

MINUTES
ADMISSIONS WORK TEAM AUDIO
Monday, December 22, 2008
10:00 am

Attendees:

UAA-Peggy, Al, Charese

Kenai-

Kodiak-

Mat-su-Fran

UAF-Libby, Colleen, Caty

UAS-Barbara, Deema

SW-Mary, Jane

1. OnBase issues-Libby
 - Foldering-order of documents for Undergraduate and Graduate files
Agree we want to use foldering and would need to initially agree on the order of documents. Can this be used in workflow? Ask Alicia to our January meeting.
 - Creation of new document types AD-Incomplete notice, AD-Dept Review Notice, AD-Cancel letter (these would replace AD-Communication Outgoing) ***Will present new doc types to OnBase team and proceed with a task request if they're agreeable.***
 - Multiple filters in the ADRR (Review) ***All agree this would be helpful to their work and would eliminate the need to run banner reports to review specific student types. Libby will create task request with Alicia's help.***
2. Veteran's Readmit Form-from Mike
Comments for Mike-UAA does not want this form to be considered as a change of address or change of major. Instead of asking for degree and major add a statement that student will be readmitted to the last degree program they were in – Instead of updating address-ask student if mailing address has changed and tell them to go to uaonline to change it. Clarification of site wishing to attend vs site at the campus. Make it clear that they cannot go from UAF to UAA or UAS to UAA etc.
3. New Level code for UAA-Peggy
Pending level status-IA level UAA proposes changing expired students to a new level so registration would be stopped and student would be required to contact their office. Suggest a hold that would have a specific message XP 'Expired Admission'. Appropriate contact info would be in the reason field.
4. Accuplacer Scores
UAF will begin using these scores for OEC/Cert/AA programs in January. Not accepted for Bachelor degree programs.
5. Ethnicity-Mike's email regarding codes
Changes to web applications to push correctly? Or is this automatically pushed? Verify that collected information is feeding to the new types. Connect data elements in the web app to the race codes. Per Colleen-Value comes from SRAWPDS. Race rules form gorrace. 7.4 Bookshelf users guide (Ch 5 pg 22) SARPRAC table. Barb will check with Patty about the coding that needs to happen behind the scenes so students will view the correct choices.
6. Test scholarship link –***See Mike's Dec 15 email. Please test.***

Next Meeting Monday January 12, 2009 @ 10:00 (change from regularly scheduled date)