



*Minutes*

**Statewide Administration Assembly**

Thursday, December 17, 2015

10:00 a.m. – 12:00 p.m.

Via Google Hangout

Audio only call-in: 1-855-280-1855

Fairbanks – Butrovich 212A

**1. Call to Order and Roll Call**

Members Present:

Tom Langdon, President (2014-2016)

Monique Musick, Vice President (2014-2016)

Dale Denny (2015-2017)

Linda Hall (2014-2016)

Arthur Hussey (2015-2017)

Alesia Kruckenberg (2015-2017)

Buffy Kuiper (2014-2016)

Danielle Nelson (2015-2016)

Lisa Sporleder (2015-2016)

Chrystal Warmoth (2015-2016)

Dana Platta, First Alternate (2015-2016)

Tina Holland, Second Alternate (2015-2016)

Staff:

Morgan Dufseth, Executive Officer, System Governance

Guests:

Michelle Rizk, Chief Strategy, Planning and Budget Officer

Members Absent:

Britton Anderson (2014-2016)

**2. Safety Minute**

**3. Adopt Agenda**

Tom suggested adding election of new secretary to new business and Lisa noted there was a meeting date conflict in February that should be addressed. Monique moved to adopt the agenda with the suggested amendments. Seconded by Lisa. Agenda was adopted with amendments.

**4. Approve Minutes**

4.1. October Minutes

[Attachment 1](#)

Lisa moved to adopt as amended, Linda seconded. None opposed.

4.2. November Minutes

[Attachment 2](#)

Lisa moved to approve as amended, Tina seconded. None opposed.

**5. President's Report**

Tom provided an update of his meeting with President Johnsen. The president asked for information on furlough and Tom provided the survey results from last spring. Staff Alliance is looking at holding a spring leadership exercise, led by President Johnsen. Tom will also ask about the president's expectations regarding the transformation working groups.

Meeting conflict – Lisa moved, Linda seconded. February meeting moved to the 25th.

**6. Staff Alliance Update – Monique and Tom**

- 6.1. CHRO recruitment (provided by Alesia) – the position closed last Thursday and received 17 applications. After preliminary screening 8 applicants were moved forward to the interview stage. The hiring committee is currently working on setting up interviews for the top three finalists.
- 6.2. Compensation committee met and are working on drafting an FY18 compensation increase recommendation as well as conducting a review on how compensation (step increase, bonuses, geographic differentials, etc.) works on the whole at UA.
- 6.3. Review of the Governor's budget changes to UA's request
- 6.4. President Johnsen indicated Staff Alliance no longer needs to lead the core value process—they would still be involved just not leading it.
- 6.5. Leave share and grievance regulation changes are being moved forward by interim CHRO Lynch.
- 6.6. Staff Alliance spring retreat could switch to a professional development workshop led by President Johnsen
- 6.7. System Governance Council met and elected a new chair (Monique Musick) and discussed how the Council fits in with system governance
- 6.8. The Alliance passed a Resolution of Support for Revisions to 02.09 – Public Safety

- 6.9. The Alliance decided to move the Staff Makes Students Count award presentation to the April BOR meeting Tina noted the SAA committee from SMSC last year had concerns regarding the application process and it was suggested they meet with SA in January.
- 6.10. The Alliance approved revisions to SA constitution and bylaws.
- 6.11. Campuses were told to be on the lookout for Title IX scorecards and for the legal review report to be issued at UAF in January.

**7. Public and Guest Comments**

Tina noted they had appointed an acting Chief Risk Officer, Kyle Busch, who will operate out of the Anchorage office

**8. Human Resources Issues**

- 8.1. Staff Health Care Committee – The committee is looking at setting up an alternative website geared toward the consumer/employee.
- 8.2. Joint Health Care Committee – A full update will be distributed to SAA members by email.

**9. New Business**

- 9.1. Election of Secretary  
Alesia nominated herself, seconded by Lisa. None opposed. Alesia was elected by acclamation.

**10. FY17 Budget Update/Transformation Team – Michelle 11:00 a.m. – 11:30 a.m.**

Michelle reviewed the [Governor’s budget](#) and [UA’s contingency budget](#). Net reduction to operating request will be \$15.8M. Budget is currently working on the detail behind the 14 guiding principles as outlined in the contingency budget. Discussion of how to include governance—Q&A forums (perhaps held more frequently but also not too long in duration) and a feedback website. On capital budget, only \$10M funded, no funds for UAF engineering building.

Michelle met with the governor earlier in December and he mentioned wanting to find ways to keep money in Alaska; they also discussed health care and how to reduce costs in Alaska.

Transformation Team – working groups met in Fairbanks on Dec. 3 and 4. (Tom and Alesia are each on a group.) Each group reviewed SWOT for their areas and selected a team leader. Second meeting will review where they want to be in that area (Jan. 22), and the third meeting will be how to get there (mid-February). Recommendations will be submitted to President in March. Decisions will be made by President Johnsen by April 1.

**11. Continuing Business**

11.1. Christmas Potluck

11.2. Three BIG issues for SAA to take on

- a. Leadership development/mentorship – on Johnsen’s priority list
- b. Morale and Supervisor Equity – provide adequate interaction with executives; suggestion to also provide more education/information to employees – staff empowerment
- c. Transparency and Accountability

11.3. Fringe Benefits (Perks) Central Site – Monique noted she didn’t think it fit in the SW Voice classified section because it was a SW site and not a systemwide communication hub; suggestion to create an “employee toolbox” to deal with employee health benefits, employee perks, etc.

**12. Anchorage Issues**

12.1. New Year mixer w/President Johnsen –will take place on January 13 at 2pm

**13. Fairbanks Issues**

None raised.

**14. Agenda items for next meeting**

14.1. CHRO update

14.2. Longevity, peer, and outstanding employee awards

14.3. Election timeline

**15. Closing Comments**

**16. Adjourn**

Monique moved to adjourn, Tina seconded. The meeting adjourned at 12:03 p.m.