

**Official Minutes  
Board of Regents  
Meeting of the Full Board  
February 19-20, 2015  
Anchorage, Alaska**

## **1. Individuals Present**

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Regents Present:

Jyotsna Heckman, Chair  
Michael Powers, Vice Chair  
Kenneth Fisher, Secretary  
Gloria O'Neill, Treasurer  
Dale Anderson  
Sheri Burette  
John Davies  
Courtney Enright  
Mary K. Hughes  
Lisa Parker  
Andy Teuber

Patrick K. Gamble, Chief Executive Officer and President, University of Alaska

Others Present:

Tom Case, Chancellor, University of Alaska Anchorage  
John Pugh, Chancellor, University of Alaska Southeast  
Brian Rogers, Chancellor, University of Alaska Fairbanks  
Michael Hostina, General Counsel  
Carla Beam, Vice President for University Relations  
Ashok Roy, Vice President of Finance & Administration and Chief Financial Officer  
Kit Duke, Chief Facilities Officer & AVP for Facilities and Land Management  
Karl Kowalski, Chief Information Technology Officer  
Erik Seastedt, Chief Human Resources Officer  
Michelle Rizk, Associate Vice President, Budget  
Marmian Grimes, Senior Public Information Officer, UAF Marketing and Communications  
Brandi Berg, Executive Officer, Board of Regents  
Olivia Baker, Assistant, Board of Regents

## **2. Opening Items**

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### **A. Call to Order**

Chair Heckman called the meeting to order at 8:01 a.m. on Thursday, February 19, 2015.

### **B. Adoption of Agenda**

**PASSED AS AMENDED** (amendment noted by \*)

**"The Board of Regents adopts the agenda as amended. This motion is effective February 19, 2015."**

Motion by Kenneth J Fisher, second by Mary K Hughes.

Final Resolution: Motion Carries

Yea: Dale G Anderson, Sheri Burette, John Davies, Courtney F Enright, Kenneth J Fisher, Jyotsna L Heckman, Mary K Hughes, Gloria R O'Neill, Lisa M Parker, Michael K Powers, Andy Teuber

## C. Approval of Minutes - Annual Meeting December 11-12, 2014

### **PASSED**

**"The Board of Regents approves the minutes of its annual meeting of December 11-12, 2014 as presented. This motion is effective February 19, 2015."**

Motion by Courtney F Enright, second by Mary K Hughes.

Final Resolution: Motion Carries

Yea: Dale G Anderson, Sheri Buretta, John Davies, Courtney F Enright, Kenneth J Fisher, Jyotsna L Heckman, Mary K Hughes, Gloria R O'Neill, Lisa M Parker, Michael K Powers, Andy Teuber

## D. Approval of Minutes - Board Retreat January 22-23, 2015

### **PASSED**

**"The Board of Regents approves the minutes of its board retreat of January 22-23, 2015 as presented. This motion is effective February 19, 2015."**

Motion by Gloria R O'Neill, second by Michael K Powers.

Final Resolution: Motion Carries

Yea: Dale G Anderson, Sheri Buretta, John Davies, Courtney F Enright, Kenneth J Fisher, Jyotsna L Heckman, Mary K Hughes, Gloria R O'Neill, Lisa M Parker, Michael K Powers, Andy Teuber

## E. Approval of Minutes - Emergency Meeting January 28, 2015

### **PASSED**

**"The Board of Regents approves the minutes of its emergency meeting of January 28, 2015 as presented. This motion is effective February 19, 2015."**

Motion by Courtney F Enright, second by Michael K Powers.

Final Resolution: Motion Carries

Yea: Dale G Anderson, Sheri Buretta, John Davies, Courtney F Enright, Kenneth J Fisher, Jyotsna L Heckman, Mary K Hughes, Gloria R O'Neill, Lisa M Parker, Michael K Powers, Andy Teuber

## 3. Reports

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### A. President's Report

President Gamble said the university is in the middle of the budget season working with the Legislature noting new numbers and clarifications coming in daily with the House Finance Committee requesting everything be complete by February 27, 2015; noted very little discussion taking place in Legislature regarding the capital budget; stated the joint President's Cabinet and Statewide Academic Council met on February 18, 2015; said the Summit Team also met on February 18, 2015, approved 12 of the 25 initiatives before the team; mentioned Lockheed Martin is interested in coming to Alaska noting UA has many areas to partner with this corporation (e.g. aerospace development); said he was asked to facilitate a meeting on March 5, 2015 between Lockheed Martin and the governor; noted the interview process for the UAS chancellor position is ongoing; stated the four finalists for the vice president for academic affairs and research position are superb and he will interview the finalist during the week of February 23, 2015.

### B. Governance Reports

David Valentine, Faculty Alliance chair, thanked the regents for their volunteer service; welcomed the new board members; stated the common calendar taskforce submitted the final report and recommendations to President Gamble; noted the math general education requirement (GER) taskforce has assembled and is planning to have course number and name changes in place across the system by fall 2015; said the English GER taskforce is making progress; noted other GERs are being reviewed for alignment across the system; said the alliance's spring retreat will focus on the following: Shaping Alaska's Future (SAF) initiatives, ways to improve effective and efficient replies to review deadlines and initiatives, defining college readiness, plus/minus grading and minimum

baccalaureate requirements and thanked the UA Foundation for providing funding for travel which allows the alliance to meet face-to-face to collaborate and accomplish their work.

Monique Musick, Staff Alliance chair, welcomed new board members; thanked regents for their service; noted in this current budget climate UA is looking to the board for their leadership throughout this transformation and asking what are the plans as UA moves forward (e.g. unified procedures or greater autonomy across the system); noted staff want to be engaged in transparent and open discussions with administration and the board as decisions are made; said the emphasis on budget reductions and dollars figures and with less staff doing more, morale is at an epic low; stated staff want to be valued for their contributions rather than their cost; said good communication will make great strides noting governance has created a listserv to reach more individuals and placed suggestion forms on their website and noted current nominations are being compiled for the Staff Make Students Count award.

