

**MINUTES**  
**ADMISSIONS WORK TEAM AUDIO**  
**Monday, January 11, 2010**

Attendees:

UAA-Peggy, Al

Kenai-

Kodiak-

Mat-su-

UAF-Libby, Caty, Crystal, Mike, Kara, Colleen

UAS-Deema

SW-Mary

1. E-transcript imports-

SW SES downloading transcripts currently-not terribly time consuming but makes sense to have this done at the campus level. From time to time issues that come up have to be researched by the campus. Initially set up to have all transcripts rec'd at one office. Questions: could ACG student also perform the download? Mike will check w Financial Aid and report back to this group. Need clear written instructions. One possibility is to have UAF begin the downloads while investigating the possibility of getting a student worker or having the ACG student worker do this for us.

2. F2F agenda items-

Testing for new Banner Release

Testing plans? New features, Admissions mass entry that can use with pop-selections and ability of applicants to accept admissions offer in self service. Can also decline (withdraw?) application. E rules, PIN expiring rules, SSN field change. Change to 70 characters in address fields. Country codes attached to phone number. Several 8.0 problem resolutions that may have been addressed in this release. Colleen offered MWF times for testing. Agree that Friday AM works best.

***Test audio Friday mornings January 22, 29 and Feb 5 from 9-11 am***

Report problems to Admis L and sdsit

SW SES student worker will go through each form to check for release errors

Reinstatement of disqualified students

Reinstatement process-academic disqualifications and how to reinstate those students.

Honoring each others DQ/Academically ineligible decisions.

SAGSTDN issues-agreed if a student has an app at more than one MAU if the record needs to be changed we would change it based on the students request-don't require the student to talk to the other campus before coding the change

Changing application from one MAU/Campus to another-i.e student applies to UAA and meant to apply to UAF. What procedures to follow etc.

3. Washington DC residents receive resident tuition-

Grant offered to DC residents-student pays fees at resident rate and grant pays for the non-resident surcharge. Grant processed through Financial Aid.

4. Deleting secondary curricula-Libby has noticed that you can't delete a secondary curricula on sfaregs-sgastdn. Message is "Cannot delete curriculum unless curriculum term equals key-block term".

Changing the key block term to match the term in the curricula doesn't fix the problem. So far no one else has noticed this happening. Anyone know how to delete in this case?

5. Banner 8 release notes-sent out to the various work teams by Colleen. Begin to scan them and be ready for our first testing audio on Friday, January 22 @ 9:00am.

6. TOEFL/IELTS-Peggy

Test score codes and ranges created for IELTS exam. Thanks Peggy! ADMR request code of ELPT (English Language Proficiency Test) has been attached to some sections of the exam. See Peggy's email with a screen shot of test codes.

Next meeting Monday January 25, 2010 @ 10:00

BANNER 8 Testing Friday January 22 from 9-11