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MEMORANDUM

DATE: December 5, 2011

TO: Tom Case, UAA Chancellor
John Pugh, UAS Chancellor
Brian Rogers, UAF Chancellor

FROM: Pat Gamble, President 

RE: Safety of Minors and Reporting Criminal Acts Against Minors

Recent events across the country warrant review of procedures on each university campus to ensure that minors who participate in university sponsored or affiliated activities, on or off campus, enjoy a safe and appropriate experience. At a minimum, please take steps to ensure that all university personnel and volunteers who interact with minors as part of their duties for the university have been appropriately screened and that appropriate supervision is in place.

In addition, please ensure that there is no doubt among employees that the appropriate course of action is to notify law enforcement promptly if an employee becomes aware that a crime against a minor may have been committed.

PKG

cc: Julie Baecker, UA Chief Risk Officer
President's Staff