Toby Wark, Coalition of Student Leaders chair, noted he is the student government president at the Sitka Campus; welcomed new board members; thanked the regents for their service; stated appreciation for the work being done by the president and the board; noted budget cuts that impact and reduce faculty and staff will have a direct effect on students; stated governance is grateful to be involved in the presidential search and noted the UA student legislative advocacy group will be in Juneau February 21-24, 2015 speaking as a unified body in support of UA initiatives.

Rachel Morse, System Governance Council chair, welcomed the new board members; stated governance is pleased to assist with the presidential search; thanked the board for continuing to engage with governance during this changing time; mentioned a customized governance listserv has been created to reach faculty, staff and students across the system; thanked President Gamble for supporting the creation of the listserv; stated during the current budget situation all areas of UA will be deeply effected; asked the board to be patient and allow the university's due process to make good decisions at the right levels and noted the importance of patience and respect for all individuals during this trying time.

## 4. Public Testimony

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### A. Public Testimony

Dave Diaz, USUAA member, spoke in support of the physician assistant program at UAA; noted 50 percent of nursing instructors at UAA are adjunct instructors and spoke in support of the UAA College of Health and the need to maintain and develop health programs.

Samuel Erickson, USUAA senator, spoke in support of the Alaska Performance Scholarship (APS), noted issues with the APS disbursement time frame and stated the APS is a fantastic scholarship which allows many students to attend school at UA.

Kyle Keesicker, USUAA senator, noted scholarship information and access to the money is limited; said many student simply do not apply for scholarships and advocated the need for better access and awareness to information and deadlines regarding scholarships for students.

Matt Ostrander, USUAA senator, spoke in support of graduating in four years; offered information on electronic advising utilized at the University of Minnesota and stated improvements could be implemented in UA's Degree Works program to streamline degree prerequisites.

Jon Taylor, USUAA member, spoke about his experience taking classes from multiple UA campuses; said similar dates for adding/dropping classes and payment deadlines need to be implemented and stated plus/minus grading and tuition waiver applicability differs across the three universities.

Stacy Lucason, USUAA president, welcomed new board members to their first meeting, was pleased to have the board meet in Anchorage; noted the importance of open communication between the administration and students during the program review/suspension process and provided a student perspective regarding open Fridays at UAA where students utilize time for extra-curricular activities.

Christine Shulman, Tanaina Child Development Center finance chair, spoke in support of Tanaina; provided historical information regarding Tanaina's service to UAA and noted business reasons to keep Tanaina in the current location.

Richard Kullberg, professor emeritus, spoke in support of Tanaina Child Development Center; noted the emotional impact the eviction notice has had on the UAA community and reminded the board about their approval of renovation plans to the Wells Fargo Complex.

Karen Roth, UAA Early Childhood Development program chair, spoke about the teacher licensure program in Alaska; noted the challenges in finding quality faculty for early childhood programs and spoke in support of Tanaina Child Development Center and their efforts to teach students to work with families for the success of children.

Cheyenne Del Vecchio, UAA student and teacher at Tanaina Child Development Center, stated she teaches 14 children and spoke in support of Tanaina and the early childhood degree program at UAA.

Max Kullberg, WWAMI assistant professor, spoke in support of Tanaina Child Development Center; said he is a graduate of Tanaina; noted his experience with Tanaina and stated Tanaina participates in and is part of the practicum experience for students in the early childhood development program.

Danyelle Lunsford, UAA student, spoke in support of Tanaina Child Development Center and noted her and her child's experience with Tanaina.

Ellen Hamel, Tanaina Child Development Center parent, spoke in support of Tanaina Child Development Center; noted Tanaina services over 60 children, participates in the practicum experience for students in the early childhood development program, employs UAA students and provides quality child care; said Tanaina's on campus location benefits UAA faculty, staff and students and noted the positive influences Tanaina provides for individuals at UAA.

Kyra Wagner, avid gardener and community organizer, spoke in support of Cooperative Extension Service; noted the importance of the education provided by the outreach efforts and her experience with the services.

Gabriel Garcia, UAA Public Health associate professor, welcomed new board members; thanked the board for approving the smoke-free policy; spoke in support of Tanaina Child Development Center; highlighted the work of the UAA Faculty Senate Diversity Committee and spoke in support of diversity at UAA.

Sandra Morse, UAA alumni, spoke in support of Tanaina Child Development Center and the importance of keeping Tanaina located on the UAA campus.

David Schneider, former Tanaina parent, spoke in support of Tanaina Child Development Center and his experience with the center; said his wife's decision to work at UAA was made in part knowing that Tanaina was available to staff and noted the importance of keeping Tanaina located on the UAA campus.

Scott Hamel, UAA Civil Engineering assistant professor and Tanaina Board president, spoke in support of Tanaina Child Development Center and his experience with the center; noted differences between licensed and accredited childcare facilities; stated Tanaina is licensed by the Municipality of Anchorage and spoke to the importance of keeping Tanaina located on the UAA campus.

Jennith Lucas, sociology student, spoke about her experience at UAA and the help she has received from the disabilities services office; spoke in support of Tanaina Child Development Center and noted the importance of keeping Tanaina located on the UAA campus.

Kris Mann, UAA professor emeritus, spoke in support of Tanaina Child Development Center; noted having her son on campus attending Tanaina gave her the time and piece-of-mind to be competitive while focusing on securing \$1M in research and grant funding for UA and spoke to the importance of keeping Tanaina located on the UAA campus.

Hope Meyn, USUAA member, noted the student advocacy team would be traveling to Juneau February 21-24, 2015; noted students understand the fiscal climate facing the university and said speaking to the Legislature is a great learning and leadership opportunity for students.

Sam Depken, USUAA senator, noted USUAA is working to increase student involvement on campus; said student surveys are being conducted to gauge student opinions regarding the common calendar, the best method to reach students with scholarship availability and application information and stated the students are interested in participating in the statewide satisfaction survey.

Kelsi Sorenson, USUAA senator, noted USUAA's purpose is to represent the needs, interests and concerns of all students on campus; provided suggestions for cost savings during the current fiscal environment which included cutting fuel costs, increasing fees for eLearning and ePortfolio and noted the Board of Regents should consider using Skype or Google Hangout instead of traveling for future meetings.

A'Lena Sorenson, USUAA senator, noted concern for the new facilities fee including: the lack of transparency in establishing the fee, the purpose of the fee and how the fee will be distributed.

