

MINUTES
ADMISSIONS WORK TEAM AUDIO

Monday December 19, 2011
10:00 am

Attendees:

UAA-Charese, Patty, Peggy, Fran

UAF-Libby, Kara, Crystal

UAS-Deema

SW-

1. Academic Advising hold

If a student withdraws from one campus the academic advising hold can be deleted so the student can register at another campus.

2. OnBase task request to re-order documents in the work folder-Libby

Re-order by date with oldest docs at the bottom and newest at the top? Or by document type or document name? **All agreed we want this done by document type**

3. Missing country info on GOAINTL

UAF non-degree seeking students who apply via quick start do not get country of origin fields completed on GOAINTL. SW EAS sends 'missing data' reports each Monday which need research done to find the missing data and get it entered. This means going back to SAAEAPS to see what student entered since it doesn't push.

What is each campus doing?

UAS-does enter GOAINTL data on non-degree seekers

UAA-checking on procedure

4. Accuplacer Score loads

Tape load process from Accuplacer to banner-field does not allow right amount of characters

Agree to ignore the data from this field so load will work. Okay to proceed.

5. Ethnicity wording

Approved changes to text @ UAOnline-will send on to Mary

6. Prioritize task requests

No changes to the priority

7. Task request from Peggy

Create SOA2COL- this task request would be added to the current task request 'SAAADMS/SOAPCOL checklist' as an addendum. The two requests go hand in hand. The team approves this request. Peggy will send on for approval at the next BST.

Next Meeting will be Monday January 30 @ 10:00