universities in implementing this policy.

(09-18-15)

ALL SUBSEQUENT DRAFT POLICY IS NEW

P01.02.030. Scope of University Authority

This policy governs the conduct of students, faculty, staff, and third parties (i.e., non-members of the University community such as vendors, alumni, visitors, or local residents) in any way affiliated with the university. This policy pertains to conduct committed by or against students, faculty, staff, and third parties when:

1. The conduct occurs on property owned or controlled by the university, in university online environments and classes, or at activities sponsored by or authorized by the university;
2. The conduct occurs in the context of university employment or educational programs or activities, including but not limited to, university-sponsored study abroad, research, online, or internship programs; or
3. The conduct occurs outside the context of university employment or educational programs or activities, but has continuing adverse effects on or creates a hostile environment for students, employees, or third parties while on university grounds or other property owned or controlled by the university or in any university employment or educational program or activity.

P01.02.040 Resources and Options for Assistance

The university offers a wide variety of resources for individuals who experience discrimination, discriminatory harassment, and sexual or gender-based misconduct. Resources for immediate assistance may include:

- Trained on-and-off campus advocates and counselors
- Campus and/or community law enforcement
- Campus and/or community medical assistance (including Sexual Assault Response Teams in some communities)

Resources for ongoing assistance may include trained on-and-off campus counselors, advocates, and other support resources. The university may also provide academic accommodations and other interim measures as appropriate.

P01.02.050 Coordination of Compliance Activities Covered Under this Policy

Each Chancellor will designate an individual responsible for compliance activities under this policy, to include Title IX coordination. For the purposes of this policy, this individual will be referred to as “the Coordinator.” The Coordinator is charged with overseeing compliance, ensuring appropriate education and training, coordinating implementation and administration of the university’s procedures for resolving complaints, and ensuring appropriate actions to eliminate prohibited conduct, prevent its recurrence, and remedy its effects. Good faith actions taken by university officials in response to a report of prohibited conduct are not considered adverse actions. The Coordinator acts with independence and authority free of conflicts of interest.

P01.02.060 Prohibited Conduct

This policy prohibits discrimination, discriminatory harassment, and sexual and gender-based sexual misconduct. Specific definitions and terminology associated with these forms of prohibited conduct can be found in university regulation.

P01.02.070 Responsible Employees

To enable the university to respond effectively and to stop instances of sexual misconduct, all university employees must promptly report information about alleged or possible sexual misconduct. Employees, such as licensed health-care professionals and victim advocates, who have a statutory privilege under Alaska law are exempt from these reporting requirements.

P01.02.080 Reporting Violations of this Policy

There are multiple channels for reporting, as outlined in regulation. A reporting party or a third party may choose to report to the university, to law enforcement, to both, or to neither. These reporting options are not exclusive. Reporting parties may simultaneously pursue criminal and university resolution. The university has the right to pursue notice of violation of this policy on its own behalf and initiate investigation, regardless of whether or not a formal allegation is submitted by a reporting party.

Anonymous reporting is permitted, however doing so may limit the university's ability to investigate and respond to a complaint.

There is no time limit for reporting prohibited conduct to the university under this policy. If the responding party is no longer a student or employee at the time of the complaint or report, the university may not be able to take disciplinary action against the responding party, but it will still seek to meet its obligations by providing support for the reporting party and taking steps to end the prohibited behavior, prevent its recurrence, and address its effects.

Individuals who have filed a complaint with the university and believe the university's response was inadequate, or otherwise believe they have been discriminated against by the university on the basis of a protected status, may file a complaint with the appropriate federal or state office.

P01.02.090 Amnesty

The university may provide amnesty from policy violations, depending on the circumstances, to individuals who report misconduct or who otherwise may be hesitant to report because they fear being accused of policy violations that may become known as a result of reporting.

P01.02.100 Retaliation

The university will not tolerate retaliation in any form against any student, staff, faculty, or third party who files an allegation, serves as a witness, assists a reporting party, or participates in an investigation of discrimination, discriminatory harassment, or sexual misconduct. University policy and state and federal law prohibit retaliation against an individual for reporting discrimination, discriminatory harassment, or sexual misconduct or for participating in an investigation. Retaliation is a serious violation that can subject the offender to sanctions independent of the merits of the allegation.

