

MINUTES
ADMISSIONS WORK TEAM AUDIO
Monday, April 21, 2014

CALL IN NUMBER 1 (800) 893-8850 PARTICIPANT PIN 6384637

Attendees:

UAA-Charese, Peggy
KPC-Julie
Mat-Su-Fran
UAF-Crystal, Jennifer, Libby
UAS-
SW-Mary

AGENDA:

1. I would like the D code to only be used for positive admission decisions. Denied admission is included in the D code-Peggy
Have to explain all the codes to people who are running reports.
2. We are working on our outgoing admission communication to students concerning the username and password. Could we have a discussion on what others are doing? Some questions we have are when is the user name created and how do students know to go and claim their credentials through ELMO-Fran
When is student user name created? Answer: As soon as student has 30mil number.
Single signon-authenticator used to allow students to sign in. Student logs in-if acct in expired state, go to authenticator-which would allow expired accts. Authenticator needs to be load tested.
How does new student know they have a user name and password? UAF sends communication in admit letter. Other campuses-what do you do?
Is there a way to pull user names in Banner? Answer from Charese: In GOATPAC, third party ID field.
In toad *third_party_ID is the variable field name
(my notes are spotty on this topic)
3. Sister city documentation-what do you require?-Libby

Agree we should come up with a list of kinds of proof we could/should ask for. UAF taking word of student and looking for proof in student file, but not always consistent.
4. Any issues as we approach fall semester?
Question from UAA: what is UAF doing for withdraws?
If applied and admitted but didn't register at UAF in the term of admission, withdraw app, ask student if they want to postpone. If applied but didn't complete application, ask student if they want to postpone app and remind them of what needs to be submitted in order to be admitted.

Mary shared residency form link. Please email your contact info to Mary so she can note that on the site.

NEXT MEETING MONDAY MAY 5 @ 10:00am