

ADMISSIONS WORK TEAM AUDIO

Monday, May 4, 2015

10:00 am

CALL IN NUMBER 1 (800) 893-8850

PARTICIPANT PIN 6384637

Attendees:

UAA-Jennifer, Peggy, Cathy

Kenai-

Kodiak-

Mat-su- Fran

UAF- Jennifer

UAS- Deema

SW- Jane

Agenda:

1)

Student [TR 314 Field of study for non-degree international students](#) Admissions 3 - High Pre-Approval

Approved by UAA, UAF, UAS. Move to BST.

- 2) ITIN feedback from HR: I believe true ITINs are being recorded in Glacier. However, in looking at the data in Banner there have been more than 4,300 recorded in Banner (students or employees). Most of these are from 2009 and before. I believe Glacier was implemented in 2010.

It is my understanding that tax reporting documents, such as 1042S, are generated and supplied from Glacier and that an ITIN is a number issued by the IRS for tax reporting purposes only.

An employee's ITIN is stored in Glacier. Glacier issues the completed 1042-S form (which is similar to a W-2 for US citizens) for non-US citizen tax reporting to the IRS. The non-US citizen does not receive a W-2. There have been no employees since 2009 with a recorded ITIN number in Banner (SSN field or otherwise). If I were to make an educated guess, my first one would be that the few people in Banner with an ITIN in the SSN field might have been either students or vendors that received or should receive a 1099 misc income form for tax reporting, but Laura should be able to elaborate on whether that's a possibility.

Mary to talk with Finance – is the W-9 data pull being bounced against Glacier?

Jennifer to talk about this with the int'l workteam.

- 3) Any final edits to the W9 form or letter? [Send edits to Mary today.](#)
- 4) [Jamie working on Anc transcripts to OnBase to Banner.](#)
- 5) [OnBase to Parchment issue, working toward automated feeds. Final transcript feed starts June 15th. Jane will ask Matt/Jamie to look into timeline.](#)
- 6) [UAF - Looking at using inactive column STVAPDC to distinguish those that are active vs inactive.](#)

Other items?

Next meeting: May 18th