P01.02.110 Inquiry and Investigation

The investigative process is initiated when the Coordinator receives a complaint or report of a violation of this policy. The Coordinator will conduct an initial assessment and determine any appropriate interim measures. Following the initial assessment, the Coordinator may take any of the following actions:

- If the Coordinator determines that the complaint, even if substantiated, would not rise to the level of a policy violation, the Coordinator may dismiss the complaint.
- If the reporting party chooses not to participate, the Coordinator may dismiss the complaint or initiate an investigation.
- If all parties agree that an informal resolution should be pursued, the Coordinator will attempt to facilitate a resolution of the conflict that is agreeable to all parties. Informal resolution, such as mediation, is not allowed in incidences of sexual assault. A party always has the option to request a formal investigation.
- If the Coordinator determines that the complaint is outside the scope of this policy, the Coordinator may refer the complaint to another office for review.
- If the Coordinator determines that the complaint or report would, if substantiated, constitute a violation of this policy, the Coordinator will initiate an investigation.

The university is committed to providing a prompt and impartial investigation of all alleged violations of this policy. The reporting and responding parties have equivalent rights throughout the process. Due process rights include: a) notification of investigation, b) the opportunity to present evidence, c) the ability to identify individuals who may possess relevant information, d) the right to be accompanied by an advisor of their choice, and e) the opportunity to address each allegation and review information pertaining to those allegations with the investigator. The university will provide both parties with written notification of investigative findings, including appeal rights.

P01.02.120 Standard of Evidence

The university uses a preponderance of evidence standard to determine responsibility during investigations of prohibited conduct. When a preponderance of evidence (i.e., more likely than not) is found to substantiate a complaint, sanctions or corrective actions may be taken.

P01.02.130 Sanctions, Corrective Action, and Appeal

Findings of violations of prohibited conduct under this policy will be shared with the appropriate disciplinary authority: the Student Conduct Office for student violations; the Human Resources office for employee violations. For responding parties who are both students and employees, the Coordinator may engage both disciplinary authorities.

The appropriate disciplinary authority is responsible for administering sanctions or corrective actions. The disciplinary authority may, or may not, choose to meet with the responding party before imposing sanctions or corrective actions. Both the reporting and responding parties will receive written notice of relevant sanctions or corrective actions as defined by law. Both parties have the right to appeal or comment per university policy, regulation, and state law.

Both parties have the right to appeal a finding of no violations of prohibited conduct, under conditions laid out in university regulations.

P01.02.140 Training, Prevention, and Education

Students, staff, faculty, and identified third parties are required to complete training on non-discrimination, anti-harassment, and the prevention of sexual misconduct in the educational and work environment.

