

MINUTES
ADMISSIONS WORK TEAM AUDIO
Monday, September 23, 2013
10:00 am

Attendees:

UAA-Peggy
Kenai-Julie
Kodiak-Jenny
Mat-Su-Fran
UAF-Crystal, Jennifer, Libby
UAS-Deema
SW-Jane, Mary

AGENDA:

1. Prioritize Admissions Task Requests:

<http://vole.sw.alaska.edu/display/TASKS/EAS+Task+Requests>

T.R. 57 SHATERM to SOAPCOL Approved 2.2.12

T.R. 116 Admissions Basic View-use GORVISA instead of SPRINTL Approved 9.27.12

T.R. 126 Residency Fields Approved 10.25.12

2. Please test T.R. 15 SOAPCOL-SAAADMS checklist connection AKA 0495-Peggy
Brand new student w no record. Apply for admission using ua schools and non ua schools.
Also find someone who already has a record w UA.
Check SOAPCOL rec'd date.
If a student has already attended a UA campus-has an old rec'd date.
Transcript rec'd date should be the new date (day you're entering data)
Transcript reviewed date should not change, should be the old date it was reviewed.
Can you manually enter schools? Check this.

Please test before next meeting-October 7. Preferably sooner!

3. Please check your campus info at:

https://uaonline.alaska.edu/banprod/owa/bwsk2CTC.P_DisplayContacts?pMAU=F

UAS information looks good. UAA and UAF will check theirs. Send updates to Libby-she will forward to Jane. Sent 10.5.13

4. Adding advisors-Fran

Enter advisors on SGAADV. Can make assignments term by term. Use the F4 function to end an old advisor rather than deleting.

NEXT MEETING MONDAY OCT 7