**Educators Rising Dual Credit Course Checklist**

Thank you for your interest in the Educators Rising Dual Credit course offered through the [K12-Outreach Office](https://www.alaska.edu/k12outreach/) and University of Alaska Southeast (UAS). This course offers three college credits through UAS which are paid for by Educators Rising Alaska. Students will learn important educational skills and concepts while earning both High School and College credits.

Listed below are the forms you will need to complete and submit to conduct the Dual Credit Educators Rising Course for the 2023-2024 school year. Submission documents and more information about the Dual Credit course and Educators Rising Alaska can be found at the <https://www.alaska.edu/educatorsrising/>

Documents:

1. **Articulation Agreement**. The articulation agreement will need to be completed and signed by your school district and accepted by UAS.
2. **Course instructor name and CV/Resume**. The course instructor will need to have at least a Master's degree (MS), or a Bachelor's (BS) plus 18 graduate credits.
3. **Course syllabus** will need to be sent to UAS for approval. There is a draft syllabus available in the submission documents.
4. **Signed parent-student agreement**. Please have your students and parents read and sign this form and return it to you.
5. **Student registration form**. Students can take the course in the 2023-2024 school year and officially enroll by January 15th, 2024.

* Please submit your completed forms by January 15th, 2024. (uaf-edrisingak@alaska.edu AND mlnakamura@alaska.edu)

Check List

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| Documents to be completed | Completed |
| 1. Articulation agreements with school districts and Educators Rising |  |
| 1. Instructor of record CV/Resume |  |
| 1. District syllabus |  |
| 1. Parent and student agreement |  |
| 1. Student registration forms |  |

For questions regarding the Educators Rising dual credit course please email:

uaf-edrisingak@alaska.edu