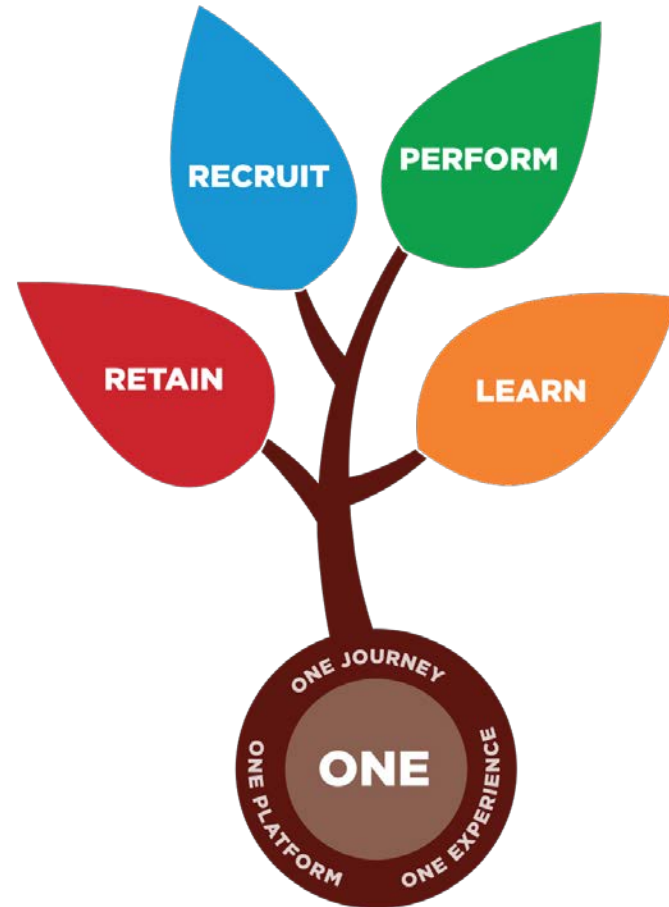
myUVA



Employee Development Portal

Phase 1 – Recruitment

Go Live March 28th



myUA.alaska.edu

Single Sign-on



Use your University of Alaska credentials to access



myUA




Continue

[Help with UA Username or Password](#)


Your password is used to authenticate you at UA and enables your access to [additional protected services](#) with this single sign-on (SSO). *To end your SSO session, quit your browser.*


Main Dashboard


 About me ▾ My team ▾ My community ▾ Reports  Create

 Journal entry  Heather ▾ 

Welcome Heather, you are logged in

 My Performance Reviews


 Team Performance Reviews ▾

 My Development ▾


At a glance ▾

No data to display

Learning Management

 Onboarding

Onboarding

 Recruitment

Administration

4

Recruitment Supervisor View

Intuitive and Action Driven

University of Alaska System

Recent items ▾ Quick search Janice ▾ ⓘ ☰

Customer satisfaction survey

Welcome Janice

JOB DESCRIPTION	My position description Manage position descriptions and create a new requisition
NEW JOB	6 - jobs open
APPROVALS	0 - jobs awaiting your approval
ADVERTISEMENTS	3 - open advertisements
SEARCH COMMITTEE REVIEW	3 - jobs requiring search committee review
APPLICATIONS	2 - jobs have applicants for review 1 - applicants assigned to you for review
INTERVIEWS	0 - scheduled interviews
OFFERS	1 - offers awaiting your approval 2 - new hires 18 - new hire tasks

HR Consultant View

[Home](#) [Jobs](#) [People](#) [Reports](#) [Settings](#) Recent items ▾ Heather ▾ i ☰

Customer satisfaction survey

Dashboard ⚙️

📅

Current jobs

⬆

7

Total

2

All Notifications

7

Approved

👤 2

1 new

Approved

📄 Admin Generalist 1

Requisition Number: 492281

Positions: 0

Vacancies: 0

🔴 1 new applications. [View →](#)

👤 1

Approved

📄 HR Assistant

Requisition Number: 492230

Positions: 3

Vacancies: 3

👤 1

Approved

📄 HR Assistant 2

Requisition Number: 492330

Positions: 1

Vacancies: 1

👤 3

Approved

📄 Manager, Office of Research & Creative Activities

Requisition Number: 492218

Positions: 2

Vacancies: 0

👤 6

1 new

Approved

📄 Project Coordinator

Requisition Number: 492220

Positions: 4

Vacancies: 2

🔴 1 new applications. [View →](#)

👤 Teams & users

⬆

	Jobs	Pos.	Vac.
▼ Default Team Your team	31	42	26
▼ Confidential	0	0	0
▼ Human Resources	4	3	2
▼ SW Test Team	8	6	3
▼ UAA Test Team	3	2	0
▼ UAF Test Team	6	3	2
▼ UAS Test Team	2	2	2

