

MINUTES
ADMISSIONS WORK TEAM
Monday, July 12, 2010
10:00 am

Attendees:

UAA-Patty, Peggy
Kenai-
Kodiak-
Mat-su-
UAF-Crystal, Libby
UAS-
SW-Cathy, Jane, Mary

1. Alternate Identification field on SPAIDEN-what is this field used for?
See email from Jane to the team with documentation regarding this field. Thanks Jane!
Let's discuss further at our next meeting.
2. Permanent Resident cards press release
FYI-New look to the Permanent Resident cards
3. OIT edits-please reply to Mary by Friday

4. Multiple high schools on soahsch **and** entering gpa on a 4.0 scale

a. Two high schools being entered on soahsch-Agree that only one high school should be entered here and it should be the school where the student is graduating Where are the duplicates coming from? Some may be data entry errors but many are coming from tape loads (?) Need error list from SW to verify-not entirely sure how many are on this report and what type of errors we have.

If tape load populates soahsch and there is an existing high school record already in banner-is it possible to generate an error report? Discussion regarding changing baseline SRTLOAD process-also what about WEB for Prospect? Recommend not allowing a second high school record to be created by modifying the srtload? Discussion to continue.

Jane to send a message to the list serve and Crystal going to test in LRGP.). Leesa will check WEB for prospect. Exception report forthcoming based on type of exception (duplicates, numerical problems).

b. Need to enter gpa's using a 4.0 conversion scale. Attached conversion table is accurate and is being used at UAA. UAF will begin using this as well. Libby will contact Deema regarding the info we discussed today. This should be used for freshmen and transfer students

c. GED scores? UAA enters 2.5 as the gpa. UAF leaves the gpa field blank for GED students. Cathy to provide a list of students with GED in soahsch and a blank gpa.

5. Alaska Performance Merit Scholarship Regulations

*High school will complete a checklist and send to ACPE
ACPE will notify the campus of dollar amount and level the student qualifies for
ACPE will send a list to UA-track eligibility in Banner*

Transfer students-what is the University's role? Who will determine eligibility?

Questions regarding OEC's and Certificate's. Peggy will attend the audio today-Cathy will include our questions.

- 6. Testing SAAADMS for AR upgrade-Finance had to apply an API package.
Please test the fees tab of saaadms in lrgp and report to Jane by Thursday at noon.*
- 7. Change to the Admission deadline was approved at last USEG meeting. New undergraduate deadline will be June 15, 2011 for the Fall 2011 semester.*

NEXT MEETING MONDAY JULY 26 @ 10:00am