

**UNIVERSITY OF ALASKA
CAR MILEAGE REIMBURSEMENT FORM**

Traveler's Name:	TA#:	ID:
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Date	Destination		Odometer Reading		Total Miles	Trip Description or Explanation
	From	To	Start	Finish		

Travel is reimbursed at the rate of fifty-four cents per mile.	$\frac{53.5 \text{ cents} \times \text{\# of miles}}{\text{\# of miles}} = \text{Total Reimbursement}$
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Traveler's Signature:	Date:
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Printed Approver's Name:

Approver's Signature:	Date:
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