

Memorandum

Date: October 13, 2015

To: Dr. Jim Johnsen, President, UA  
 Cc: Dr. Dan White, VPAAR, UA

*ok: Jim Johnsen*  
*10.31.2015*

From: AVP Oba, SES, UA

Re: Recommended dates for the UA Common Calendar for AY2017

<b>Fall 2016</b>		<i>Common Calendar Rule</i>	<i>Consensus?</i>
Term Start	Aug 29 (M)	<i>Common start date</i>	<i>Yes</i>
Add/Drop Deadline	Sep 9 (F)	<i>2nd Friday after term start</i>	<i>Yes</i>
Fee Payment UAS	Aug 23 (T)		<i>Deferred</i>
UAF	Sep 12 (M)		<i>Deferred</i>
UAA	Sep 19 (M)		<i>Deferred</i>
Withdrawal	Nov 4 (F)	<i>10<sup>th</sup> Friday of instruction</i>	<i>Yes</i>
Thanksgiving	Nov 24-25 (TH-F)	<i>Federal Holiday</i>	<i>Yes</i>
Term End	Dec 10 (Sa)	<i>Conclusion of 14<sup>th</sup> week</i>	<i>Yes</i>
Finals	Dec 12-17 (M-Sa)	<i>Immediately follows Term End</i>	<i>Yes</i>
<b>Spring 2017</b>			
Term Start	Jan 17 (T)	<i>Common start date</i>	
Add/Drop Deadline	Jan 27 (F)	<i>2nd Friday after term start</i>	
Fee Payment UAS	Jan 11 (W)		<i>Deferred</i>
UAF	Jan 30 (M)		<i>Deferred</i>
UAA	Feb 6 (M)		<i>Deferred</i>
Spring Break	Mar 13-17 (M-F)	<i>9<sup>th</sup> week of the term</i>	
Withdrawal	Mar 31 (F)	<i>10<sup>th</sup> Friday of instruction</i>	
Term End	May 1 (M)	<i>Conclusion of 14<sup>th</sup> week</i>	
Finals	May 2-6 (T-Sa)	<i>Immediately follows Term End</i>	

Check here if BOR agenda material:

**SW ACTION/INFORMATION TRANSMITTAL**

Print Form

**Subject:** Recommended Common Calendar Dates for AY17

**Action Coordinator\* (AC) Name:** Saichi Oba

**AC Dept & Position:** Student & Enrollment Service, AVP

**AC Email:** stoba@alaska.edu

**Phone:** x8146

**Date:** Oct 13, 2015

**AC Signature:** STO

**Suspense Date for Completion:** Oct 27, 2015

**Purpose/ Background:** Attached find a matrix of recommended dates for the UA Common Calendar for AY2017 (Fall 2016 and Spring 2017).

**Recommendation(s):** President Johnson recommends adopting the dates. Please indicate your approval and return to the President's Office.

**Attachment(s): (list in order)** UA Common Calendar Recommended Dates for AY17.pdf

**Routing for Coordination, Review, Comment, Approval, Signature**

To	Indicate Action Required & Due Date	Initial	Date
Chancellor Powers, UAF	approve & forward	<i>[Signature]</i>	10/16/15
Chancellor Caulfield, UAS			
Chancellor Case, UAA			
President Johnsen, UA	Approve		

**Instruction(s) for final disposition:**

Return to Action Coordinator  Other (please use space above to explain)

\*Action Coordinator: Accountable employee; responsible for questions, edits, information, and meeting the completion suspense date.  
 Last revised: 5/3/13; Office of the UA President

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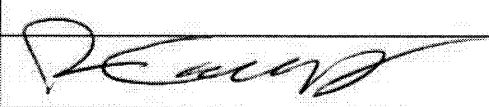
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Chancellor Caulfield, UAS		PC	10/20/15
Chancellor Case, UAA			
President Johnsen, UA			

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Chancellor Caulfield, UAS			
Chancellor Case, UAA	<i>Thomas R. Case</i>	TC	19 Oct 2015
President Johnsen, UA			

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