Jolaine Polak, USUAA vice president, spoke in support of the veterinary tech program at UAA Mat-Su campus; noted the need to prioritize the efforts to establish the program and the student interest and community demand for the program.

Sophie Leshan, USUAA member and UAA Emerging Leaders Program member, provided information about the emerging leaders program and shared her experience with the program.

Jody Hettric, Anchorage Fire Department assistant chief, noted 45 percent of Anchorage area firefighters are retiring; spoke in support of the UAF Fire Science program and the services provided by the program; thanked the board for adding \$1.2M to the design request for the new facility; noted the importance of investing in facilities for future training purposes and spoke in support of the master's level program being offered at UA.

Ryan Staten, Anchorage Fire Department captain, spoke in support of the UAF Fire Department and the services provided to campus and city of Fairbanks; noted the excellent training, education and experience received by students and spoke in support of a new training facility in Fairbanks.

Diane Hirshberg, UAA Center for Alaska Education Policy Research director and professor of education policy, welcomed the new regents to their first meeting; shared information about research being conducted by several individuals at the Institute of Social and Economic Research (ISER) and noted her involvement with ISER research projects.

Jim Munter, hydrogeologist and UAA Geology Community Advisory Board member, spoke in support of the geology department at UAA and the need for a geology master's program; noted the need to recruit more students as a revenue source for UA and spoke in support of the 5 percent tuition increase.

## 5. Board Training

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### A. Title IX Training

Marva Watson, UAA Diversity and Compliance director, led the training session for board members assisted by the following individuals:

Dewain Lee, UAA Student Development associate vice chancellor/Dean of Students and Deputy Title IX coordinator  
Diane Hirshberg, UAA Faculty Senate president  
Michael Votava, Student Conduct & Ethical Development director  
Jerry Trew, UAA Title IX investigator  
Stephanie Whaley, UAA Title IX investigator

## 6. Approval Items

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### A. Approval of FY16 Amended Budget Request for University of Alaska Federation of Teachers (UAFT)

#### **PASSED**

**"The Board of Regents approves the amended FY16 operating budget request to include funding for the University of Alaska Federation of Teachers (UAFT) represented members. This motion is effective February 19, 2015."**

Motion by Courtney F Enright, second by Michael K Powers.

Final Resolution: Motion Carries

Yea: Sheri Buretta, John Davies, Courtney F Enright, Jyotsna L Heckman, Mary K Hughes, Michael K Powers, Andy Teuber

Nay: Kenneth J Fisher

Not Present at Vote: Dale G Anderson, Gloria R O'Neill, Lisa M Parker

#### POLICY CITATION

Regents' Policy 05.01.010.A. – Budget Policy, states, "The budget of the university represents an annual operating plan stated in fiscal terms. All budgetary requests shall be adopted by the board prior to submittal to the Office of the Governor or the legislature."

#### RATIONALE AND RECOMMENDATION

The FY16 amended budget request includes funding for the University of Alaska Federation of Teachers (UAFT) represented faculty.

Funding of \$1,508.4 thousand (\$754.2 thousand general funds and \$754.2 thousand university receipts) will cover the FY16 compensation increases necessary under the agreement with the University of Alaska Federation of Teachers (UAFT) represented members.

The agreement between UA and UAFT has been ratified and includes the following: grid adjustments in FY16 2%, FY17 2%, and FY18 2%; a \$900 lump sum payment (not to base) for eligible members each year of the contract, coincident with the annual salary increase; and an increase of .5% of base for market adjustments in FY17 only.

## B. Approval of FY15 Supplemental Budget Request

### **PASSED**

**"The Board of Regents approves the supplemental FY15 operating budget request. This motion is effective February 19, 2015."**

Motion by Courtney F Enright, second by Michael K Powers.

Final Resolution: Motion Carries

Yea: Sheri Buretta, John Davies, Courtney F Enright, Kenneth J Fisher, Jyotsna L Heckman, Mary K Hughes, Lisa M Parker, Michael K Powers, Andy Teuber

Not Present at Vote: Dale G Anderson, Gloria R O'Neill

#### POLICY CITATION

Regents' Policy 05.01.010.A. – Budget Policy, states, "The budget of the university represents an annual operating plan stated in fiscal terms. All budgetary requests shall be adopted by the board prior to submittal to the Office of the Governor or the Legislature."

#### RATIONALE AND RECOMMENDATION

The University of Alaska is requesting FY15 General Fund supplemental funding in the amount of \$2.1 million to help offset increases in fuel and utility costs. While oil prices have decreased in FY15, bulk fuel purchases in rural communities, an aging power-plant in Fairbanks, as well as electrical and natural gas rate increases for several Anchorage campuses have caused continued growth in annual costs.

UA is committed to increasing energy efficiency across all campuses; in FY14 utility costs rose at the slowest rate in four years (2.4%).

UA's projected FY15 utility funding shortfall is \$6.7 million, with an annual fuel trigger allocation of \$4.6 million; UA expects to need an additional \$2.1 million to cover the cost increase.

## **7. Policy Approval Items**

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### A. Approval of Regents' Policy 02.07.066 - Mobile Device Security

#### **PASSED**

**"The Board of Regents approves Regents' Policy 02.07.066 - Mobile Device Security. This motion is effective February 19, 2015."**

Motion by Mary K Hughes, second by Michael K Powers.

Final Resolution: Motion Carries

Yea: Sheri Buretta, John Davies, Courtney F Enright, Kenneth J Fisher, Jyotsna L Heckman, Mary K Hughes, Lisa M Parker, Michael K Powers, Andy Teuber

Not Present at Vote: Dale G Anderson, Gloria R O'Neill

#### PROPOSED NEW POLICY

##### **P02.07.066. Mobile Device Security**

University employees and students using a laptop computer or mobile device (e.g. portable hard drives, USB flash drives, smartphones, tablets) are responsible for the university data stored, processed or transmitted via that computer or mobile device and for following the security requirements set forth in this policy and other applicable Information Resources Policies and regulations regardless of whether that device is the property of the university or the individual.

The use of unprotected mobile devices to access, store, manipulate or transmit university non-public information as defined in R02.07.094 is prohibited regardless of whether or not such equipment is owned or managed by the university.

