

MINUTES
ADMISSIONS WORK TEAM
Monday April 23, 2012

Attendees:

UAA-Fran, Jenny, Peggy, Shelly

UAF-Crystal, Kara, Libby

UAS-

SW-Jane

1. Suddenly we have students putting their own email address in the web application for emergency contact. It will not push into banner-Peggy

Students are adding their own email address in the emergency contact info

Won't push into banner because it's an email not a phone number.

2. OnBase task request to reorder documents in the student file-Libby

Approved. Will be sent to BST

3. New OnBase task request?

Peggy asked about the possibility of a new task request that would add keyword of WUE-suggest using the status field.

NEXT MEETING IS MONDAY-MAY 7, 2012