

MINUTES
ADMISSIONS WORK TEAM AUDIO
Monday, March 2, 2009

Attendees:

UAA-Charese, Al, Peggy

Kenai-

Kodiak-Jenny

Mat-su-Fran

UAF-Crystal, Caty, Lael, Colleen

UAS-Barb, Deema

SW-Mary, Jane

1. OnBase documents: Retention of test scores (AD-Test Score Misc) Libby All agree that test scores should held for two years if the student does not matriculate. Should transfer to RO if the student does matriculate and should follow same retention schedule as all other test scores. Libby will notify Alicia.
2. Common Application-Mike USEG meeting discussion regarding partial common application For instance, Part A-bio/demo data and general info Part B-campus specific data and campus specific questions. Just exploring the concept at this point. Task force created to work on this. First meeting within the next couple of weeks. May deadline to present ideas/plan at next USEG meeting. Need representation from: Two from each MAU, and one from each of the MAU's community campuses. Email Mike with your list of participants.
3. Test scores: How long do test scores remain valid at your MAU? See Mary's email of Feb26 -Mary For what period of time do you consider the test to be valid? Have this info to Mary in two weeks.
4. Prioritization of Banner Task Requests

SAR2FIX-submitted by Patty. Not sure if this is still needed. Clean address may resolve most of the issues address in this request.

PFD Verification-change from priority 2 to priority 4 (**now**). Need approval at next BST meeting.

Praxis test score load-change from priority 2 to priority 4 (**now**) and note that this must be completed by August 1, 2009.

Primary phone defect-may be addressed as part of Banner 8. Still checking on this. This issue does need to be addressed but does not prevent us from pushing applications on a daily basis.

Will discuss 'Expire test score loads' with Registration team, this was requested to help with pre-requisite checking.
5. Joint meeting with Registration Team **March 12 at 2:30**. Email notification and expiring test scores to be discussed.
6. Application fee waiver-Barb FYI, March madness at UAS-AA, BA and Graduate applications-UAS will not charge app fees for the month of March.
7. Tape Loads and race/ethnicity-Crystal G Potential issues with Banner 8. Watch when you push web applications.

Next meeting Monday March 16th @ 10:00am