The Chief Information Technology Officer (CITO) is responsible for coordinating with the campuses in the development of consistent measures and business practices for ensuring the security of non-public data on mobile devices.

*Reference: Alaska Statutes Chapter 45.48 Personal Information Protection Act*

#### RATIONALE AND RECOMMENDATION

The purpose of this policy is to ensure compliance with AS 45.48, The Alaska Personal Information Protection Act which provides several protections for personal information, including a notice requirement when a breach of security concerning personal information has occurred and restrictions on the use of personal and credit information. The purpose of this policy is also to protect non-public, university information assets that an individual may access or store on a mobile device.

Computing has advanced beyond desktop computers — to laptop computers with all the power of a desktop, to handheld tablets, and to smart phones and wearable technology with Internet access anywhere a cell phone or wireless signal is available.

The use of mobile devices, including personally-owned devices, to access university resources and information has become pervasive. Although this use fosters increased convenience and productivity, mobile devices and the information stored on them and accessed from them are at increased risk of inappropriate exposure due to loss or theft.

To mitigate this risk, the administration recommended additional policy and safeguards be applied to mobile devices used to access university information resources.

UA provided administrative guidelines and best practices to the campuses for implementation and collaborate with the campuses on development of consistent measures and business practices.

Chief Information Technology Officer Kowalski answered questions regarding the proposed policy.

## **B. Approval of Regents' Policy 09.12 - Protection of Minors**

### **PASSED**

**"The Board of Regents approves Regents' Policy 09.12 - Protection of Minors. This motion is effective February 19, 2015."**

Motion by Courtney F Enright, second by Michael K Powers.

Final Resolution: Motion Carries

Yea: Sheri Buretta, John Davies, Courtney F Enright, Kenneth J Fisher, Jyotsna L Heckman, Mary K Hughes, Gloria R O'Neill, Lisa M Parker, Michael K Powers, Andy Teuber

Not Present at Vote: Dale G Anderson

## PROPOSED NEW POLICY

**P09.12. Protection of Minors**

## 1.0 Purpose

The University of Alaska system (UA), as part of its mission, promotes and engages in many programs, events and activities that involve minors throughout its separately accredited institutions and campus locations. Protection and safety of minors is of the highest priority for the University of Alaska. To protect minors engaged in its programs, the University of Alaska shall enact minimum standards which apply at a systemwide level. The purpose of this systemwide policy is to provide protection of minors engaged in programs, events, and activities provided or endorsed by UA or any of its separately accredited institutions or campus locations.

## 2.0 Scope

This policy includes UA faculty, staff, students, volunteers, and other UA individuals with access to minors at all UA campuses and sites utilized by UA that participate in or provide programs, events, and activities for minors, both on and off UA facilities. This policy includes any contractors that engage with minors at UA campuses as required by their contracts, as well as outside parties that use UA facilities.

## RATIONALE AND RECOMMENDATION

Adoption of a systemwide policy is recommended by the university and systemwide protection of minors working committees and the UA consultant, the policy is very similar to policies already in place at UAF and UAA. A systemwide policy provides consistency throughout the University of Alaska system.

- Work on the University of Alaska Protection of Minors program began in October 2012 with a presentation to university risk managers from Praesidium <http://website.praesidiuminc.com/about-praesidium/> on “best practices” to protect minors.
- UAF developed and adopted its Protection of Minor policy 05.09.041, effective May 28, 2013. Full policy may be viewed at [http://www.uaf.edu/files/safety/minor\\_files/Protection-of-Minors-Policy-FINAL-w-Signature.pdf](http://www.uaf.edu/files/safety/minor_files/Protection-of-Minors-Policy-FINAL-w-Signature.pdf)
- UAF’s website on Protection of Minors may be viewed at <http://www.uaf.edu/safety/minors/>
- UAA accepted a working draft of a similar policy in June 2013.
- In June 2013, the President and Chancellors approved a proposal to accept Praesidium as a partner to develop best practices throughout the University of Alaska system.
- Praesidium recommended several steps to implement best practices, including but not limited to:

Recommended practice	Action to date (1/8/15)
Commit to child safety in all campus associated programs	Adoption of Protection of Minors program and use of Praesidium as consultant
Develop child safety committees	Established Protection of Minors committee at each university Establishment of a system-wide Protection of Minors committee
Survey the university	Survey completed in 2014 60,000 minors are served by UA
Develop minimum standards for training, hiring, reporting, responding (POLICY & REGULATIONS)	<ul style="list-style-type: none"> <li>• At the University of Alaska, policy and regulations are the method for disseminating and enforcing minimum standards</li> <li>• Minimum standards are being written into system-wide policy and regulations being developed by the Protection of Minor committees</li> <li>• At this time, the committees are presenting POLICY</li> <li>• The regulations will follow at a later date</li> </ul>
Provide compulsory abuse training	<ul style="list-style-type: none"> <li>• UAF has required compulsory training since 2013</li> <li>• Praesidium has provided for director level training:               <ol style="list-style-type: none"> <li>1) Leadership training</li> <li>2) Selection &amp; Screening training</li> </ol> </li> </ul>
Remove barriers to reporting	Reporting paths addressed in current policies and under review in upcoming system-wide regulation
Develop systematic and consistent methods to respond.	Response addressed in current policies and under review in upcoming system-wide regulation

At this time, the university and system-wide Protection of Minor committees are proposing a system-wide

Protection of Minors policy. The system-wide policy will provide greater consistency for the University of Alaska.

- The system and university committees are recommending the proposed policy, and are working on system-wide regulations.
- At a later date in 2015, the committees will propose system-wide Protection of Minors regulations.
- System-wide policy and regulations will provide consistency for purposes of training, hiring, and best behavioral practices, and particularly for incident reporting and response. System-wide policy and regulations should focus on the "minimum standards" that would apply across all programs that work with the University of Alaska's 60,000 minors.
- Once system-wide policy and regulations are adopted, universities and programs may adopt additional and more restrictive university and program regulations that apply to their universities, campuses or programs.