📊 Manager Activities

⬆

5

Jobs requiring panel review

3

New hires

35

New hire tasks

☑ Tasks

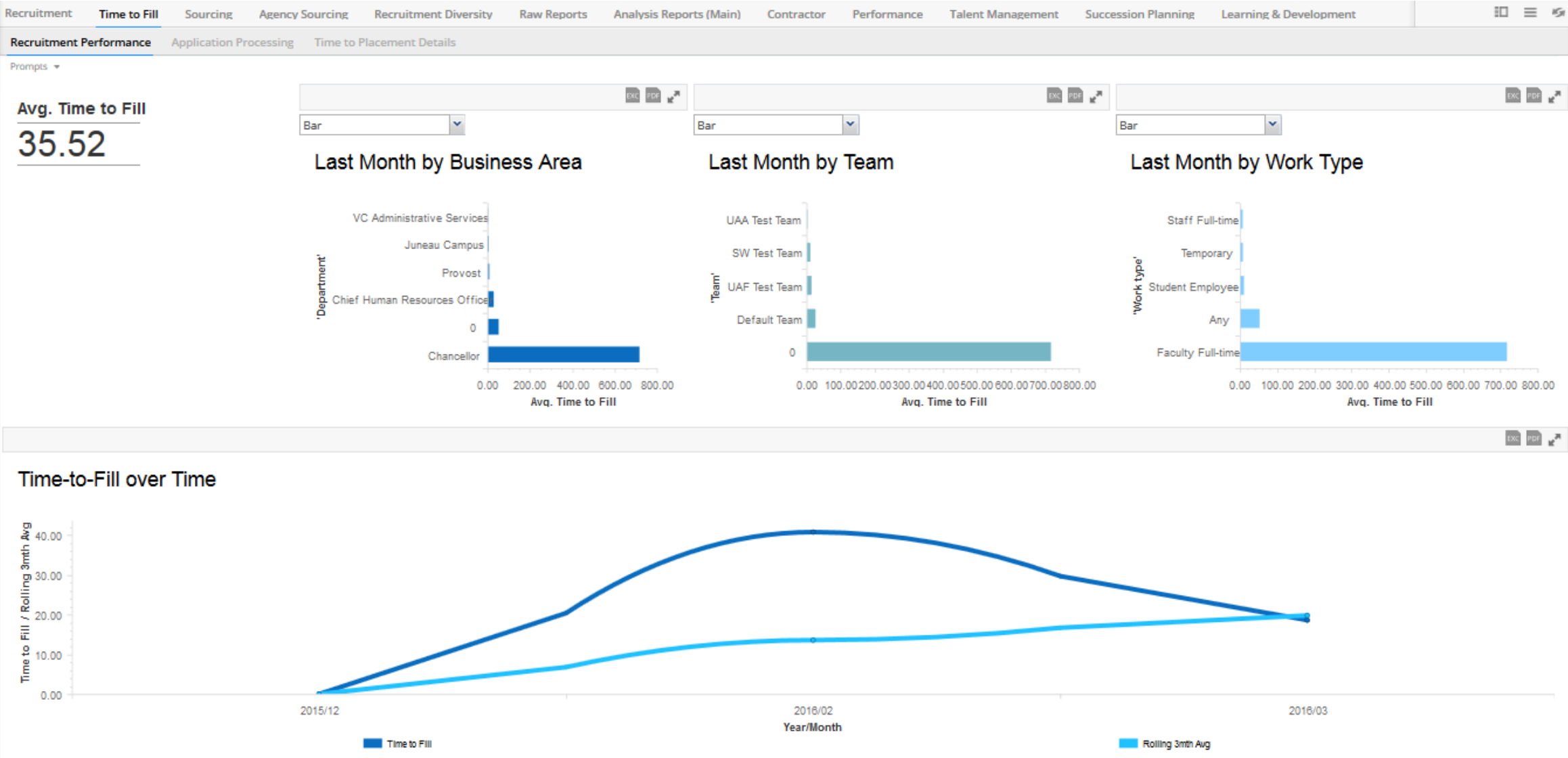
▼

Real-Time Reporting for All Users

Standard Analysis Reports
Current Recruitment (BU)
Current Recruitment (Recruiter)
Current Recruitment (Site)
Current Recruitment (Time by Business Unit)
Current Recruitment (Time by Recruiter)
Filled Jobs (BU)
Filled Jobs (Recruiter)
Offers Accepted (BU)
Offers Accepted (Source)
Jobs by Source
Opened Jobs (Pending)
Opened Jobs (BU)
Opened Jobs (Site)
Recruiter Activity (Team)

