

**MINUTES**  
**ADMISSIONS WORK TEAM**  
Monday, June 20, 2011  
10:00 am

Attendees:

UAA-Peggy, Charese, Patty  
Kenai-  
Kodiak-  
Mat-su-Fran  
UAF-Libby, Crystal  
UAS-  
SW-Mary, Jane

1. Changing names in SPAIDEN

*If student applies and they already exist in banner  
Add new name in as an alternate and ask for documentation before changing in banner  
Mat-Su sets a hold until the name change documentation arrives*

2. List of team members (attached)

*Change Sandy Gravley to '@mat-su'  
Send any other updates to the list-Libby will forward to Mary*

3. Extended sites entering Accuplacer scores

*Please enter scores don't give paper copy to student to send to another campus*

4. Task Request to expire test scores-do we need a joint meeting with the Reg team?

*Two issues? Expiring scores and admission policy. Each campus has different admission policy for test scores.*

*UAF accepts scores older than 2 years for admission purposes only and will require a student to take Accuplacer if they want to register for an English or math course (BA level students).*

*Modify SRTLOAD? Jane thinks she can write a process to add in between SRTLOAD and SRRPREL that will expire scores before pushing them into Banner. Changes would be made to temp tables not on SOATEST. In addition a one-time expiration of old scores would need to be done.*

***Original task request will need to be modified.***

*Libby unavailable this afternoon but Patty will be at the Academic History meeting today and will provide input on our discussion so the group can re-write or modify the t.r.*

5. Status of task requests

*Jane gave an update of the task requests. Peggy may want to tweak one of her requests. She will contact Greg directly.*

**Next Meeting is Monday July 18<sup>th</sup> at 10:00am**