#### Compared with existing campus policies

Compared to current UAF regulations 05.09.041:

##### 1.0 Purpose

The University of Alaska Fairbanks (UAF), as part of its mission, promotes and engages in many programs, events and activities that involve Minors throughout all of its campuses. Protection and safety of Minors is of the highest priority for UAF and its departments. The purpose of this policy is to provide protection of Minors engaged in programs, events and activities provided or endorsed by UAF.

##### 2.0 Scope

This policy covers UAF employees and volunteers at all UAF campuses and sites utilized by UAF that participate in or provide programs, events and activities for Minors. The policy also covers any contractors that engage with Minors at UAF campuses as required by their contracts, as well as outside parties that use UAF facilities. The policy does not cover employees that bring their children to work (see UA Risk Services Publication Minors in the Workplace at [http://www.alaska.edu/risksafety/h\\_procedure-guide-library/](http://www.alaska.edu/risksafety/h_procedure-guide-library/) ).

Compared to current UAA regulations:

##### 1.0 Purpose

The University of Alaska Anchorage (UAA), as part of its mission, promotes and engages in many programs, events and activities that involve minors throughout all of its campuses. Protection and safety of minors is of the highest priorities for the university and for the departments administering the programs. It is the policy of UAA that the abuse of any member of the academic community by another will not be tolerated. The purpose of this Protection of Minors on Campus Policy (Policy) is to specifically provide protection of minors engaged in programs, events and activities provided by and occurring at UAA.

##### 2.0 Scope

This Policy applies to UAA faculty, staff, and volunteers at all UAA campuses and sites utilized by UAA that participate in or provide programs, events, and activities for minors. This Policy also covers any contractors that engage with minors at UAA campuses as required by their contracts, as well as outside parties that utilize UAA facilities. This Policy does not cover peer interaction between students enrolled in educational programs. Actions constituting forms of conduct prohibited by the Student Code of Conduct will be handled according to the provisions of that Code. Additionally, this Policy does not apply to employees that bring their children to work (see UA Risk Services Publication, Minors in the Workplace, at [http://www.alaska.edu/risksafety/h\\_procedure-guide-library/](http://www.alaska.edu/risksafety/h_procedure-guide-library/)).

Chief Risk Officer Spink answered questions regarding the proposed policy.

## C. Approval of Regents' Policy 05.08.040 - Use of Electronic Signatures

### **PASSED**

**"The Board of Regents approves Regents' Policy 05.08.040 - Use of Electronic Signatures. This motion is effective February 19, 2015."**

Motion by Gloria R O'Neill, second by Courtney F Enright.

Final Resolution: Motion Carries

Yea: Sheri Buretta, John Davies, Courtney F Enright, Kenneth J Fisher, Jyotsna L Heckman, Mary K Hughes, Gloria R O'Neill, Lisa M Parker, Michael K Powers, Andy Teuber

Not Present at Vote: Dale G Anderson

## PROPOSED NEW POLICY

**P05.08.040. Use of Electronic Signatures**

To the degree already allowed by Federal law and State of Alaska statute, the university recognizes and authorizes electronic signatures as a method to conduct university business.

*Reference: Alaska Statutes Title 9. Chapter 80 Uniform Electronic Transactions Act*

*Reference: The Uniform Electronic Transactions ACT (UETA)*

## RATIONALE AND RECOMMENDATION

The purpose of this policy is to identify the university's acceptance of e-signatures as legally effective and enforceable consistent with Alaska Statute AS 09.80.010 et seq., the Uniform Electronic Transactions ACT (UETA). Under Alaska law, electronic signatures are equivalent to handwritten signatures to signify an agreement wherever applicable. Furthermore, it outlines the approval processes, and security measures to be considered in relation to the use of electronic signatures as a means of authenticating university documents and conducting university business.

In an increasingly technological world, business processes can be streamlined and improved. The use of electronic signatures has the potential to speed transactions, reduce costs, and improve the user experience. The decision to use an e-signature should be weighed against the costs, complexity, and risks identified with the transaction.

UA provided administrative guidelines for the campus business units to use in determining which current signature processes can be replaced with e-signatures. However, the university reserves the right to designate specific transactions that are not to be conducted using e-signatures.

Vice President Roy answered questions regarding the proposed policy.

## D. Approval of Revisions to Regents' Policy 02.02.080 - Chief Planning and Budget Officer

**PASSED**

**"The Board of Regents approves revisions to Regents' Policy 02.02.080 – Chief Planning and Budget Officer as presented. This motion is effective February 19, 2015."**

Motion by Mary K Hughes, second by Kenneth J Fisher.

Final Resolution: Motion Carries

Yea: Sheri Buretta, John Davies, Courtney F Enright, Kenneth J Fisher, Jyotsna L Heckman, Mary K Hughes, Gloria R O'Neill, Lisa M Parker, Michael K Powers, Andy Teuber

Not Present at Vote: Dale G Anderson

## RATIONALE AND RECOMMENDATION

Revisions expand the current scope of the planning and budget officer, placing additional emphasis on strategy, planning, analysis, and reporting. Revisions also name the offices for state relations and institutional planning and research as direct reports to the strategy, planning and budget officer.

President Gamble answered questions regarding the policy change.

## CURRENT LANGUAGE with TRACK CHANGES FOR PROPOSED REVISIONS

**P02.02.080. Chief Strategy, Planning and Budget Officer.**

There is created the position of **chief strategy**, planning and budget officer, who will be appointed by and report to the president. The **chief strategy**, planning and budget officer shall:

- A. **Act as a top level advisor to provide leadership for and advise** the president, university officers, and the board on matters relating to the university's budget, strategic **university organizational** planning, and **state** accountability processes.
- B. **Develop in concert with the president and the chancellors** the **UA system** operating and capital budgets required by the state, **and using** sound institutional practices.