- Extensive Standard Reports List (partial list shown)
- Reporting Engine
- On-demand or Scheduled
- Auto-delivered to email or webpage

Reporting Dashboard Example



New Applicant Portal UA Careers

- One Applicant Portal – with url's for each University
 - alaska.edu/jobs
 - uaa.alaska.edu/jobs
 - uaf.edu/jobs
 - uas.alaska.edu/jobs

UAKjobs.com is Retiring

UA Careers

User Friendly Applicant Portal

Careers at UA

ContactBenefitsCampuses+Explore Jobs at UALogin

🕒 Current Opportunities

POSITION	DEPARTMENT	LOCATION	CLOSES
Degree Completion Advisor	F-Academic Advising	Fairbanks_09 - UAF	Open Until Filled
This full-time position works independently with students in developing relevant, meaningful, and timely educational plans.			
Lead Analyst and Consultant	A-Center for Econ Development	Anchorage_03 - UAA	29 Jan 2016
This position will require self-motivation, discipline, and the ability to get along with a wide range of people and work with a team.			
Instructional Design Technician	S-Administrative Svcs Operations-SIT	Sitka_26 - UAS	Open Until Filled
This 100 percent grant-funded position will incorporate aspects of instructional design with multimedia production, general technology training and "troubleshooting" for faculty, staff, and students.			

MORE JOBS

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🔍 JOB SEARCH

Search for your new job/career

e.g. "Administrator, Anchorage"

⌵ REFINE SEARCH

WORK TYPE


<input type="checkbox"/> Faculty Full-Time	272
<input type="checkbox"/> Faculty Part-Time	2
<input type="checkbox"/> Graduate Assistant	2
<input type="checkbox"/> Staff Full-Time	110
<input type="checkbox"/> Staff Part-Time	1
<input type="checkbox"/> Student Assistant	23
<input type="checkbox"/> Temp Full-Time	15
<input type="checkbox"/> Temp Part-Time	18

CATEGORIES

<input type="checkbox"/> Academic Advising/Support	22
<input type="checkbox"/> Administrative/Professional	28

10

Customized Onboarding Portal



UNIVERSITY OF ALASKA SOUTHEAST


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Message from Chancellor Rick Caulfield

Welcome to the University of Alaska Southeast! We're glad you're joining the UAS family—whether on the Juneau, Ketchikan, or Sitka Campus.

Our focus at UAS is in offering students a high-quality, personalized experience—no matter whether a student is enrolled in campus-based classes or online. Our mission is student learning enhanced by faculty scholarship, undergraduate research and creative activities, community engagement, and the cultures and environment of Southeast Alaska.

We want our students to know that a UAS education is something special—all the more because of the great support they receive from our faculty and our staff. With that in mind, the information in this 'onboarding' website is designed to provide you with information so that you have every opportunity to be successful in your new role. Welcome to UAS!



Task List

Before First Day

I-9 Supporting Documents

Due: 4 Mar 2016

On First Day

Complete I-9 Form & W4 Tax Document

Due: 7 Mar 2016

Update Easy Login Maintenance Option Password

Due: 4 Mar 2016

Voicemail Setup

Due: 9 Mar

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United but Individual

- Unified Business Processes
- Single Applicant Portal
- Single Employee Portal
- Flexible Team-based Reporting Structure
- Super Users at each University
- Changes can be made in-house to allow the system to evolve with us!

Customizations for each University



Approval Processes



Recruitment Workflows



New Employee Onboarding Tasks

Training Manuals and Videos

HR Home

STATEWIDE HUMAN RESOURCES TRAINING

MyUA

Training Home

SW HR Training Calendar

Contact Information

e-Learning

Skillsoft

myUA



HR Consultant

PPA/CCC

Supervisor

Budget & Grants

Search Committee Member

<http://alaska.edu/hrtraining/myua/>

Q&A



Any questions?

Contact SW HR Classification & Compensation

Heather Arana – hrarana@alaska.edu 450-8210
Cheyenne Anderson – caanderson13@alaska.edu 450-8229