

MINUTES
ADMISSIONS WORK TEAM
Monday, June 14, 2010
10:00 am

Attendees:

UAA-Brian, Patty, Peggy,
UAF-Caty, Crystal, Kara, Libby, Mike
UAS-Deema
SW-Mary

1. How is everyone using priorities on sgastdn?
i.e. If UAF admits first and UAA second-then please put UAA in the secondary.
Communicate with the appropriate campus if you are noticing errors so we can address training issues
2. Status update of SPP2RMV task request-
This task request is in the queue
3. Name change documentation question
When documentation arrives in support of the name change how is it scanned?
Scanned as an additional page of the AD Change form
4. High School lists and ACT loads into Banner
UAF grad students do not have hs info entered
Load into Banner tables? Change CA to 05 for instance?
EMAS issues TMP codes-can we get a list of conflicting codes?
How to identify potential duplicates?
High school name changes-what happens to schools names that were changed over time?
TMP code in same city and state? Use find and replace? Yes, programming can do that
Crystal has requested the list from ACT Jane and Crystal will look at the options for loading info into the tables and will get back to us
5. Residency issue reminder
Clock begins ticking as of the date on the approved notice of action. Attached document sent as a reminder.
6. FY End outage UAOnline down or just the payment gateway?
All of UAOnline will be down from June 30 @ 3:00 to July 1 at 8:30
Move app deadline up one day eventually? Mary will bring to USEG for discussion
Make it more clear why uaonline is down and when it will come back up (James to work on this)
7. Status update of Early Admit processes

UAA-not currently using this process
UAS-General AA program string
Students should be coded as student type 'F' for freshman and admit type DE for dual enrolled
Libby to create admit type DE-please let me know if the description needs to be more clear
UAF-Admitted as General Studies BA with an attribute on sgasadd
Scholars issues? Shouldn't impact the scholars as they can't get their award until they have graduated.

NEXT MEETING MONDAY JUNE 28 @ 10:00am