- C. ~~Develop~~, recommend, and articulate to the UA Board of Regents (BOR) and the Alaska legislature a long-term strategic and corresponding financial plan which provides annual budget for financial stability and is responsive to future university needs; fiscal forecasts.
- D. ~~Maintain~~ a system of planning, analysis, performance assessment, state legislative liaison, and accountability processes to demonstrate that result in effective alignment of UA institutional resources and activities with board strategic direction.
- E. ~~Maintain~~ system-wide management information and reporting in support of ongoing national and state accountability expectations, strategic planning, and decision-making processes; and.
- F. Create a strategic and operational planning team consisting of the offices of State Relations and Institutional Research and Analysis as direct reports, closely coordinating with others who will support the office on a priority basis whenever necessary, such as the offices of the Comptroller, Facilities and Land Management, and Public Affairs. The Strategy, Planning and Budget Office will work with the vice president for Academic Affairs and Research on strategic direction (such as Shaping Alaska's Future) and other initiatives that require resourcing a system-wide approach and/or budgeting/accounting/analysis expertise, so as to facilitate system-wide decision-making and implementation.
- G. The office will research, compare, and contrast various models, university funding initiatives, and related institutions with alternatives and peers.
- F-H. ~~Perform~~ other duties that may be prescribed by the president.

#### PROPOSED FINAL LANGUAGE

#### **P02.02.080. Strategy, Planning and Budget Officer.**

There is to be created the position of strategy, planning and budget officer, who will be appointed by and report to the president. The strategy, planning and budget officer shall:

- A. Act as a top level advisor to the president, university officers, and the board on matters relating to the university's budget, strategic university organizational planning, and state accountability processes.
- B. Develop in concert with the president and the chancellors the UA system operating and capital budgets required by the state, using sound institutional practices.
- C. Develop, recommend, and articulate to the UA Board of Regents (BOR) and the Alaska legislature a long-term strategic and corresponding financial plan which provides annual budget financial stability and is responsive to future university fiscal forecasts.
- D. Maintain a system of planning, analysis, performance assessment, state legislative liaison, and accountability processes that result in effective alignment of UA institutional resources and activities with board strategic direction.
- E. Maintain system-wide management information and reporting in support of national and state accountability expectations, strategic planning, and decision-making processes.
- F. Create a strategic and operational planning team consisting of the offices of State Relations and Institutional Research and Analysis as direct reports, closely coordinating with others who will support the office on a priority basis whenever necessary, such as the offices of the Comptroller, Facilities and Land Management, and Public Affairs. The Strategy, Planning and Budget Office will work with the vice president for Academic Affairs and Research on strategic direction (such as Shaping Alaska's Future) and other initiatives that require resourcing a system-wide approach and/or budgeting/accounting/analysis expertise, so as to facilitate system-wide decision-making and implementation.
- G. The office will research, compare, and contrast various models, university funding initiatives, and related institutions with alternatives and peers.
- H. Perform other duties that may be prescribed by the president.

## 8. Campus Presentation

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### A. University of Alaska Anchorage's Incident Management Team Presentation

UAA's Incident Management Team (IMT) presented an overview of the team, its charge and how IMT works. The team closed the presentation with a tabletop exercise that allowed board members to see the team in action.

## 9. Discussion Item

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### A. Comprehensive Budget Discussion

President Gamble started the discussion by providing a brief history of the budget process noting the past decade has been a period of growth where the Legislature was funding expansion and growth in both programs and capital projects; stated in 2010 UA's strategic plan required an update, the Fisher Report was commissioned and the Strategic Direction Initiative (SDI) was utilized to seek information from students, alumni, faculty, staff and community members on how to make UA a better system; noted the outcome of SDI was Shaping Alaska's Future (SAF) which has five themes with specific issues and direct effects which guide the budget planning process in areas of high demand programs, facilities, federal compliance and compensation. In addition, he noted UA reviewed the work done at other universities that faced the recession before Alaska; understanding a shift in how business decisions were being made at UA, in January of 2014, the Summit Team (ST) was created to make decisions for systemwide issues regarding academics, students, budget and administrative processes noting governance is involved in the ST initiatives and stated SAF was incorporated into Regents' Policy in June 2015 to guide future decisions regarding the university.

President Gamble said during the heads-up meeting with the State of Alaska Office of Management & Budget in September 2014, regarding the FY16 budget, UA was notified that \$18.2M would be cut from the budget; noted additional cuts made by the House Finance and Senate Finance Committees increased the budget gap to \$42.9M; stated that as of this meeting the budget gap stands at \$50M. He said facing these types of cuts will require UA to continue to review programs, services and operations and to define core priorities and noted he has been asked to be part of the Governor's Cabinet retreat on February 27, 2015 which will bring individuals from around the state to discuss budget issues and the university's role with the state during this financial situation.

## 10. Planning and Development Committee

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### A. Discussion Regarding Board Governance

Regent Hughes noted Vice President Thomas was very helpful last year in creating the board assessment as it relates to accreditation; stated board assessment will occur each year in February and will be reported each year during the board's April meeting; encouraged regents to utilize the Association of Governing Boards (AGB) website and publications as a resource and mentioned the AGB National Conference being held in Phoenix, AZ on April 19-21, 2015.

### \*B. Executive Session (added)

#### **PASSED**

**"The Board of Regents goes into executive session to discuss matters that by law are required to be confidential related to HB 107 - Board of Regents Regional Residency Qualification. This motion is effective February 19, 2015."**

Motion by Mary K Hughes, second by Michael K Powers.

Final Resolution: Motion Carries

Yea: Dale Anderson, Sheri Buretta, John Davies, Courtney F Enright, Kenneth J Fisher, Jyotsna L Heckman, Mary K Hughes, Gloria R O'Neill, Lisa M Parker, Michael K Powers, Andy Teuber

The Board of Regents went into executive session at 2:48 p.m. and concluded an executive session at 3:23p.m. Alaska Time in accordance with AS 44.62.310 to discuss matters that by law are required to be confidential related

to HB 107 - Board of Regents Regional Residency Qualification. The session included members of the Board of Regents, President Gamble, General Counsel Hostina, and such other university staff members the president designated and lasted approximately 40 minutes.

## 11. Report

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### A. University Relations/UA Foundation Report

Due to time constraints, a report was not provided.

## 12. Report

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### A. Common Calendar Advisory Task Force Report

Associate Vice President Oba provided a report on the work of the Common Calendar Advisory Task Force.

## 13. Industrial Security Resolution

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### A. Approval of Revisions to the Industrial Security Resolution

#### **PASSED**

**"The Board of Regents approves the Industrial Security Resolution as revised to reflect changes in board members and administrative staff and authorizes the chair and secretary of the board to sign the resolution. This motion is effective February 20, 2015."**

Motion by Mary K Hughes, second by Gloria R O'Neill.

Final Resolution: Motion Carries

Yea: Dale G Anderson, Sheri Buretta, John Davies, Courtney F Enright, Kenneth J Fisher, Jyotsna L Heckman, Mary K Hughes, Gloria R O'Neill, Lisa M Parker, Michael K Powers, Andy Teuber

#### RATIONALE/RECOMMENDATION

The president and selected members of the university administration are routinely designated by the Board of Regents to handle any duties and responsibilities relating to classified information in connection with contracts with the Department of Defense and other federal agencies. These individuals are given an extensive security screening and are the only members of the administration, including the Board of Regents, to have access to classified information.

The university has received similar security clearances since the mid-1950s. Execution of the resolution allows regents and other members of the administration to be exempted from security clearance procedures. The resolution is identical to resolutions previously passed except for changes to members of the board and administrative staff.

## 14. Report

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### A. UAA Program Prioritization Update

UAA Chancellor Case and Interim Provost Gingerich provided an update on UAA's program prioritization.

## 15. Approval of Tuition Rates for Academic Year 2016

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### A. Approval of Tuition Rates for Academic Year 2016

*Note for the record: Regent Enright is a student at the UAF School of Management, and Regents Fisher and*

Heckman both have students attending the University of Alaska. All three regents reported conflicts with the tuition rates motion. Because the tuition rate motion is a university-wide issue that equally affects all students, the other board members determined that any benefits to Regents Enright, Fisher and Heckman were indirect and therefore not substantial and material as prohibited by the Ethics Act.

### **PASSED**

**"The Board of Regents approves tuition rates for Academic Year 2016 as presented. This motion is effective February 20, 2015."**

Motion by Mary K Hughes, second by Michael K Powers.

Final Resolution: Motion Carries

Yea: Dale G Anderson, John Davies, Courtney F Enright, Jyotsna L Heckman, Mary K Hughes, Gloria R O'Neill, Lisa M Parker, Michael K Powers

Nay: Kenneth J Fisher, Andy Teuber

Not Present at Vote: Sheri Buretta

### **POLICY CITATION**

Regents' Policy 05.10.01 states, "Recognizing that state general fund support is not sufficient to pay the full cost of education and that students have a responsibility to contribute to the cost of their higher education, tuition and student fees will be established to the extent practicable in accordance with the following objectives: (1) to provide for essential support to the university's instructional programs; (2) to make higher education accessible to Alaskans who have the interest, dedication, and ability to learn; and (3) to maintain tuition and student fees at levels which are competitive with similarly situated programs of other western states. Tuition revenues will be used primarily to maintain and expand the educational opportunities provided to students, to preserve and improve the quality of existing programs and support services, to respond to enrollment trends, and to implement new programs."

### **RATIONALE AND RECOMMENDATION**

In light of the impact state budget allocations have had on the overall ability to maintain core programs and cover fixed costs, the president proposes a tuition increase of 5 percent for all undergraduate and graduate rates of tuition for AY2016. This increase will apply to both resident and non-resident students.

The following table shows the already approved and proposed rates of tuition.

	Approved	Proposed
	AY2015 (fall 2014 and spring 2015)	<b>AY2016 (Fall 2015 and Spring 2016)</b>
	Tuition Rates increase of \$6.00 for UG; \$12.00 increase for all other	<b>Tuition Rates increase of \$8 to \$11 for UG; \$20 to \$22 increase for all other</b>
	\$6.00/\$12.00	<b>\$8.00-\$22.00</b>
Lower Division		
PWSC	152	<b>160</b>
Kodiak	153	<b>161</b>
All Others	174	<b>183</b>
Upper Division	210	<b>221</b>
Graduate	403	<b>423</b>
Non Resident Surcharge U-GRAD	444	<b>466</b>

Non Resident Surcharge GRAD	420	441
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## 16. Consent Agenda

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### A. Approval of Consent Agenda

**PASSED AS AMENDED** (amendment noted by \*)

**"The Board of Regents approves the consent agenda item B1 as amended. This motion is effective February 20, 2015."**

Motion by Courtney F Enright, second by Gloria R O'Neill.

Final Resolution: Motion Carries

Yea: Dale G Anderson, Sheri Buretta, John Davies, Courtney F Enright, Kenneth J Fisher, Jyotsna L Heckman, Mary K Hughes, Gloria R O'Neill, Lisa M Parker, Michael K Powers, Andy Teuber

### B. Academic and Student Affairs Committee

#### 1. Approval of the Deletion of the Bachelor of Arts and Sciences at the University of Alaska Fairbanks

**PASSED**

**"The Board of Regents approves the deletion of the Bachelor of Arts and Sciences at the University of Alaska Fairbanks. This motion is effective February 20, 2015."**

~~\*2. Approval of an Associate of Applied Science in Veterinary Technology at the University of Alaska Anchorage (postponed in committee to a future meeting)~~

## 17. New Business and Committee Reports

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### A. Academic and Student Affairs Committee

In addition to the action item, the committee postponed the approval of an associate of applied science in veterinary technology at the University of Alaska Anchorage to a future meeting, received a presentation regarding health professions faculty challenges and an update on plus/minus grading. Due to time restraints, the reports on program suspension process and UA acting vice president for academic affairs and research - responsibility and schedule were postponed to the April 2015 meeting.

### B. Audit Committee

The committee heard an audit status report.

### C. Facilities and Land Management Committee

The committee heard reports on deferred maintenance and renewal spending, UA System FY14 Sightlines ROPA+, UAF Life Sciences Research and Teaching Facility and construction in progress.

Karl Kowalski, chief information technology officer, provided an update on security issues. The board affirmed its belief that the right things are being done to correct deficiencies given the available resources and complexities involved, its support of the CITO in this effort, and offered support and assistance to complete this effort.

## 18. Executive Session

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### A. Executive Session

**PASSED**

**"The Board of Regents goes into executive session to discuss matters the immediate knowledge of which could have an adverse effect on the finances of the university related to the UAF Heat and Power Plant and budgetary issues, a matter that could affect the reputation or character of person or persons related to a depository agreement and a confidential matter related to personnel. This motion is effective February 20, 2015."**

Motion by Mary K Hughes, second by John Davies.

Final Resolution: Motion Carries

Yea: Dale G Anderson, Sheri Buretta, John Davies, Courtney F Enright, Kenneth J Fisher, Jyotsna L Heckman, Mary K Hughes, Gloria R O'Neill, Lisa M Parker, Michael K Powers, Andy Teuber

The Board of Regents went into executive session at 1:45 p.m. and concluded an executive session at 2:47 p.m. Alaska Time in accordance with AS 44.62.310 to discuss matters the immediate knowledge of which could have an adverse effect on the finances of the university related to the UAF Heat and Power Plant and budgetary issues, a matter that could affect the reputation or character of person or persons related to a depository agreement and a confidential matter related to personnel. The session included members of the Board of Regents, President Gamble, General Counsel Hostina, and such other university staff members the president designated and lasted approximately 1 hour.

## **19. Future Agenda Items**

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### **A. Future Agenda Items**

Regent Davies requested an update on program prioritization from UAF and UAS. Regent Fisher requested a briefing on the Sikuliaq during the June 2015 meeting and Regent O'Neill requested information regarding UA's tuition philosophy.

## **20. Board of Regents' Comments**

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### **A. Board of Regents' Comments**

Regent Davies said he is excited to be a member of the board even during this challenging time and thanked Executive Officer Berg for her assistance in transitioning to the board.

Regent Parker thanked Executive Assistant Choquette and Executive Officer Berg for their assistance in transitioning to both the UA Foundation Board of Trustees and the Board of Regents and stated she is honored to serve with the fellow regents.

Regent Enright noted she has one to three meetings left in her term as student regent; thanked Chancellor Case and staff for the incredible hospitality; noted the student legislative advocacy trip to Juneau is February 21-24, 2015 saying students are excited for the leadership opportunity and noted appreciation for faculty and staff efforts during this challenging budget climate.

Regent Buretta stated she is honored to be a member of the board; was excited to be at UAA and see the new improvements since her last visit and noted the challenging time ahead is also an opportunity to bring people together.

Regent Anderson thanked Chancellor Case for the hospitality; noted thanks to staff in preparing material for the meeting; is interested in a decentralized budget approach and how it compares to what UA is currently doing and stated kudos to Associate Vice President Oba for his leadership on the common calendar taskforce and the progress thus far.

Regent O'Neill thanked Chancellor Case for the hospitality; thanked the new regents for their courage, their time and is looking forward to the leadership and experience each member will bring to the board and the university; noted a comment by faculty and staff about being valued by their contribution rather than their cost and said how a clear vision and open communication can assist with the value by contribution factor.

Regent Power welcomed the new regents to the board and noted the importance of keeping updates on the progress of Shaping Alaska's Future themes as part of future agendas.

Regent Fisher said he had the opportunity to visit the Sikuliaq while docked in Juneau and stated the ship is a world class asset for the university to use to improve UA's reputation as a nationally recognized research center regarding Arctic issues.

Regent Hughes welcomed the new regents to the board; stated appreciation for the new member's willingness to serve the university and is looking forward to serving with the new appointees.

Regent Teuber thanked members of the board and staff for the warm welcome and is looking forward to contributing and enhancing the quality of UA.

President Gamble noted if regents require additional information regarding any university topic, staff is available to provide further explanation; thanked Chancellor Case for the hospitality; noted thanks to staff for their contributions during the meeting and preparation of material; said the chancellors and provosts have the toughest jobs in the system and most of the upcoming difficult decisions over the next few years will be at their level which will require support from the administration and the board.

Chancellor Case thanked the board for their hospitality appreciation comments noting he would share with his staff; welcomed the new regents to the board; thanked Regent Enright for her encouraging words regarding faculty and staff efforts during this fiscal climate; said UAA will host the 2015 United States Universities Debating Championship in April; noted the proposed reduction in U.S. Army personnel in Fairbanks and Anchorage could have a significant effect on UA campuses; thanked the board for their forbearance on the Tanaina issue and said the UAA women's basketball team is #1 in GNAC and #1 in the nation.

Chancellor Pugh welcomed new regents to the board; thanked the regents for their public service to the university; thanked Chancellor Case and his staff for the hospitality; thanked student leaders for coming forward and speaking about issues of importance to UA students; noted the importance of continuing to engage with students in conversations about upcoming decisions; stated that with the tough decisions ahead for UA at some point the citizens of Alaska will need to come forward and proclaim if Alaska is going to have a good economy Alaskans need a quality university system.

Chancellor Rogers echoed Chancellor Pugh's comments regarding the engagement of the public to rally for university support; thanked the new regents for committing to eight years and welcomed them to the board; reflected on his service as a regent and the importance of making a difference for the next generation attending UA; said the Sikuliaq has left Juneau, will be in Seward for tours open to the public March 6-8, 2015 with the christening on March 7, 2015; mentioned the Chancellor's Gala is February 27, 2105 in partnership with Fairbanks Memorial Hospital raising funds for mental health awareness; noted UAF Rifle team is ranked #1 in the nation and will host the NCAA Rifle Championships March 13-14, 2015 and stated the UAF and Dartmouth collaboration with the University of the Arctic will host a session focusing on Arctic policy in late February.

Chair Heckman welcomed the new regents and thanked them for agreeing to serve on the board; mentioned the wonderful job by Associate Vice President Oba and the taskforce regarding the common calendar recommendations; said updates on the Shaping Alaska's Future themes will be included in future agendas; thanked Chancellor Case and his staff for the hospitality; noted sincere thanks to General Counsel Hostina and Executive Officer Berg for their gracious help in her role as chair; thanked Video Support Specialist Jernstrom for his technical assistance during the meeting; said she was struck by the public testimony from students noting how fortunate UA is to have students willing to partner with UA in these challenging fiscal times; is looking forward to building ongoing relationships and partnerships with the governance groups, is thankful for their support and involvement and stated it will take all individuals at UA to make the necessary changes for the university to move forward in this challenging environment.

## **21. Adjourn**

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### **A. Adjourn**

Chair Heckman adjourned the meeting at 2:47 p.m. on Friday, February 20, 2015.